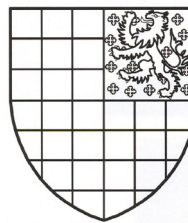


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**LEWES  
TOWN  
COUNCIL**

## Lewes Town Council - Budget 2019/20

Below is a summary of our budget for the 2019/20 municipal year which we trust you will find helpful.

This will be followed as closely as possible, although sometimes it is necessary to deviate from plans, for a number of reasons, as the year progresses. Significant deviations are reported to Council at the earliest opportunity, and will feature in published reports/agenda/minutes. These can be found elsewhere on this website and copies are available on request.

The information presented is a summary of much more detailed underlying service budgets and; due to attributes of local government finance and the nature of those services, this may require background information and interpretation to allow the reader to fully-appreciate. We are very happy to assist in this regard, on request, and to receive questions.

Throughout the year our internal Audit & Governance Panel carries out routine scrutiny and comparisons of the actual performance to our budget estimates, as well as a number of statutory tasks to check for appropriate management of value and risk; due diligence in day-to-day operations, and the proper observance of internal control systems and processes. This Panel reports to Council and these also feature in published reports/agenda/minutes. Again; these can be found elsewhere on this website and copies are available on request.

We also publish our annual accounts which contain detailed notes. Our year runs from 1<sup>st</sup> April to 31<sup>st</sup> March and these accounts, together with full reports from our independent Auditor and our statutory Annual Return are usually published in June each year. These also show details of funds and financial reserves established for specific project purposes or towards planned maintenance and repairs.

**GENERAL QUESTIONS** can be raised at our offices between 9am and 5pm  
Mons- Thurs; 9am and 4pm on Fridays – our staff will be pleased to assist.

**DETAILED ENQUIRIES** are best directed, in the first instance, to the Town Clerk; who is also the Councils 'Responsible Finance Officer' under the provisions of s151 of the Local Government Act 1972, and manages the Council's finances and its services and operations.

