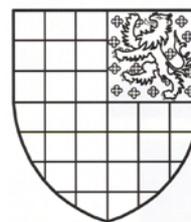


Town Hall
High Street
Lewes
East Sussex
BN7 2QS

☎ 01273 471469 Fax: 01273 480919

✉ info@lewes-tc.gov.uk

🌐 www.lewes-tc.gov.uk



**LEWES
TOWN
COUNCIL**

MINUTES

Of the **39th ANNUAL MEETING of Lewes Town Council**
held on **Thursday 23rd May 2013**, in the **Council Chamber, Town Hall, Lewes** at **7:00pm**.

PRESENT

Cllrs S Catlin (Wischhusen); M Chartier; J Daly; A Dean; I Eiloart; M Kent; P Kingham; D Lamport; L F Li; M Milner; R Murray; S Murray; R O’Keeffe; A Price; J Stockdale;

In attendance: S Brigden (*Town Clerk*); Mrs F Garth (*Civic Officer & Asst Town Clerk*); L Symons (*Macebearer*); The Rev P Hamilton-Manon (*Council’s Chaplain*).

There were 97 guests and civic dignitaries assembled.

The meeting opened with Cllr Chartier in the Chair, as outgoing Mayor, and was preceded by a short address by the Rev Hamilton-Manon on the principles of duty and public service and a pause for reflection, in which he referred to the recent murder, on a London street, of a serving soldier: Drummer Lee Rigby of the Royal Regiment of Fusiliers.

FC2013/01 ELECTION OF MAYOR: Cllr Ruth O’Keeffe was elected unanimously as Mayor for the 2013/14 municipal year.

FC2013/02 MAYOR’S DECLARATION OF ACCEPTANCE OF OFFICE: Cllr O’Keeffe made her declaration of acceptance of the office of Mayor before Council and assembled guests, and signed a deed to that effect.

Cllr O’Keeffe took the chair for the remainder of the meeting

Cllr O’Keeffe addressed the assembly, thanking her colleagues for the honour of the Mayoralty. She described her outlook for the Mayoral year, and announced that her chosen charities would be St Peter & St James’ Hospice, and Pippa’s Group. She introduced her Consort, Mr Nick Robinson, who would support her during the forthcoming year.

FC2013/03 APOLOGIES FOR ABSENCE

Apologies were received from Cllr J McCleary, who had an unavoidable work commitment; Cllr R Rudkin, who was working in the Netherlands, and Cllr Dr M Turner, who was recovering from illness.

FC2013/04 ELECTION OF DEPUTY MAYOR: Cllr Dr Micheal Turner was elected as Deputy Mayor for the 2013/14 municipal year.

FC2013/05 DEPUTY MAYOR’S DECLARATION OF ACCEPTANCE OF OFFICE:

Cllr Dr Turner had submitted his apologies for absence and a few words of acceptance and thanks, which were read to the assembly on his behalf. He expected to return to duties in June, and would formally make his declaration of acceptance to Council in due course.

FC2013/06 VOTE OF THANKS: Cllr Daly proposed the motion (NM001/13) :

“That this Council records its thanks to Cllr Michael Chartier, and appreciation for his service to the council and community of Lewes in the office of Mayor during the past year.”

Continues...

He went on to describe Cllr Chartier’s fifth term as Mayor, and highlighted functions and events he had attended and his work throughout the year to raise money for his chosen charities – always closely supported by his Mayoress; his wife Monica.

It was **resolved** **FC2013/06.1** accordingly

Cllr Chartier replied at length, describing his own view of the past year and adding thanks to all those individuals who had helped throughout his service as Mayor.

FC2013/07 PRESENTATIONS: Cllr O’Keeffe presented Cllr Chartier and Mrs Chartier with gifts in recognition of their service in the past year. Cllr Chartier then presented a gift to the Rev Hamilton-Manon, for his invaluable work as Chaplain and his pastoral care for the organization; and a personal gift to Mrs Garth.

Cllr O’Keeffe then declared that the traditional, ceremonial, element of the meeting was concluded; and the meeting moved on to deal with items of ordinary business.

FC2013/08 MINUTES: the minutes of the meeting held on 4th April 2013 were received and signed as an accurate record.

FC2013/09 ATTENDANCE RECORD OF COUNCILLORS:
Cllr O’Keeffe presented the attendance record of councillors for the previous municipal year, which was noted. (*copy in minute book*)

FC2013/10 INDIVIDUAL RESPONSIBILITIES of COUNCILLORS 2012/13:
Cllr Susan Murray proposed the motion (NM002/13):
“That the individual responsibilities of Members for the ensuing municipal year shall be as shown in the list attached to the agenda for this meeting”

It was **resolved** **FC2013/10.1** accordingly (*copy of list in minute book*)

FC2013/11 APPOINTMENTS OF REPRESENTATIVES TO OUTSIDE BODIES:
Cllr Roger Murray proposed the motion (NM003/13)
“That the Council’s representatives on outside bodies, for the ensuing municipal year, shall be as shown in the list attached to the agenda for this meeting”

It was **resolved** **FC2013/11.1** accordingly (*copy of list in minute book*)

FC2013/12 BANK SIGNATURE AUTHORITY:
Cllr Catlin (Wischhusen) proposed the motion (NM004/13)
“That the Council approve the authorization of Councillors as signatories to the Council’s bank account: as shown in the list attached to the agenda for this meeting”

It was **resolved** **FC2013/12.1** accordingly (*copy of list in minute book*)

FC2013/13 COUNCIL MEMBERSHIP OF NATIONAL AND LOCAL ASSOCIATIONS:
Cllr Price proposed the motion (NM005/13):
“That the Town Clerk be asked to ensure the Council’s continued membership of approved national and local organizations representing Parish and Town Councils”

It was **resolved** **FC2013/13.1** accordingly

There being no further business the Mayor closed the meeting and invited all present to join her in attending the Civic Reception in the Assembly Room. *The meeting ended at 7:45pm*

Signed:

Date: