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**LEWES
TOWN
COUNCIL**

To: Cllrs Chartier; Catlin (Wischhusen); Murray (R); O'Keeffe; Turner

A Meeting of the Working party formed **to consider Commemoration of significant events in 2012** will be held on **Wednesday 11th April 2012**, in the **Yarrow Room, Town Hall, Lewes** at **3:30pm** which you are requested to attend.

S Brigden, Town Clerk
3rd April 2012

AGENDA

1. APOLOGIES FOR ABSENCE:

To receive apologies from members of the working-party who are unable to attend.

2. MEMBER'S DECLARATIONS OF INTEREST:

To note declarations of any personal or prejudicial interests in matters on this agenda.

3. QUESTION TIME

To receive any questions regarding items on the agenda for this meeting.

4. REMIT of the WORKING-PARTY

To note the remit of the Working party, as set by Council on 15th December 2011:

(Council resolution Minute FC/2011/94.5 of 15th December 2011 refers) A Commemorations Working Party be set up to look, in the first instance, at ways of celebrating significant events in 2012, with the possibility of continuing the remit through 2013 and 2014; to be reviewed annually.

EXTENSION TO REMIT by Council resolution at its meeting on 29th March 2012 *(minute reference pending)*: "That the W/pty be authorized to proceed with the implementation of projects to commemorate the QE2 jubilee and Olympic torch relay, developing those projects that it considers appropriate from the list noted at Council minute FC2011/117, to a maximum aggregate cost of £5,000; to be funded from the existing finance reserve earmarked for Commemorations (shown in the accounts as R7).

5. BUSINESS OF THE MEETING

To continue development of projects, in line with the extended remit noted above.

For further information about items on this agenda please contact the Town Clerk at the above address.