LEWES TOWN COUNCIL			Budget Estimates				2019-20		ANALYSIS ALL COST CENTRES				
Column	A	B	C	D	E	F	G	H	I	J	K	L	
		COST CENTRE	10	20	30	40	50	51	60	70/71/72	80		
Line	RESOURCE ACCOUNT		Corporate Admin	Civic Admin	Mayoralty	Town Hall	All Saints	Malling C/Centre	Pells	Open Spaces	Allotments	TOTAL	
1	<b>EXPENDITURE</b>												
2	<b>Staff</b>												
3	7003/5	Salaries & Wages	47,603	48,348	29,760	101,732	86,239	8,282	10,338	36,988	15,252	384,542	
4	7006	National Insurance	4,624	4,770	3,205	9,806	7,688	833	929	3,173	1,297	36,325	
5	7007	Superannuation	8,257	8,325	5,158	15,572	14,918	1,420	1,736	6,113	2,530	64,029	
6	7009	Other staff expenses	3,950	0	0	0	0	0	0	0	0	3,950	
7		<b>Staff Total</b>	<b>64,434</b>	<b>61,443</b>	<b>38,123</b>	<b>127,110</b>	<b>108,845</b>	<b>10,535</b>	<b>13,003</b>	<b>46,274</b>	<b>19,079</b>	<b>488,846</b>	
8	<b>Premises</b>												
9	6100	Repairs & maintenance	600	0	0	15,000	4,000	1,000	3,500	9,000	1,500	34,600	
10	6101	Grounds maintenance	0	0	0	4,000	500	1,000	14,500	59,000	8,000	87,000	
11	6102	Electricity	0	0	0	14,000	3,700	1,000	0	500	0	19,200	
12	6103	Gas	0	0	0	12,000	2,800	1,000	0	0	0	15,800	
13	6104	Water & drainage	0	0	0	3,200	2,400	700	0	200	1,600	8,100	
14	6105	Alarm systems	0	0	0	4,300	380	0	0	0	0	4,680	
15	6106	Equipment & furniture etc	600	0	0	2,500	9,500	200	0	2,000	0	14,800	
16	6107	Rentals & hire costs	0	0	0	0	0	0	0	0	0	0	
17	6108	NNDR	0	0	0	60,500	3,600	4,900	0	0	0	69,000	
18	6109	Premises insurance	1,450	0	0	14,500	3,700	990	800	1,340	0	22,780	
19		<b>Premises Total</b>	<b>2,650</b>	<b>0</b>	<b>0</b>	<b>130,000</b>	<b>30,580</b>	<b>10,790</b>	<b>18,800</b>	<b>72,040</b>	<b>11,100</b>	<b>275,960</b>	
20	<b>Transport</b>												
21	6200	Transport hire costs	0	0	0	0	0	0	0	0	0	0	
22	6201	Transport running costs	0	0	0	0	0	0	0	0	0	0	
23	6202	Mileage allowances	0	0	0	0	0	0	0	0	0	0	
24		<b>Transport Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	
25	<b>Supplies &amp; services</b>												
26	6400	Consumable stores	0	0	0	2,600	1,400	300	0	680	0	4,980	
27	6401	Equipment rental	0	0	0	900	480	0	40	8,000	0	9,420	
28	6402	Regalia	0	1,200	250	0	0	0	0	0	0	1,450	
29	6403	Small plant & tools	0	0	0	900	200	50	120	2,325	150	3,745	
30	6404	Catering	0	10,000	10,500	0	750	0	0	0	250	21,500	
31	6405	Printing	400	300	400	450	700	40	0	50	0	2,340	
32	6406	Stationery	400	500	300	500	350	40	50	185	80	2,405	
33	6407	Books & periodicals	100	0	0	0	0	0	0	0	0	100	
34	6408	Postage	400	250	250	400	500	80	70	185	100	2,235	
35	6409	Telephones/ICT	14,000	250	190	1,400	1,100	80	100	560	110	17,790	
36	6410	Office equipment	2,000	90	100	150	800	0	50	120	30	3,340	
37	6411	General office expenses	0	0	0	0	0	0	0	0	0	0	
38	2300	Loan charges	0	0	0	10,056	0	0	0	0	0	10,056	
39	6412	Consultants	8,000	0	0	1,000	400	2,000	770	0	0	12,170	
40	6413	Legal expenses	0	2,000	0	2,450	1,600	500	90	500	0	7,140	
41	6414	Hospitality	0	0	1,000	0	0	0	0	0	0	1,000	
42	6415	Members allowances	0	5,000	700	0	0	0	0	0	0	5,700	
43	6416	Miscellaneous expenses	8,000	10,500	1,000	0	500	0	0	11,000	0	31,000	
44	6417	Grants & subscriptions etc	5,000	53,000	100	0	0	2,000	10,000	16,600	70	86,770	
