

Date: **18.05.2023**
Time: **19:00**
Location: **Council Chamber, Lewes Town Hall**
Present: Councillors
Officer Present: Francesca Pridding, Interim Town Clerk

MINUTES

1. ELECTION OF CHAIR (MAYOR)

To elect the Chair of the Town Council and Mayor of Lewes for 2023-24

Councillor Dr Maples proposed Councillor Bird be elected Chair of Lewes Town Council and Mayor of the town for 2023 – 2024, with Councillor Herbert seconding the proposal

RESOLVED: That Councillor Bird be elected Chair of Lewes Town Council and Mayor of the Town for 2023 – 2024.

2. ACCEPTANCE OF OFFICE AND WELCOME ADDRESS

The Clerk to receive the Declaration of Acceptance of Office from the Chair

The Chair's declaration of Office was received by the Proper Officer

3. APOLOGIES FOR ABSENCE

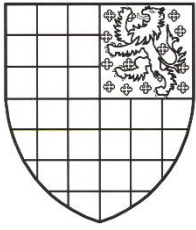
To note apologies for absence

NONE

4. DECLARATIONS OF INTEREST

To receive any Declarations of Interest, including Disclosable Pecuniary Interests (DPI) on the agenda under Lewes Town Council's Code of Conduct issued in accordance with the Localism Act 2011 and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, SI No. 1464.

NONE



5. ELECTION OF VICE-CHAIR (DEPUTY MAYOR)

To elect the Vice-Chair of the Town Council and Deputy Mayor of Lewes for 2023-24

Councillor Dr Baah proposed Councillor Makepeace be elected Vice-Chair of Lewes Town Council and Deputy Mayor of the town for 2023 – 2024, with Councillor Burrows seconding the proposal

RESOLVED: That Councillor Makepeace be elected Vice-Chair of Lewes Town Council and Deputy Mayor of the Town for 2023 – 2024.

6. ACCEPTANCE OF OFFICE

The Clerk to receive the Declaration of Acceptance of Office from the Vice-Chair

The Vice-Chair's declaration of Office was received by the Proper Officer

7. VOTE OF THANKS

To record a vote of thanks and appreciation to Shirley-Anne Sains for her service to the Council and Town of Lewes in the Office of Mayor for the past year

It was proposed by Councillor West to record a vote of thanks to the outgoing Mayor, Shirley-Anne Sains and the Council agreed.

RESOLVED: To record a vote of thanks and appreciation to Shirley-Anne Sains for her service to the Council and Town of Lewes in the Office of Mayor for the past year

8. PRESENTATIONS

To present gifts in appreciation of service

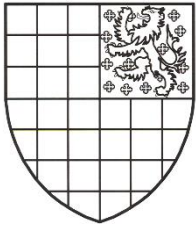
Presentations were made to those who had helped the Mayor in the execution of her duties throughout the previous year.

9. CONFIRMATION OF MINUTES

To receive and approve:-

Minutes of the Extra-Ordinary Meeting of Lewes Town Council held on 18 April 2023

RESOLVED: to approve the Minutes of the Extra-Ordinary Meeting of Lewes Town Council held on 18 April 2023



10. STANDING ORDERS

To approve the Standing Orders of Lewes Town Council

RESOLVED: to approve the Standing Orders of Lewes Town Council

11. FINANCIAL REGULATIONS

To approve the Financial Regulations of Lewes Town Council

RESOLVED: to approve the Financial Regulations of Lewes Town Council

12. SCHEME OF DELEGATION

To approve the Scheme of Delegation for Lewes Town Council

RESOLVED: to approve the Scheme of Delegation for Lewes Town Council

13. MEMBER/OFFICER PROTOCOL

To approve the Member/Officer Protocol

RESOLVED: to approve the Member/Officer Protocol for Lewes Town Council

14. STANDING COMMITTEES

To appoint Members to the following Committees:-

RESOLVED: to appoint the following Members to the Standing Committees of Lewes Town Council

14.1 FINANCE COMMITTEE

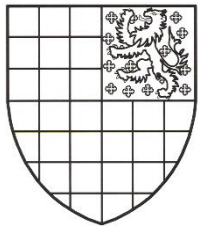
To appoint members to the Finance Committee

Councillors Morgan, Dr Norris, Campbell, Tigg, Vernon, Herbert and Gardiner

14.2 PLANNING COMMITTEE

To appoint members to the Planning Committee

Councillors Dr Baah, Clarke, Ross, Todd, Makepeace, West and Bird



14.3 BUILDINGS AND AMENITIES COMMITTEE

To appoint members to the Buildings and Amenities Committee

Councillors Makepeace, Bird, Dr Maples, West, Vernon, Gardiner and Livesey

14.4 PERSONNEL COMMITTEE

To appoint members to the Personnel Committee

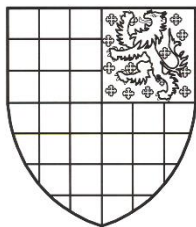
Councillors Blackwell, Morgan, Burrows, Tigg, Livesey, Dr Maples and Clarke

15. OUTSIDE BODIES

To appoint Members as representatives to outside bodies

RESOLVED: To appoint the following Councillors to the membership of outside bodies

Lewes District Association of Local Councils (2)	Councillors Morgan, Bird and Makepeace
Citizens Advice Bureau	Councillor Dr Baah
Railway Land Wildlife Trust (2)	Councillors Vernon and Bird
Lewes – Uckfield Line Parishes group	Councillor Campbell
Sussex Community Rail Partnership	Councillor Dr Maples
Lewes Priory Trust (2)	Councillors Vernon and Bird
Stanley Turner Advisory Committee	Councillors Burrows and West
Lewes Conservation Area Advisory Group	Councillors Ross and Livesey
'Plastic-free Lewes' Initiative (2)	Councillors Gardiner and Livesey
Low Traffic Town Working Group	Councillor Morgan
Lewes Chamber of Commerce (2)	Councillors Tigg and Gardiner
Sussex Police Community Safety Action Group (1)	Councillor Clarke
Inland Lewes Focus Group	Councillor Clarke
Lewes District Council Planning Service User Group (1)	Councillor Makepeace
South Downs National Park Board (1)	Councillor Ross



Lewes
Town
Council

Town Hall, High Street
Lewes, East Sussex
BN7 2QS

lewes-tc.gov.uk

Call: 01273 471469

Email: townclerk@lewes-tc.gov.uk

The Meeting was declared closed at **20:00**

CHAIR _____