

Town Hall
High Street
Lewes
East Sussex
BN7 2QS

☎ 01273 471469 Fax: 01273 480919

✉ info@lewes-tc.gov.uk
www.lewes-tc.gov.uk



**LEWES
TOWN
COUNCIL**

To: Cllrs Chartier; Catlin (Wischhusen); Murray (R); O'Keeffe; Turner

A Meeting of the Working party formed to consider Commemoration of significant events in 2012 will be held on **Tuesday 21st February 2012**, in the **Council Chamber, Town Hall, Lewes** at **2:30pm** which you are requested to attend.

S Brigden, Town Clerk
14th February 2012

AGENDA

1. ELECTION of CHAIRMAN

2. APOLOGIES FOR ABSENCE:

To receive apologies from members of the working-party who are unable to attend.

3. MEMBER'S DECLARATIONS OF INTEREST:

To note declarations of any personal or prejudicial interests in matters on this agenda.

4. QUESTION TIME

To receive any questions regarding items on the agenda for this meeting.

5. REMIT of the WORKING-PARTY

To note the remit of the Working party, as set by Council on 15th December 2011:

(Council resolution Minute FC/2011/94.5 of 15th December 2011 refers) A Commemorations Working Party be set up to look, in the first instance, at ways of celebrating significant events in 2012, with the possibility of continuing the remit through 2013 and 2014; to be reviewed annually.

6. BUSINESS OF THE MEETING

To prepare initial recommendations for events such as the Queen's Diamond Jubilee and the Olympic Torch Relay, and others.

For further information about items on this agenda please contact the Town Clerk at the above address.



PUBLIC ATTENDANCE: Members of the public have the right, and are welcome, to attend meetings of the Council – questions regarding items on this agenda may be heard at the start of each meeting with the Chairman's consent, and subject to time available. Questions or requests to address the Council should, whenever possible, be submitted in writing to the Town Clerk at least 24 hours in advance. ***PLEASE NOTE:*** As space is limited we would appreciate advanced warning if you plan to attend in a group; perhaps with neighbours, or to bring a party of student observers. We may be able to arrange for the meeting to be held in an alternative room. General questions can be raised at our offices between 9am-5pm Mons- Thurs; 9am-4pm on Fridays – our staff will be pleased to assist.

Distribution: Cllrs Chartier; Catlin (Wischhusen); Murray (R); O'Keeffe; Turner

Copies for information:

All councillors; T/hall; LTC website; Lewes Library, Sx. Express, E.Argus, Mayor's Chaplain, Sx. Police, N Baker MP, LDC, ESCC, Fr'ds of Lewes