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**LEWES
TOWN
COUNCIL**

Lewes Town Council - Budget 2017/18

Below is a summary of our budget for the 2017/18 municipal year which we trust you will find helpful.

This will be followed as closely as possible, although sometimes it is necessary to deviate from plans, for a number of reasons, as the year progresses. Significant deviations are reported to Council at the earliest opportunity, and will feature in published reports/agenda/minutes. These can be found elsewhere on this website and copies are available on request.

The information presented is a summary of much more detailed underlying service budgets and; due to attributes of local government finance and the nature of those services, this may require background information and interpretation to allow the reader to fully-appreciate. We are very happy to assist in this regard, on request, and to receive questions.

Throughout the year our internal Audit & Governance Panel carries out routine scrutiny and comparisons of the actual performance to our budget estimates, as well as a number of statutory tasks to check for appropriate management of value and risk; due diligence in day-to-day operations, and the proper observance of internal control systems and processes. This Panel reports to Council and these also feature in published reports/agenda/minutes. Again; these can be found elsewhere on this website and copies are available on request.

We also publish our annual accounts which contain detailed notes. Our year runs from 1st April to 31st March and these accounts, together with full reports from our independent Auditor and our statutory Annual Return are usually published in June each year. These also show details of funds and financial reserves established for specific project purposes or towards planned maintenance and repairs.

GENERAL QUESTIONS can be raised at our offices between 9am and 5pm
Mons- Thurs; 9am and 4pm on Fridays – our staff will be pleased to assist.

DETAILED ENQUIRIES are best directed, in the first instance, to the Town Clerk; who is also the Councils 'Responsible Finance Officer' under the provisions of s151 of the Local Government Act 1972, and manages the Council's finances and its services and operations.

LEWES TOWN COUNCIL		Budget Estimates				2017 - 2018		ANALYSIS ALL COST CENTRES					
Column	A	B	C	D	E	F	G	H	I	J	K	L	
Line	RESOURCE ACCOUNT	COST CENTRE	10	20	30	40	50	51	60	70/71/72	80	TOTAL	
			Corporate Admin	Civic Admin	Mayoralty	Town Hall	All Saints	Malling C/Centre	Pells	Open Spaces	Allotments		
1	EXPENDITURE												
2	Staff												
3	7003/5	Salaries & Wages	46,499	46,005	29,931	94,275	78,382	7,762	9,491	33,293	13,862	359,500	
4	7006	National Insurance	4,785	4,861	3,183	9,004	7,201	813	957	3,289	1,347	35,440	
5	7007	Superannuation	10,077	10,066	6,264	17,924	11,919	1,583	1,898	6,361	2,758	68,850	
6	7009	Other staff expenses	3,950	0	0	0	0	0	0	0	0	3,950	
7		Staff Total	65,311	60,932	39,378	121,203	97,502	10,158	12,346	42,943	17,967	467,740	
8	Premises												
9	6100	Repairs & maintenance	600	0	0	12,000	4,000	2,000	3,600	7,500	1,500	31,200	
10	6101	Grounds maintenance	0	0	0	2,500	690	1,000	15,000	51,500	5,000	75,690	
11	6102	Electricity	0	0	0	6,150	2,250	2,565	0	750	0	11,715	
12	6103	Gas	0	0	0	10,600	5,100	2,050	0	0	0	17,750	
13	6104	Water & drainage	0	0	0	1,840	1,200	900	0	0	900	4,840	
14	6105	Alarm systems	0	0	0	4,300	450	0	0	0	0	4,750	
15	6106	Equipment & furniture etc	600	0	0	2,000	9,500	200	0	2,000	0	14,300	
16	6107	Rentals & hire costs	0	0	0	0	0	0	0	0	0	0	
17	6108	NNDR	0	0	0	61,800	3,360	4,570	0	0	0	69,730	
18	6109	Premises insurance	0	0	0	17,550	4,100	1,030	825	1,300	0	24,805	
19		Premises Total	1,200	0	0	118,740	30,650	14,315	19,425	63,050	7,400	254,780	
20	Transport												
21	6200	Transport hire costs	0	0	0	0	0	0	0	0	0	0	
22	6201	Transport running costs	0	0	0	0	0	0	0	0	0	0	
23	6202	Mileage allowances	0	0	0	0	0	0	0	0	0	0	
24		Transport Total	0	0	0	0	0	0	0	0	0	0	
25	Supplies & services												
26	6400	Consumable stores	0	0	0	2,600	1,400	300	0	100	0	4,400	
27	6401	Equipment rental	0	0	0	900	290	0	40	8,000	0	9,230	
28	6402	Regalia	0	1,200	250	0	0	0	0	0	0	1,450	
29	6403	Small plant & tools	0	0	0	1,100	200	50	120	650	300	2,420	
30	6404	Catering	0	10,000	10,500	0	900	0	0	0	180	21,580	
31	6405	Printing	400	300	400	450	700	40	0	0	0	2,290	
32	6406	Stationery	600	500	300	500	1,500	40	50	120	150	3,760	
33	6407	Books & periodicals	100	0	0	0	0	0	0	0	0	100	
34	6408	Postage	400	250	250	500	500	80	70	140	180	2,370	
35	6409	Telephones/ICT	4,000	350	350	1,100	1,200	80	100	300	110	7,590	
36	6410	Office equipment	1,200	90	100	150	100	0	30	90	30	1,790	
37	6411	General office expenses	0	0	0	0	0	0	0	0	0	0	
38	2300	Loan charges	0	0	0	10,056	0	0	0	0	0	10,056	
39	6412	Consultants	5,000	0	0	1,000	3,500	500	750	0	0	10,750	
40	6413	Legal expenses	0	2,000	0	2,200	700	500	90	500	0	5,990	
41	6414	Hospitality	0	0	1,000	0	0	0	0	0	0	1,000	
42	6415	Members allowances	0	5,000	700	0	0	0	0	0	0	5,700	
43	6416	Miscellaneous expenses	5,000	10,500	1,000	0	8,000	0	0	8,500	0	33,000	
44	6417	Grants & subscriptions etc	3,800	64,500	100	0	0	6,400	10,000	16,230	70	101,100	
45	6418	Advertising & promotions	1,000	3,000	0	900	2,200	0	0	500	500	8,100	
46	6419	Traveling & subsistence	120	600	1,000	0	0	0	0	50	100	1,870	
47		Supplies & services Total	21,620	98,290	15,950	21,456	21,190	7,990	11,250	35,180	1,620	234,546	
48	Miscellaneous												
49	8100	A/cs written off	0	0	0	0	0	0	0	0	0	0	
50	6500	Miscellaneous insurances	4,030	1,860	0	0	0	0	0	900	0	6,790	
51	n/a	Service contributions to reserves	10,750	26,500	0	40,000	10,000	51,000	0	77,880	0	216,130	
52	6700	Other miscellaneous expenditure	800	0	0	0	0	0	0	0	0	800	
53		Miscellaneous Total	15,580	28,360	0	40,000	10,000	51,000	0	78,780	0	223,720	
54	EXPENDITURE TOTAL												
55			103,711	187,582	55,328	301,399	159,342	83,463	43,021	219,953	26,987	1,180,786	
56		<i>Expenditure excluding contributions to reserves</i>	<i>92,961</i>	<i>161,082</i>	<i>55,328</i>	<i>261,399</i>	<i>149,342</i>	<i>32,463</i>	<i>43,021</i>	<i>142,073</i>	<i>26,987</i>	<i>964,656</i>	
57	INCOME												
58	4000	Fees & charges	50	0	0	94,000	46,000	14,000	240	0	0	154,290	
59	4001	Rentals	0	0	0	7,800	0	0	0	0	4,630	12,430	
60	4002	Other miscellaneous income	4,500	150	500	0	18,000	0	0	1,000	0	24,150	
61		INCOME TOTAL	4,550	150	500	101,800	64,000	14,000	240	1,000	4,630	190,870	
62	NETT OPERATING TOTAL												
63			99,161	187,432	54,828	199,599	95,342	69,463	42,781	218,953	22,357	989,916	
64										BUDGET REQUIREMENT		989,916	
65		<i>Nett operating total excluding contributions to reserves</i>	<i>88,411</i>	<i>160,932</i>	<i>54,828</i>	<i>159,599</i>	<i>85,342</i>	<i>18,463</i>	<i>42,781</i>	<i>141,073</i>	<i>22,357</i>	<i>773,786</i>	
66		apportioned adjustment grant from LDC	4,524	8,550	2,501	9,105	4,349	3,169	1,952	9,988	1,020	45,158	
67		<i>Nett operating total less adjustment grant</i>	<i>94,637</i>	<i>178,882</i>	<i>52,327</i>	<i>190,494</i>	<i>90,993</i>	<i>66,294</i>	<i>40,829</i>	<i>208,965</i>	<i>21,337</i>	<i>944,758</i>	
68										PRECEPT		944,758	
69		<i>Nett per head of population (2011 census)</i>	<i>17,297</i>	<i>£5.73</i>	<i>£10.84</i>	<i>£3.17</i>	<i>£11.54</i>	<i>£5.51</i>	<i>£4.02</i>	<i>£2.47</i>	<i>£12.66</i>	<i>£1.29</i>	<i>£54.62</i>
70		<i>Nett operating total per Band D equiv't at</i>	<i>6,124.60</i>	<i>£16.19</i>	<i>£30.60</i>	<i>£8.95</i>	<i>£32.59</i>	<i>£15.57</i>	<i>£11.34</i>	<i>£6.99</i>	<i>£35.75</i>	<i>£3.65</i>	<i>£161.63</i>
71		<i>PRECEPT total per Band D equiv't at</i>	<i>6,124.60</i>	<i>£15.45</i>	<i>£29.21</i>	<i>£8.54</i>	<i>£31.10</i>	<i>£14.86</i>	<i>£10.82</i>	<i>£6.67</i>	<i>£34.12</i>	<i>£3.48</i>	<i>£154.26</i>