45	6418	Advertising & promotions	1,000	3,000	0	900	400	0	0	500	650	6,450	
46	6419	Traveling & subsistence	120	600	1,000	0	0	0	0	50	100	1,870	
47		<b>Supplies &amp; services Total</b>	<b>39,420</b>	<b>86,690</b>	<b>15,790</b>	<b>21,706</b>	<b>9,180</b>	<b>5,090</b>	<b>11,290</b>	<b>40,755</b>	<b>1,540</b>	<b>231,461</b>	
48	<b>Miscellaneous</b>												
49	8100	A/cs written off	0	0	0	0	0	0	0	0	0	0	
50	6500	Miscellaneous insurances	4,150	1,920	250	980	1,100	80	150	460	150	9,240	
51	n/a	<b>Service contributions to reserves</b>	57,000	42,000	0	60,000	10,000	78,000	30,000	4,380	0	281,380	
52	6700	Other miscellaneous expenditure	1,000	0	0	0	0	0	0	0	0	1,000	
53		<b>Miscellaneous Total</b>	<b>62,150</b>	<b>43,920</b>	<b>250</b>	<b>60,980</b>	<b>11,100</b>	<b>78,080</b>	<b>30,150</b>	<b>4,840</b>	<b>150</b>	<b>291,620</b>	
54	<b>EXPENDITURE TOTAL</b>												
55			<b>168,654</b>	<b>192,053</b>	<b>54,163</b>	<b>339,796</b>	<b>159,705</b>	<b>104,495</b>	<b>73,243</b>	<b>163,909</b>	<b>31,869</b>	<b>1,287,887</b>	
56		<i>Expenditure excluding contributions to reserves</i>	<i>111,654</i>	<i>150,053</i>	<i>54,163</i>	<i>279,796</i>	<i>149,705</i>	<i>26,495</i>	<i>43,243</i>	<i>159,529</i>	<i>31,869</i>	<i>1,006,507</i>	
57	<b>INCOME</b>												
58	4000	Fees & charges	50	0	0	90,000	52,000	5,000	150	0	0	147,200	
59	4001	Rentals	0	0	0	7,800	0	0	0	0	4,600	12,400	
60	4002	Other miscellaneous income	1,200	150	500	0	0	0	0	0	0	1,850	
61		<b>INCOME TOTAL</b>	<b>1,250</b>	<b>150</b>	<b>500</b>	<b>97,800</b>	<b>52,000</b>	<b>5,000</b>	<b>150</b>	<b>0</b>	<b>4,600</b>	<b>161,450</b>	
62	<b>NETT OPERATING TOTAL</b>												
63			<b>167,404</b>	<b>191,903</b>	<b>53,663</b>	<b>241,996</b>	<b>107,705</b>	<b>99,495</b>	<b>73,093</b>	<b>163,909</b>	<b>27,269</b>	<b>1,126,437</b>	
64										<b>BUDGET REQUIREMENT</b>		<b>1,126,437</b>	
65		<i>Nett operating total excluding contributions to reserves</i>	<i>110,404</i>	<i>149,903</i>	<i>53,663</i>	<i>181,996</i>	<i>97,705</i>	<i>21,495</i>	<i>43,093</i>	<i>159,529</i>	<i>27,269</i>	<i>845,057</i>	
66		<b>apportioned adjustment grant from LDC</b>	<b>4,848</b>	<b>5,558</b>	<b>1,554</b>	<b>7,009</b>	<b>3,119</b>	<b>2,882</b>	<b>2,117</b>	<b>4,747</b>	<b>790</b>	<b>32,624</b>	
67		<i>Nett operating total less adjustment grant</i>	<i>162,556</i>	<i>186,345</i>	<i>52,109</i>	<i>234,987</i>	<i>104,586</i>	<i>96,613</i>	<i>70,976</i>	<i>159,162</i>	<i>26,479</i>	<i>1,093,813</i>	
68										<b>PRECEPT</b>		<b>1,093,813</b>	
69		<i>Nett per head of population (2011 census)</i>	<i>17,297</i>	<i>£9.68</i>	<i>£11.09</i>	<i>£3.10</i>	<i>£13.99</i>	<i>£6.23</i>	<i>£5.75</i>	<i>£4.23</i>	<i>£9.48</i>	<i>£1.58</i>	<i>£63.24</i>
70		<i>Nett operating total per Band D equiv't at</i>	<i>6,138.80</i>	<i>£27.27</i>	<i>£31.26</i>	<i>£8.74</i>	<i>£39.42</i>	<i>£17.54</i>	<i>£16.21</i>	<i>£11.91</i>	<i>£26.70</i>	<i>£4.44</i>	<i>£183.49</i>
71		<i>PRECEPT total per Band D equiv't at</i>	<i>6,138.80</i>	<i>£26.48</i>	<i>£30.36</i>	<i>£8.49</i>	<i>£38.28</i>	<i>£17.04</i>	<i>£15.74</i>	<i>£11.56</i>	<i>£25.93</i>	<i>£4.31</i>	<i>£178.18</i>