

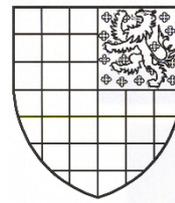
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To: **Cllrs Earl; Henman; Herbert; Makepeace; Dr Mayhew and Wood**



**LEWES
TOWN
COUNCIL**

A Meeting of the **Finance Working Party, to consider the Council's operating budget; forward plan and Council Tax precept for 2020/21**, will be held on **Monday 16th December 2019**, in the **Yarrow Room, Town Hall, Lewes at 2:00pm** which you are summoned to attend.

S Brigden, Town Clerk
6th December 2019

AGENDA

1. ELECTION of CHAIRMAN

To elect a Chairman for the Working Party

2. QUESTION TIME

To consider any questions received regarding items on the agenda for this meeting.

3. APOLOGIES FOR ABSENCE:

To receive apologies from members of the Working-party who are unable to attend.

4. MEMBER'S DECLARATIONS OF INTEREST:

To note declarations of any personal or prejudicial interests in matters on this agenda.

NB – any Member who may have personal liability for Council Tax remaining unpaid more than 2 months will be prohibited from participation in this meeting.

5. MATTERS WITHIN THE REMIT OF THE WORKING-PARTY

To note the remit of the working party:

The working party is asked to consider the detail of estimated expenditure and income for the Council's operations, and to agree a draft budget* and level of Council Tax precept for the 2020/19 year, for recommendation to Council. The Working Party is asked to ensure appropriate provision for items constituting the Council Plan for 2020/21*

** Following the conclusion, in January 2020, of the Council's current forward planning ('visioning') exercise, it is anticipated that amendments will be introduced, before consideration of a final budget by Council in late January.*

6. EXCLUSION OF THE PRESS AND PUBLIC

This Working Party will discuss low-level detail of the Council's finances, and during the meeting personal details related to past and present employees, and proposed expenditure on contracts for supply of goods and services (potentially commercially-sensitive) may be disclosed. At this point, the chairman will be obliged to propose:

"That in view of the confidential nature of the business to be transacted during the remainder of the meeting, pursuant to the Public Bodies (Admission to Meetings) Act 1960; any members of the press or public present be excluded and instructed to withdraw. The nature of this business is: personal details related to past and present employees, and proposed expenditure on contracts for supply of goods and services"

7. DRAFT BUDGET and COUNCIL TAX PRECEPT 2020/21

To consider draft budget information and relevant background data**

*** working papers and background material to follow for members of the Working Party; and will also be available on computer at the meeting for live analysis and modelling.*

For further information about items on this agenda please contact the Town Clerk at the above address.

PUBLIC ATTENDANCE: Members of the public have the right, and are welcome, to attend meetings of the Council – questions regarding items on this agenda may be heard at the start of each meeting with the Chairman's consent, and subject to time available. Questions or requests to address the Council should, whenever possible, be submitted in writing to the Town Clerk at least 24 hours in advance. **PLEASE NOTE:** As space is limited we would appreciate advanced warning if you plan to attend in a group; perhaps with neighbours, or to bring a party of student observers. We may be able to arrange for the meeting to be held in an alternative room. General questions can be raised at our offices between 9am-5pm Mons- Thurs; 9am-4pm on Fridays – our staff will be pleased to assist.

Distribution: Cllrs Earl; Henman; Herbert; Makepeace; Dr Mayhew; Wood (*all Cllrs: for information*)