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**LEWES
TOWN
COUNCIL**

MINUTES

of the meeting of the **All Saints Centre (ASC) Steering Group** held on **Tuesday 19th March 2019**, in the **Yarrow Room, Town Hall, Lewes at 3:00pm.**

PRESENT Cllrs Burrows; Catlin (Wischhusen) (*Chairman*); Chartier; Murray (S).

In attendance: S Brigden (*Town Clerk [TC]*).

ASCSG2018/09 **QUESTIONS:** There were none.

ASCSG2018/10 **APOLOGIES for ABSENCE:** Apologies had been received from Cllr Milner, who was working, and Cllr R Murray, who had a teaching commitment. No message had been received from Cllr Renton.

ASCSG2018/11 **DECLARATIONS OF INTEREST:** There were none

ASCSG2018/12 **MINUTES:** The minutes of the meeting held on 25th October 2018 were received and signed as a correct record.

ASCSG2018/13 **BUSINESS OF THE MEETING:**

Members present had attended during the Open Day held at the Centre the previous Saturday, and discussed their experience. Few Councillors had supported the event, and there had been no visitors from the theatre/events sector which had been the intended focus. It was acknowledged that the Centre was operating at near-capacity and that opportunity for extended productions or events was limited, although bookings could have been accommodated in the longer-term. The ASC Manager intended to hold a 'general public' open day in the Autumn and the Centre remained as popular as ever with regular hirers and enjoyed a steady stream of new and occasional bookings. It was generally perceived as well used and well-run. There followed a general discussion about publicity, including use of the window at the Tourist Information Centre, and various 'domestic' matters related to the Centre.

Members noted that the Chairman, Cllr Catlin, had been invited to sit-in on interviews, the following week, of candidates for the Venue Assistant vacancy.

ASCSG2018/14 There being no other business, the Chairman declared the meeting closed and thanked everyone for their contribution. *The meeting closed at 3:55pm*

Signed

dated