

Town Hall  
High Street  
Lewes  
East Sussex  
BN7 2QS



**LEWES  
TOWN  
COUNCIL**

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To: All Members of the Planning & Conservation Committee

A Meeting of the **Planning and Conservation Committee** will be held on **Tuesday 31<sup>st</sup> August 2021**, in the **Council Chamber, Town Hall, Lewes at 7.00pm** which you are summoned to attend.

S Brigden  
Town Clerk  
26<sup>th</sup> August 2021



## **AGENDA**

1. **APOLOGIES FOR ABSENCE:**  
To receive apologies from members of the committee who are unable to attend.
2. **MEMBER'S DECLARATIONS OF INTEREST:**  
To note declarations of any personal or prejudicial interests in matters on this agenda.
3. **QUESTION TIME:**  
To receive questions regarding items on this agenda.
4. **CHAIRMAN'S ANNOUNCEMENTS:**  
To receive any announcements from the Chairman of the Committee.
5. **MINUTES:**  
To approve the Minutes of the Meeting held on Tuesday, 10<sup>th</sup> August 2021.
6. **PLANNING APPLICATIONS \*:**  
To consider the relevant sections of the lists dated: 9<sup>th</sup> August, 16<sup>th</sup> August and 23<sup>rd</sup> August 2021.
7. **EAST SUSSEX COUNTY COUNCIL BUS SERVICE IMPROVEMENT PLAN**  
To consider a response - survey questions previously distributed *(copy attached for convenience)*
8. **MISCELLANEOUS PLANNING ISSUES:**  
To note various contrary decisions; withdrawn applications; amendments; enquiries *etc.*

*For further information about items appearing on this agenda please contact the Town Clerk at the above address.*

Members of the public have the right and are welcome to attend meetings of the Committee – representations on specific applications may be heard at the start of each meeting with the Chairman's consent, and subject to time available. Correspondence or requests to address the Committee should, whenever possible, be notified to the Town Clerk at least 24 hours in advance. **PLEASE NOTE:** the Town Council is not empowered to decide planning matters although the Planning Authority (South Downs National Park Authority) is required by law to consider our comments on local applications and to give due recognition to them in reaching its final decision.

**Distribution:** Cllrs Baah, Catlin, Handy; Lamb; Makepeace; Milner; Sains

For information: All Councillors, Lewes Library, T/Hall Noticeboard, Sx Express Sx Police, M Caulfield MP; Friends of Lewes

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**LEWES  
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## *MINUTES*

of a meeting of the **Planning Committee** held on **Tuesday 10<sup>th</sup> August 2021**, in the Council Chamber, Town Hall, Lewes at 7.00pm.

**Present:** Cllrs Dr J Baah; S Catlin (*Chairman*); R Handy, I Makepeace and S Sains

*In attendance:* S Brigden (*Town Clerk*) and Mrs E Tingley (*Committee Admin.*)

**PC2021/007** **APOLOGIES FOR ABSENCE:** Apologies were noted from Cllr Lamb who had a work commitment and Cllr Milner who was on holiday.

**It was resolved that:**

**PC2021/007.1** Apologies for absence from this meeting are noted

**PC2021/008** **MEMBERS' DECLARATIONS OF INTEREST:** Cllr Dr Baah declared that she is a friend to the applicant *iro* SDNP/21/02444/HOUS and an acquaintance to the applicant *iro* SDNP/21/03582/HOUS. Cllr Makepeace declared that she is a friend to the applicant *iro* SDNP/21/03304/FUL and SDNP/21/03305/LIS.

**PC2021/009** **QUESTION TIME:** No members of the public were present.

**PC2021/0010** **CHAIRMAN'S ANNOUNCEMENTS:** There were none.

**PC2021/0011** **MINUTES:** The Minutes of the meeting held on 20<sup>th</sup> July 2021 were received and signed as an accurate record.

**PC2021/0012** **PLANNING APPLICATIONS:** The Committee considered relevant sections of the lists of applications validated in the weeks commencing 19<sup>th</sup> July, 26<sup>th</sup> July, and 2<sup>nd</sup> August 2021. Their comments are appended.

**PC2021/0013** **MISCELLANEOUS PLANNING ISSUES:**

There were none

*The meeting ended at 7:30pm*

Signed: .....

Date: .....

## Planning Applications validated for week of 19<sup>th</sup> July 2021

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Installation of solar photovoltaic panels on the existing east west pitched roofs

Sackville House Ref. No: SDNP/21/03065/FUL | Received: Mon 07 Jun 2021 | Validated: Mon 19 Jul 2021 |

Status: Application in Progress

Comment:

Members comments were supportive of these plans

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Demolition of existing timber studio and replacement with all weather garden office/work, The Workshop Pipe

Passage Ref. No: SDNP/21/02698/HOUS | Received: Tue 18 May 2021 | Validated: Thu 15 Jul 2021 | Status:

Application in Progress

Comment:

Members had concern with the design which appeared to create living accommodation and felt that the application was disingenuous. The application was out of keeping with the area and the fenestration would allow excessive light pollution if not shrouded appropriately. Members OBJECT to this application.

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Erection of porch to front elevation, 5 East Way Ref. No: SDNP/21/02700/HOUS | Received: Tue 18 May 2021 | Validated: Wed 07 Jul 2021 | Status: Application in Progress

Comment:

Members made no comment

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Install two velux windows into front north facing roof elevation 74 Prince Edwards Road

Ref. No: SDNP/21/02444/HOUS | Received: Wed 05 May 2021 | Validated: Tue 06 Jul 2021 | Status:

Application in Progress

Comment:

Members views on these proposals were generally Neutral, although it was noted that this application appears to meet the criteria applied in respect of improving Swift nesting opportunities and it is recommended that the applicant is encouraged to consult with [lewesswifts@gmail.com](mailto:lewesswifts@gmail.com) to investigate the potential to include Swift-bricks or similar during the project.

## Planning Applications validated for week of 26<sup>th</sup> July 2021

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Externally illuminated fascia, externally illuminated hanging sign, amenity board, 2no chalkboards and 1no new lantern The Kings Head 9 Southover High Street Ref. No: SDNP/21/03740/ADV | Received: Thu 15 Jul 2021 | Validated: Thu 15 Jul 2021 | Status: Application in Progress

Comment:

Members reiterated their OBJECTIONS made in May and November 2020 in respect of this application. Changes in this application were considered insignificant and Members agreed with points registered by a near neighbour.

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Fire safety improvements to prison blocks Hmp Lewes 1 Brighton Road Ref. No: SDNP/21/03714/LIS | Received: Wed 14 Jul 2021 | Validated: Wed 14 Jul 2021 | Status: Application in Progress

Comment:

Members comments were supportive of these plans

---

Re-roofing the healthcare building and installation of PV panels, Hmp Lewes 1 Brighton Road Ref. No: SDNP/21/03713/LIS | Received: Wed 14 Jul 2021 | Validated: Wed 14 Jul 2021 | Status: Application in Progress

Comment:

Members comments were supportive of these plans

---

1st Floor bedroom extension built off of existing ground floor extension. New from Canopy roof to replace existing. Replacement close boarded fence with brick wall and piers 2 Park Road Ref. No: SDNP/21/03083/HOUS | Received: Tue 08 Jun 2021 | Validated: Fri 16 Jul 2021 | Status: Application in Progress

Comment:

Members comments were broadly neutral on these plans

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Installation of solar photovoltaic panels, using a flat roof mounting system, on the south and central blocks of County Hall County Hall, Transport And Environment St Annes Crescent Ref. No: SDNP/21/03090/FUL | Received: Tue 08 Jun 2021 | Validated: Fri 23 Jul 2021 | Status: Application in Progress

Comment:

Members comments were supportive of these plans

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Installation of a new timber framed, traditionally detailed 6/6 box sash window to the east elevation at first floor level, and replacement of the single glazed timber framed fixed Georgian barred window to the side porch on the east elevation with an casement version of the same

41 Cliffe High Street Ref. No: SDNP/21/03304/FUL | Received: Mon 21 Jun 2021 | Validated: Tue 20 Jul 2021 | Status: Application in Progress

Comment:

Members comments were supportive of these plans

---

Installation of a new timber framed, traditionally detailed 6/6 box sash window to the east elevation at first floor level, and replacement of the single glazed timber framed fixed Georgian barred window to the side porch on the east elevation with a casement version of the same

41 Cliffe High Street Ref. No: SDNP/21/03305/LIS | Received: Mon 21 Jun 2021 | Validated: Tue 20 Jul 2021 | Status: Application in Progress

Comment:

Members comments were supportive of these plans

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### **Planning Applications validated for week of 2<sup>nd</sup> August 2021**

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Replacement of timber framed sash and casement window, removal of a small casement window and installation a roof window into flat roof

6 Pelham Terrace Ref. No: SDNP/21/03958/HOUS | Received: Fri 30 Jul 2021 | Validated: Fri 30 Jul 2021 | Status: Application in Progress

Comment:

Members OBJECT to the proposed use of uPVC for windows. uPVC is a poor quality alternative to timber, lasting between 10-20 years, while well maintained wooden frames can last over 50 years.

---

Change of use from Sui Generis (Storage, Distribution and Sales) to a mixed-use Class E (Commercial, Business and Service) /B8 (Storage and Distribution)

Unit 1 Brooks Road Ref. No: SDNP/21/03902/FUL | Received: Tue 27 Jul 2021, Validated: Tue 27 Jul 2021 | Status: Application in Progress

Comment:

Members comments were supportive of these plans with the provision of cycle parking as noted by the East Sussex County Council Highways Department.

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Insertion of roof lights on existing office building

The Mallings Business Centre 112 Malling Street Ref. No: SDNP/21/03883/FUL | Received: Mon 26 Jul 2021 | Validated: Tue 27 Jul 2021 | Status: Application in Progress

Comment:

Members comments were broadly neutral on these plans however it was considered that potential light leakage would compromise the Dark Skies Policy and would need to be appropriately shrouded and recommended that the applicant seek advice from the South Downs National Park Dark Skies Officer.

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Replace existing front two windows and one rear window with double-glazed, timber windows, painted white  
9 The Avenue Ref. No: SDNP/21/03733/HOUS | Received: Thu 15 Jul 2021 | Validated: Tue 27 Jul 2021 | Status: Application in Progress

Comment:

Members comments were supportive of these plans

---

Single storey rear and side extension 9 Delaware Road

Ref. No: SDNP/21/03582/HOUS | Received: Tue 06 Jul 2021 | Validated: Fri 30 Jul 2021 | Status: Application in Progress

Comment:

Members considered this application overlarge in proportion to the existing property. The Committee OBJECTS on the grounds of overdevelopment

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Proposed single storey side/rear extension 20 Dale Road

Ref. No: SDNP/21/02940/HOUS | Received: Fri 28 May 2021 | Validated: Tue 20 Jul 2021 | Status: Application in Progress

Comment:

Members felt that this application was not in keeping with the area, and overlarge in comparison with existing properties. Comments were broadly neutral, however, despite these misgivings.

**Subject: Planning Applications validated for week of 9<sup>th</sup> August 2021**

Demolition of the vacant building and the construction of 28 residential units with associated landscaping and on-site car parking Astley House Spital Road

Ref. No: SDNP/21/04044/FUL | Received: Tue 03 Aug 2021 | Validated: Tue 03 Aug 2021 | Status: Application in Progress

**Comment:**

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Replacement of existing garage/ utility with kitchen side extension /utility  
32 South Way

Ref. No: SDNP/21/04009/HOUS | Received: Tue 03 Aug 2021 | Validated: Tue 03 Aug 2021 | Status: Application in Progress

**Comment:**

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Installation of traditional plaster coving (cornicing) in the entrance hallway, living room and one x bedroom 23  
Abinger Place

Ref. No: SDNP/21/03986/LIS | Received: Mon 02 Aug 2021 | Validated: Mon 02 Aug 2021 | Status: Application in Progress

**Comment:**

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Demolition of existing extension and erection of rear extension including internal works 8 Albion Street

Ref. No: SDNP/21/03992/HOUS | Received: Mon 02 Aug 2021 | Validated: Mon 02 Aug 2021 | Status: Application in Progress

**Comment:**

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Demolition of existing extension and erection of rear extension including internal works

8 Albion Street

Ref. No: SDNP/21/03993/LIS | Received: Mon 02 Aug 2021 | Validated: Mon 02 Aug 2021 | Status:

Application in Progress

**Comment:**

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New Roof and Installation of PV Panels

Hmp Lewes

Ref. No: SDNP/21/03991/FUL | Received: Mon 02 Aug 2021 | Validated: Mon 02 Aug 2021 | Status:

Application in Progress

**Comment:**

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Single story rear and side extension

3 Hamsey Crescent

Ref. No: SDNP/21/03960/HOUS | Received: Fri 30 Jul 2021 | Validated: Mon 02 Aug 2021 | Status:

Application in Progress

**Comment:**

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Proposed decking and replacement of door/window

31 De Montfort Road

Ref. No: SDNP/21/03778/HOUS | Received: Mon 19 Jul 2021 | Validated: Wed 28 Jul 2021 | Status:

Application in Progress

**Comment:**

---

Single storey rear and side extension. Loft conversion with hip to gable and rear dormer

35 Fitzjohns Road

Ref. No: SDNP/21/03533/HOUS | Received: Fri 02 Jul 2021 | Validated: Fri 06 Aug 2021 | Status:

Application in Progress

**Comment:**

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Installation of a new way finding totem sign on the path outside Lewes Station, to include local amenities, map and onward travel information for visitors

Lewes Railway Station

Ref. No: SDNP/21/03495/FUL | Received: Wed 30 Jun 2021 | Validated: Mon 02 Aug 2021 | Status:

Application in Progress

**Comment:**

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Installation of a new way finding totem sign on the path outside Lewes Station to include local amenities, map and onward travel information for visitors

Lewes Railway Station

Ref. No: SDNP/21/03496/LIS | Received: Wed 30 Jun 2021 | Validated: Mon 02 Aug 2021 | Status:

Application in Progress

**Comment:**

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Partial change of use of ground floor from residential to Class E

17-18 Friars Walk

Ref. No: SDNP/21/03374/FUL | Received: Wed 23 Jun 2021 | Validated: Tue 27 Jul 2021 | Status:

Application in Progress

**Comment:**



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**Subject: Planning Applications validated for week of 16<sup>th</sup> August 2021**

Replacement of timber windows to front and rear facing dormers 22 Lansdown Place

Ref. No: SDNP/21/04238/LIS | Received: Fri 13 Aug 2021 | Validated: Fri 13 Aug 2021 | Status: Application in Progress

**Comment:**

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Replacement of timber windows to front and rear facing dormers 22 Lansdown Place

Ref. No: SDNP/21/04237/HOUS | Received: Fri 13 Aug 2021 | Validated: Fri 13 Aug 2021 | Status: Application in Progress

**Comment:**

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Single storey rear extension, replacement windows, alterations to the front door, change of surface to the front garden and a timber bin store 20 Talbot Terrace

Ref. No: SDNP/21/04183/HOUS | Received: Wed 11 Aug 2021 | Validated: Wed 11 Aug 2021 | Status: Application in Progress

**Comment:**

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Loft conversion with roof lights to front, side & rear 6 King Henrys Road

Ref. No: SDNP/21/04156/HOUS | Received: Tue 10 Aug 2021 | Validated: Tue 10 Aug 2021 | Status: Application in Progress

**Comment:**

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Change of use of existing residential annex to 1no. holiday let , Tanglin Cuilfail

Ref. No: SDNP/21/03756/FUL | Received: Fri 16 Jul 2021 | Validated: Thu 05 Aug 2021 | Status:  
Application in Progress

**Comment:**

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To relocate 4 existing domestic gas meters from the front to the rear of the property and sited in gas meter enclosures, 16-18 Cliffe High Street

Ref. No: SDNP/21/03329/FUL | Received: Tue 22 Jun 2021 | Validated: Wed 04 Aug 2021 | Status:  
Application in Progress

**Comment:**

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To relocate 4 existing domestic gas meters from the front to the rear of the property and sited in gas meter enclosures 16-18 Cliffe High Street

Ref. No: SDNP/21/03330/LIS | Received: Tue 22 Jun 2021 | Validated: Wed 04 Aug 2021 | Status:  
Application in Progress

**Comment:**

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Demolition of existing buildings and construction of mixed-use gateway redevelopment scheme (including office/retail use and 50 residential units) together with landscaping, parking and cycle parking.

