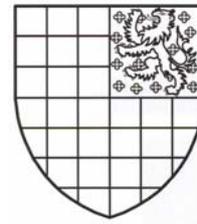


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**LEWES  
TOWN  
COUNCIL**

## *MINUTES*

Of the meeting of **Lewes Town Council** held on  
**Thursday, 19<sup>th</sup> July 2012**, in the **Council Chamber, Town Hall, Lewes** at **7:30pm**.

*NB if a record of voting was requested, this is shown in a table appended to these Minutes.*

### **PRESENT:**

Councillors S Catlin (Wischusen); M Chartier (*Mayor*); A Dean; I Eiloart; M Kent; D Lamport; L F Li; J MacCleary; R Murray; S Murray; R O'Keeffe (*Deputy Mayor*); A Price; J Stockdale and Dr M Turner.

*In attendance:* S Brigden (*Town Clerk [TC]*); Mrs F Garth (*Civic Officer and Asst. Town Clerk*) L Symons (*Mace Bearer*); Ms E Martin (*C'ttee Administration*)

*Observing:* Ms V McLachlan (*Finance Administration Officer*); Mrs J Dean (*Reception/ Administration*)

### **FC2012/34 QUESTION TIME:**

There were four members of the public present. Ms Marina Pepper asked if the Council had a timetable for the introduction of the use of digital social media, and what factors were to be considered. No timetable had been set. The Council's Communications Working Party was looking at this issue and, as the implications for an organization such as the Council were complex, a thorough assessment was underway. A range of considerations were offered to illustrate this point.

### **FC2012/35 MEMBERS' DECLARATIONS OF INTEREST:**

Cllr J Stockdale declared an interest *in* agenda item 12 (Planning Principles) in that he is Chair of the Lewes Community Land Trust.

**FC2012/36 APOLOGIES FOR ABSENCE:** Apologies were received from Cllrs J Daly (on holiday), P Kingham (post-operative recuperation), M Milner (family commitment) and R Rudkin (a work commitment).

### **FC2012/37 MAYOR'S ANNOUNCEMENTS:**

It was announced that Cllr Kingham had returned home after her operation and was recovering. She thanked everyone for their good wishes, and hoped to rejoin Council for the August meeting.

The Mayor referred to the Council's Chaplain, Rev Phillipp Hamilton-Manon, who had announced that he planned to retire as Rector of Lewes and Vicar of St Anne's later in the year. He had been associated with the Town council for over 16 years, and it was agreed that his retirement should be recognized appropriately.

Cllr Chartier personally thanked everyone who had assisted in the recent Jubilee and Olympic Torch Relay celebrations. He noted that there had been aspects where the District and Town Councils had worked together with great success, and mentioned Mrs Garth's personal efforts in engaging businesses with the decoration of the High Street; providing bunting and flags for shops, and organizing the window dressing competition. Members were reminded of the bowls match scheduled for Saturday 21<sup>st</sup> July at the Castle Bowling Green, and were asked if they knew of an auditor or someone with expertise in websites that may wish to help HOMELINK, one of the Mayor's charities.

Apologies were offered by TC regarding the absence of page numbers on some agendas.

*Continues...*

**FC2012/38 MINUTES:**

The minutes of the Council meeting held on 14<sup>th</sup> June 2012 were received and signed as an accurate record, with the minor amendment that Cllr MacCleary *had* previously registered apologies for absence due to holiday.

**FC2012/39 WORKING PARTIES AND OUTSIDE BODIES:**

a) *Audit and Governance Panel 10<sup>th</sup> July 2012*. The Minutes of this meeting were received and **it was resolved that:**

**FC2012/39.1** Minutes of the Audit and Governance Panel meeting of 10<sup>th</sup> July 2012 (*copy in minute book*) are noted.

**FC2012/40 CONSULTATIONS:**

a) DCLG Second Round Sustainable Community Act 2007 extension to Parishes – the deadline for this Consultation was 5<sup>th</sup> September 2012. It was agreed that any Members wishing to comment would forward these to TC within a fortnight, and he would respond on the Council's behalf.

b) DCLG Draft Local Audit Bill – the deadline for comments on this Consultation was 31<sup>st</sup> August, and any comments would be submitted to TC by 24<sup>th</sup> August 2012.

c) Uckfield Rail Link Parishes Groups – Cllr Kent gave a short oral report. It was recognized that the current government consultation on rail franchise realignment presented an opportunity to restate views on issues surrounding future reinstatement of a Lewes to Uckfield rail link, and electrification of lines beyond Uckfield. There were some locally-specific questions, and it was agreed that Cllr Kent would prepare a draft response to the consultation for colleagues to comment-upon before 24<sup>th</sup> August, for forwarding by TC as a corporate response to the government.

**FC2012/41 ELECTRONIC COMMUNICATIONS:**

Members considered a motion (*NOM 008/2012, copy in the minute book*) proposing that the Council examine the matter of which post currently sent in paper form to members could be sent electronically, this examination to be undertaken by a suitable working party, and then for that working party to make recommendations to Full Council.

Following a debate **it was resolved that:**

**FC2012.41.1** The Communications Working Party be asked to examine the matter of which post currently sent in paper form to members could be sent electronically, and report to Council.

**FC2012/42 LEWES BUS STATION**

Members considered a motion (*NOM 009/2012, copy in the minute book*) proposing that Lewes Town Council expresses support for any initiative to maintain public access to sheltered waiting facilities on the site of the present bus station in Lewes pending eventual redevelopment.

Following a short debate **it was resolved that:**

**FC2012.42.1** Lewes Town Council expresses support for any initiative of the site owners, statutory authorities and others to maintain public access to sheltered waiting facilities on the site of the present bus station in Lewes pending eventual redevelopment.

**FC2012.42.2** The Traffic Working Party be asked to look into the matter of public waiting facilities at Lewes bus station, pending eventual redevelopment of the building, and report to Council.

**FC2012/43 BUS SHELTERS:**

Members considered a motion (*NOM 0010/2012, copy in the minute book*) proposing that

the Traffic Working Party be asked to review the Town's bus shelter needs and report back to the Full Council with recommendation and potential costings.

In a short debate, it was suggested that ancillary matters could be addressed; such as "funding gaps" affecting third parties, and the potential for redeployment of existing expenditure (eg real-time information boards). Subsequently, **it was resolved that:**

**FC2012.43.1** The Traffic Working Party be asked to review the Town's bus shelter needs and report back to Council.

#### **FC2012/44 COMMUNITY ASSETS:**

Members considered a motion (*NOM 0011/2012, copy in the minute book*) proposing that Lewes Town Council should embrace the provisions of the Localism Act in its mechanism to identify and list community assets.

Following a debate **it was resolved that:**

**FC2012.44.1** Lewes Town Council wishes to embrace the provision contained in ss 87-108 of the Localism Act 2011 in its mechanism to identify and list community assets, including land.

**FC2012.44.2** The Chairman of the Planning Committee (Cllr S Murray), and Cllr Dr Turner are asked to liaise with the Town Clerk and prepare a list identifying assets of community value for initial consideration by the Planning and Conservation Committee before referral to Council.

#### **FC2012/45 PLANNING PRINCIPLES:**

Members considered a motion (*NOM 0012/2012, copy in the minute book*) recommending that Council should note general principles, related to prospective development in the North Street area, outlined in a statement prepared by Lewes Community Land Trust.

Following a brief debate **it was resolved that:**

**FC2012.45.1** Lewes Town Council notes the general principles laid out in the document entitled "Summary approach to the development of the North Street site in Lewes, East Sussex" (*copy in minute book*) provided by Lewes Community Land Trust, following their wide consultations with local stakeholders, and asks the town council's Planning Committee to take these into account in its consideration of any proposals relating to the North Street area.

#### **FC2012/46 ANNUAL REPORT 2011/2012:**

Members considered a revised draft (*copy in minute book*) of an annual report on the Council's activities in the 2011/12 municipal year. At the previous meeting it had been decided that the original draft report required amendment. The revised version met with general approval as a reflection of the many and varied activities and functions of the council in the first year of a significantly changed administration, following elections in May 2011. **It was resolved that:**

**FC2012.46.1** Lewes Town Council adopts the revised draft annual report (*copy in minute book*) on the Council's activities in the 2011/12 municipal year, as considered at its meeting on 19<sup>th</sup> July 2012.