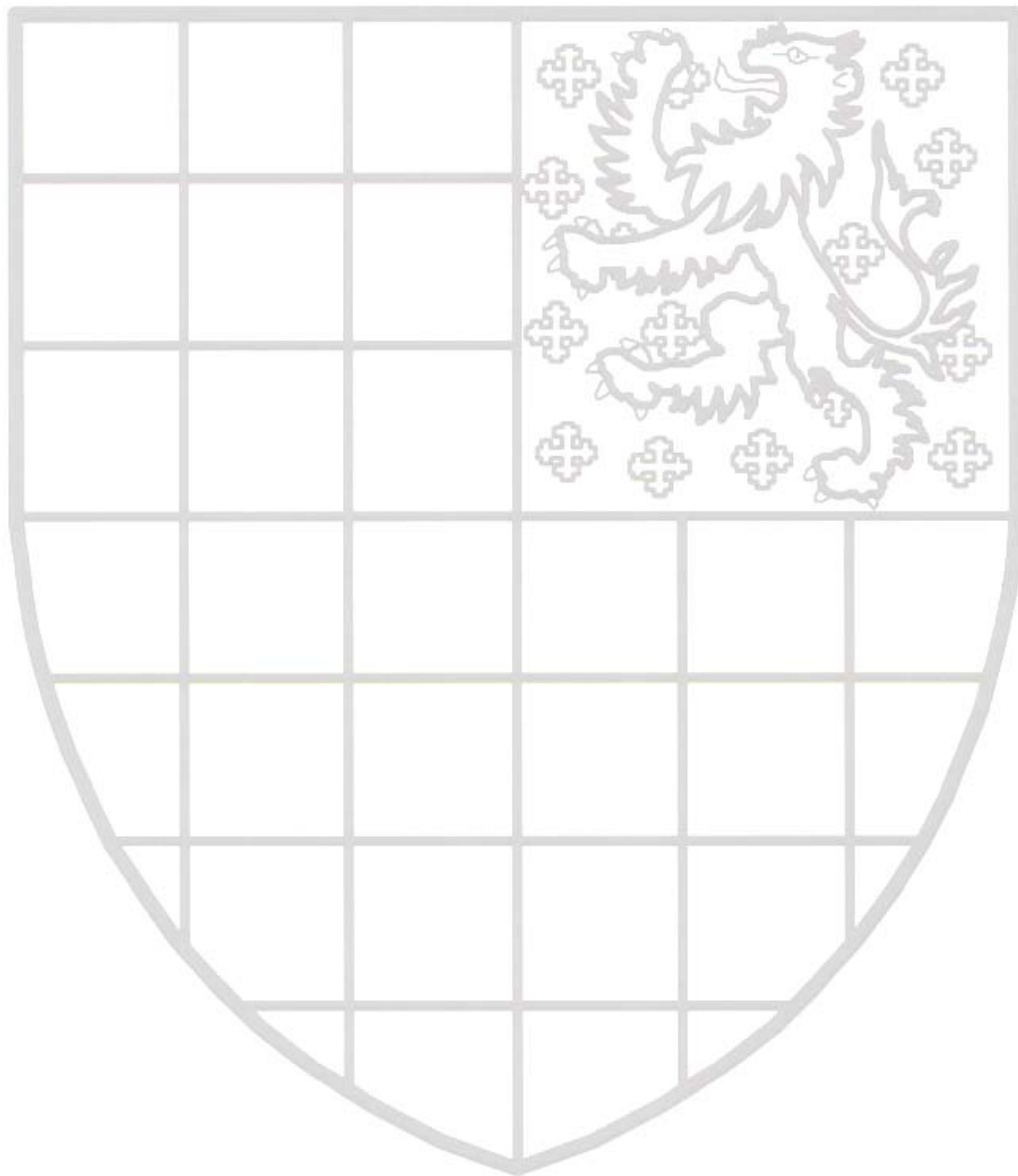
PUBLIC ATTENDANCE: Members of the public have the right, and are welcome, to attend meetings of the Council – questions regarding items on this agenda may be heard at the start of each meeting with the Chairman's consent, and subject to time available. Questions or requests to address the Council should, whenever possible, be submitted in writing to the Town Clerk at least 24 hours in advance. **PLEASE NOTE:** As space is limited we would appreciate advanced warning if you plan to attend in a group; perhaps with neighbours, or to bring a party of student observers. We may be able to arrange for the meeting to be held in an alternative room. General questions can be raised at our offices between 9am-5pm Mons- Thurs; 9am-4pm on Fridays – our staff will be pleased to assist.

Distribution: Cllrs Chartier; Catlin (Wischhusen); Murray (R); O'Keeffe; Turner

Copies for information:

All councillors; T/hall; LTC website; Lewes Library, Sx. Express, E.Argus, Mayor's Chaplain, Sx. Police, N Baker MP, LDC, ESCC, Fr'ds of Lewes

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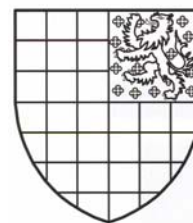
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**LEWES
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COUNCIL**

MINUTES

of the meeting of the **Working Party** formed to consider commemoration of significant events in 2012 held on **Tuesday 21st February 2012**, in the **Yarrow Room, Town Hall, Lewes** at **2:30pm**.

PRESENT Cllrs Chartier; Catlin (Wischhusen); O'Keeffe; Turner

In attendance: S Brigden (*Town Clerk [TC]*); Mrs F Garth (*Civic Officer/Asst TC*); G Macdonald (*Lewes District Economic Regeneration Project Officer*); Rhys Pask (*Lewes District Council Graduate Intern*).

CmemsWP2011/01 ELECTION OF CHAIRMAN: Cllr Chartier was elected Chairman

CmemsWP2011/02 APOLOGIES FOR ABSENCE: Apologies were received and accepted from Cllr Murray (R) who had a teaching commitment.

CmemsWP2011/03 PUBLIC QUESTIONS: There were none. (No members of the public present.)

CmemsWP2011/04 DECLARATIONS OF INTEREST: There were none.