Bus Station Eastgate Street

Ref. No: SDNP/21/03284/PRE | Received: Mon 07 Jun 2021 | Validated: Thu 12 Aug 2021 | Status:  
Application in Progress

**Comment:**

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**Subject: Planning Applications validated for week of 23<sup>rd</sup> August 2021**

Replace the doors and roof on the existing lean-to side extension and form a large opening on the rear elevation to insert new sliding doors 53 The Avenue

Ref. No: SDNP/21/04352/HOUS | Received: Mon 23 Aug 2021 | Validated: Mon 23 Aug 2021 | Status: Application in Progress

**Comment:**

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Internal alterations to remove existing walls on the lower ground floor 23 Friars Walk

Ref. No: SDNP/21/04292/LIS | Received: Tue 17 Aug 2021 | Validated: Tue 17 Aug 2021 | Status: Application in Progress

**Comment:**

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Erection of timber cycle store 62 Houndean Rise Lewes

Ref. No: SDNP/21/04231/HOUS | Received: Fri 06 Aug 2021 | Validated: Thu 12 Aug 2021 | Status: Application in Progress

**Comment:**

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Erection of a garden shed 18 Highdown Road

Ref. No: SDNP/21/04013/HOUS | Received: Tue 03 Aug 2021 | Validated: Sun 08 Aug 2021 | Status: Application in Progress

**Comment:**

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Existing single glazed timber unit/dormer to the north of the property to be replaced with double glazed brown uPVC window unit and replace the existing metal external finish with new uPVC brown shiplap cladding.  
Existing timber louvre in the hipped roof to the East of the property to be replaced with new uPVC brown shiplap cladding 26 Malling Street

Ref. No: SDNP/21/04001/FUL | Received: Mon 02 Aug 2021 | Validated: Mon 09 Aug 2021 | Status:  
Application in Progress

**Comment:**

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# Bus Service Improvement Plan Survey - Businesses & Organisations

## Overview

East Sussex County Council is developing a Bus Services Improvement Plan in collaboration with the county's bus operators.

This is in line with the Government's recently published National Bus Strategy - Bus Back Better, which requires all English local transport authorities to work with operators to come up with achievable plans for improving their local services and encouraging more people to use them. Central Government has pledged £3 billion in funding across the country to help deliver these plans. We would like to secure a fair share of this funding to improve bus travel across East Sussex.

As an important part of the Bus Service Improvement Plan, we want to hear from businesses and organisations who have an interest in bus services.

Please respond as soon as possible. Responses will help in the first Bus Service Improvement Plan.

Please note that the responses you provide will only be used for the purpose of shaping the content of Bus Service Improvement Plans.

## Why we are consulting

### How to take part in this consultation

The consultation runs for four weeks from **Tuesday 17 August to Tuesday 14 September 2020**.

We will do all we can to make it as easy as possible for everyone to have their say.

There are a number of ways you can give us your views:

- By completing this online survey
- By printing a copy of the survey at the bottom of this page

If you have any questions about this consultation, need help to take part, or need a copy of the information in a different format or another language, please contact us by email at [publictransport.pts@eastsussex.gov.uk](mailto:publictransport.pts@eastsussex.gov.uk) or by phone 0345 608 0194 (Press 1).

### Privacy

Please make sure that any comments you submit don't include any names or personal details. For more information about how the data will be stored and processed by East Sussex County Council, please contact the consultation team.

Read the full privacy notice here: <https://www.eastsussex.gov.uk/privacy/consultation-hub/>.  
<<https://www.eastsussex.gov.uk/privacy/consultation-hub/>>

## Bus Improvements



1 2 3 4 5 6 7 8 9 10

Better waiting facilities  
with improved  
accessibility, such as  
raised kerbs with better  
wheelchair access

*Please select only one item*

Ease of payment e.g.  
Contactless payment  
with fare capping

*Please select only one item*

More integrated and  
innovative services such  
as flexible, bookable  
services that offer  
journeys to wider areas  
and a range of  
destinations

*Please select only one item*

Lower fares

*Please select only one item*

Simple common tickets  
available for use on all  
services, irrespective of  
the operator

*Please select only one item*

Other, please state below

*Please select only one item*

Please enter other improvements here

## Improvements to Bus Services



**2** Please let us know of any suggestions for improvements to an existing bus service, new bus services or any other specific suggestions on bus services.

Please tell us below your suggestion and reason.

e.g. we need a service on Sundays for shopping.

We would like a later service from location to location etc

Remember to include location details.

You can enter multiple suggestions in your response.

## General Suggestion for Improvements

**3** Do you have any general comments or suggestions on how bus use could be improved?

This could be on anything from ticketing & fares to bus stop facilities..

Please tell us below your suggestion and reason..

Remember to include location details if they suggestion is location specific. You can enter multiple suggestions in your response. .

# About your organisation or business

4 Please provide the name of your business or organisation below?