#### **FC2012/47 UPDATE ON MATTERS IN PROGRESS:**

a) *Lewes Cinema Ltd.* It was noted that there were no issues to report with regard to litigation.

b) *Malling Community Centre.*- Cllr Chartier and TC had very recently held a meeting with representatives of Malling Community Association, the Council's tenant, and an architect. They had addressed the implications for the originally-agreed joint initiative for refurbishment of the Centre, should other discussions with a third party regarding long-term use of part of the building bear fruit. It was noted that those investigations were nearing the stage where a firm proposal might be brought forward, and all parties were

pleased to note that the overall approach and likely costs for the Council's original scheme should not be significantly affected. It was anticipated that there might be some detail to report by the next Council meeting.

c) *Brighton & Hove and Lewes Downs Biosphere Project* – further to Council's resolution to lobby for inclusion within the designated area for this project, it was reported that other parishes had expressed similar desire in recent weeks. This would inevitably have implications for the planners of the scheme, and more detail was expected to emerge soon.

**FC2012/48 NOTICE OF ITEMS IN PROSPECT:** Members were advised of the following events:-

- a) Imminent meetings of the Audit Panel, Malling Community Association Liaison Group, and the Communications Working Party were to be confirmed.
- b) The Planning Committee would meet on Tuesday, 24<sup>th</sup> July and Tuesday 14<sup>th</sup> August at 7:00pm in the Yarrow Room.
- c) The All Saints Steering Group would meet on Friday 27<sup>th</sup> July at 11.00am in the Yarrow Room.
- d) The Commemorations Working Party would meet on 30<sup>th</sup> July 2012 at 11.00am.
- e) The next Councillors "drop-in" surgery would take place on Saturday July 7<sup>th</sup> . Councillor S Murray agreed to attend.
- f) The Grants Panel would meet on Wednesday 29<sup>th</sup> August at 5.30pm in TC's office. The deadline for applications was 17<sup>th</sup> August 2012.
- g) The next meeting of Council was scheduled for Thursday, 30<sup>th</sup> August 2012 at 7.30pm in the Council Chamber, with the deadline for submission to the Town Clerk of proposed items for the agenda being 12 noon on Monday 20<sup>th</sup> August.  
An item on the agenda for that meeting was a presentation by a consultant in the field of public participatory budgeting.
- h) The next meeting of Landport Bottom Joint Management Committee was to be confirmed, but was likely to be on 5<sup>th</sup> or 19<sup>th</sup> September; commencing with an on-site inspection and followed by a meeting at 11.00am at Lewes House.

**FC2012/49** There being no further business the Mayor declared the meeting closed, and invited those present to join him in the Parlour for refreshments.

*The meeting ended at 9.15 pm*

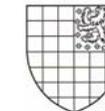
Signed: .....

Date: .....

**VOTING RECORD SHEET**

**MEETING of: Council**

**date: Thursday 19<sup>th</sup> July 2012**



**LEWES  
TOWN  
COUNCIL**

Please note: this is a record of voting *where this has been requested* under Standing Order 1(s) [following provisions of Local Government Act 1972 Sch12 p13 (2)]

Agenda item	MOTION or AMENDMENT VOTED UPON	Ind	LD	Ind	LD	LD	Ind	LD	LD	LD	LD	LD	Green	Green	Ind	Green	Green	LD	LD	No. FOR	No. AGAINST	Carried ? Y/N
		CATLIN (Wischhusen)	CHARTIER	DALY	DEAN	EILOART	KENT	KINGHAM	LAMPORT	LI	MacCLEARY	MILNER	MURRAY R	MURRAY S	O'KEEFFE	PRICE	RUDKIN	STOCKDALE	TURNER			
8	NOM008/2012 – electronic postage – refer to Working party	✓	✘	NP	✓	A	✓	NP	A	✓	A	NP	✓	✓	✓	✓	NP	✘	✘	8	3	Y
9	NOM009/2012 – bus station project – refer to Working party	✓	✓	NP	✓	✓	✓	NP	✓	✓	✓	NP	✓	✓	✓	✓	NP	✓	✓	14	0	Y
11	NOM011/2012 – support community asset register	✓	✓	NP	✓	✓	✓	NP	✓	✓	✓	NP	✓	✓	✓	✓	NP	✓	✓	14	0	Y