CmemsWP2011/05 REMIT of the WORKING PARTY:

Members noted the remit of the Working party, as set by Council on 15th December 2011:

(Council resolution Minute FC/2011/94.5 of 15th December 2011 refers) A Commemorations Working Party be set up to look, in the first instance, at ways of celebrating significant events in 2012, with the possibility of continuing the remit through 2013 and 2014; to be reviewed annually.

CmemsWP2011/06 BUSINESS OF THE MEETING:

Members proceeded to discuss various ideas that had been promoted for 2012:

Specifically related to the Diamond Jubilee celebration of HM Queen Elizabeth 2nd, Council had already agreed to the joint project, with Lewes District Council (LDC) hosting a strawberry cream tea in the Town Hall on Saturday 2nd June. Alongside this was a competition for schools to produce portraits and an exhibition of the expected 2,000 entries would be displayed in the Corn Exchange over that weekend. Members suggested that souvenirs might be provided for guests at the tea, and it was agreed to ask Council for a budget once costs could be established.

Council had also agreed to enter the national scheme for beacon fires, and it was agreed that a suitable partner should be approached regarding a fire on Landport Bottom

There was some crossover between jubilee events and the later Olympic Torch Relay, as the Olympic organizers allowed either Olympic "branding" or Union Red/White/Blue (RWB) to be used when dressing the route of the torch relay. It was agreed that RWB items were more practical as they had many potential uses and could be deployed for both these events in 2012. LDC had already committed to RWB municipal planting schemes across the District by ordering suitable varieties in the annual specification to growers.

It was suggested that a project to plant 60 native-species trees might be discussed with LDC, as the Town Council had no readily-identifiable land where this might be sited. This would be researched.

Other ideas for 2012 that were considered worthy of further development were:

- Creation of a book of photographs, with one from each of the 60 years of the Queen's reign.
- Celebratory ringing of "Gabriel", the historic bell in the Market Tower.
- Request to the local church authorities for a co-ordinated peal of bells across the town
- A photographic exhibition in the Town Hall foyer, contrasting the Diamond jubilee of Queen Victoria in 1897 with the present celebration.
- An exhibition of a local royal memorabilia collection on Heritage Open Day in September.
- A traditional "Loyal Address" (speech; message to the monarch; and displayed manuscript.
- Town Council to provide RWB "dressing" materials for businesses along the route of the torch relay – in partnership with the Chamber of Commerce.

Potential future projects, after 2012, were identified as the 750th anniversary of the Battle of Lewes (BoL) in May 2014, for which some preparations were underway, and the 100th anniversary of the outbreak of the First World War (WW1). It was recognized that the Council should be prepared for approaches from 3rd parties.

Cllr Chartier had offered to produce a dedicated BoL leaflet or factsheet, which could be simply produced in-house or published at a better quality.

An earlier idea to commission a piece of music for the BoL celebration had been discussed informally with potential partners, and was estimated to cost between £3,000 and £5,000. A draft proposal was to be distributed for discussion at the next meeting.

Cllr Turner had partly-written a play related to the battle, designed for itinerant performance or a fixed site, and suggested a possible joint venture between LTC and the Lewes Theatre. An estimate of likely costs suggested production costs might be less than £1,500 in total.

It was noted that there was likely to be an event in 2013 to celebrate the 40th and 50th anniversaries of the tri-partite Town Twinning Charter, which would probably be held in Blois for practical reasons, as in 2003. On that occasion, several LTC Members and staff had travelled to Blois in a minibus driven by TC, and a car driven by Cllr Daly. Enquiries would be pursued with the Twinning Association.

CmemsWP2011/07

CONCLUSIONS/RECOMMENDATIONS:

It was decided that another meeting would be needed in the near future, to allow time for collection of information regarding the ideas proposed. When a clearer idea of cost implications could be established, Council could be asked to agree a sum to be drawn-down from the existing finance reserve earmarked for Commemorations (shown in the accounts as R7). Meanwhile, Council would be asked to endorse the projects suggested above as suitable for further research.

CmemsWP2011/08

There being no other business, the Chairman declared the meeting closed, and thanked everyone for their attendance and contributions.

The meeting closed at 3:55pm

Signed.....

Date