

To: All members of Lewes Town Council,

A meeting of Lewes Town Council will be held in the Council Chamber, Town Hall, Lewes, on 28 July, 2022, at 7:30pm, which you are summoned to attend.

Laura Chrysostomou
Town Clerk
22 July 2022

Agenda

1 Filming of council meetings and mobile phones

During this meeting, the public are allowed to film the committee and officers only from the front of the public gallery, providing it does not disrupt the meeting. Any items in the exempt part of an agenda cannot be filmed. If another member of the public objects to being recorded, the person(s) filming must stop doing so until that member of the public has finished speaking. Please switch mobile devices to silent for the duration of the meeting

2 Apologies for absence

3 Members' declarations of interests

To note any declarations of personal or prejudicial interest in items to be considered at this meeting.

4 Question time

Members of the public are welcome to attend this meeting of the council. Questions regarding items on the agenda may be heard at the start of the meeting with the Mayor's consent. A period of 15 minutes is allocated for this purpose. Questions or requests to address the council must be submitted to the Town Clerk by noon the day before the meeting.

5 Minutes

To agree the minutes of the council meeting held on 23 June 2022

(Attached on pages 3 to 8)

6 Mayor's announcements and urgent items

7 Committees, working parties and outside bodies

To receive the minutes from committees, working parties and panels and to consider any recommendations arising. To receive reports from members serving on outside bodies.

- 7.1 Allotment Working Party 30 June 2022 (attached on pages 9 to 11)
- 7.2 Malling Community Centre Steering Group 11 July 2022
(attached on pages 12 to 13)
- 7.3 Planning Committee 19 July 2022. Council is required to note the Committee's appointment of a task and finish group to examine elements of the North Street Quarter development and to consider appointing further councillors
(attached on pages 14 to 21)

8 Animal welfare, safety and responsibility

(NOM001/2022 attached on pages 22 to 30)

9 Exempt business

It is recommended that:

The public and accredited representatives of the press be excluded from the meeting under Section 100 Local Government Act 1972 due to the confidential nature of the business to be conducted.

10 Officer's reports

10.1 Christmas lights major funding report

To receive an oral update from the Town Clerk regarding the christmas lights major funding grantee report.

10.2 Lewes bus station

To receive an oral update from the Town Clerk regarding the informal discussion with the Generator Group following the resolution by Council at its meeting on 26 May 2022.

10.3 Malling Community Centre café

To receive an oral update from the Town Clerk regarding the procurement of a café provider for the centre.

10.4 Staffing update

To receive an oral update from the Town Clerk.

Minutes of the meeting Lewes Town Council held on Thursday 23 June 2022 at 7.30pm in the Council Chamber, Lewes, Town Hall

Present:

Councillor M Bird (Deputy Mayor)
Councillor R Burrows
Councillor S Catlin
Councillor G Earl
Councillor R Handy
Councillor Dr W Maples
Councillor M Milner
Councillor R O’Keeffe (arrived 20.16)
Councillor S Sains (Mayor)
Councillor J Vernon
Councillor R Waring
Councillor K Wood

In attendance:

Town Clerk
Customer Services Officer

25 Filming of Council Meetings and Mobiles Phones

The procedures were noted

26 Apologies for absence

There were apologies from Councillors Baah and Clarke who were unwell, Councillors Lamb and Herbert who had family commitments, Councillor Makepeace who had a prior engagement and Councillor Mayhew due to personal circumstances.

27 Members’ declarations of interest

Councillor Catlin as a trustee of the Priory Trust declared a personal interest in item 8 on the agenda Lewes Priory Trust major funding request, but the interest was not prejudicial as he did not stand to make any personal gain if the Priory ruins are maintained.

28 Question time

A question was received from a member of the public who was not present. A written response by the Town Clerk will be sent to the questioner. The question and answer will be shared with all Councillors.

29 Minutes

Minutes of the Annual Council Meeting held on 12 May 2022, the Extraordinary Council Meeting on 18 May and the Extraordinary Council Meeting held on 26 May were all received and agreed as a true record.

30 Mayor's announcements

- 30.1 Councillors were asked to be succinct in their points as there was a full agenda.

31 Foodbank referral presentation

- 31.1 The Mayor welcomed Debbie Twitchen, Co-ordinator of the Landport foodbank who gave a brief presentation on the referral process for the three foodbanks in Lewes.
- 31.2 All the foodbanks used the same referral system and criteria, and the meeting was informed of the extensive list of referrers which included Town, District and County Councillors.
- 31.3 Ms Twitchen went on to explain how the referral system worked and stressed the importance of including all client information on the referral form to enable the application to proceed. A referral form would be distributed to the Town Clerk and Councillors for information.
- 31.4 Councillor Clarke and Ms Twitchen were proposing to hold a workshop that all Councillors would be welcome to attend for more information.
- 31.5 The Mayor thanked Ms Twitchen for her presentation.

32 Lewes Priory Trust

- 32.1 Council considered a report FC001/2022 – Lewes Priory Trust major funding request.
- 32.2 Councillor Catlin restated his personal but not prejudicial interest in this item.
- 32.3 The Mayor welcomed Sy Morse Brown (Chairman) and Trevor Parsons (Treasurer) of Lewes Priory Trust. Mr Morse Brown gave a presentation on the Trusts objectives and its principal activities which are to preserve the remains of the Cluniac Priory of St Pancras.
- 32.4 Council was being asked to consider the presentation and the major funding request required by Lewes Priory Trust for financial support for repair and consolidation work at the Priory.
- 32.5 It was confirmed that the work to repair the stonework had already been completed as the specialist contractor had to fit in with his existing commitments.
- 32.6 Councillor O'Keeffe joined the meeting at 20:16. As a trustee of the Priory Trust Councillor O'Keeffe declared a personal but not prejudicial interest in this item stating she did not stand to make any personal gain if the Priory ruins are maintained.
- 32.7 Councillor Maples proposed, and **it was resolved that:**
The public and accredited representatives of the press be excluded from the Meeting under Section 100 Local Government Act 1972 due to the confidential nature of the business to be conducted.

This item was confidential for members of the Council only in accordance with Paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972,

being information relating to the financial or business affairs of any particular person.

- 32.8 Council discussed the funding request, the financial planning of the Trust, the need for the Trust to develop a funding strategy and explore broader funding opportunities and the need to review the formula of the Town Council's annual grant to the Trust.
- 32.9 In accordance with the major funding assessment process Council agreed the minimum threshold of 65% and councillors then provided their individual scores. Council was then asked to agree the major funding request award, taking into consideration the resulting median average of 72%.
- 32.10 Mr Morse Brown and Mr Parsons returned to the meeting.
- 32.11 **It was resolved that:**
1. The minimum threshold would be 65%.
 2. The Town Council note the report from Mr Morse Brown and agree to award £5,500 to the Lewes Priory Trust for repair and consolidation work at the Priory.
 3. Delegated authority be given to the Town Clerk to review the Council's formula for the annual grant to the Priority Trust.
 4. Salient points made by Council whilst considering this item, be passed on to the Priory Trust when the grant is awarded.

33 Lewes Priory Trust – World Heritage Site bid

- 33.1 Council considered a report FC002/2022 – Lewes Priory Trust – World Heritage Site bid updating Council on the Lewes Priory Trust initiative, in alliance with the International Federation of Cluniac Sites (the Federation), to register as a UNESCO World Heritage site, following a visit from the Federation in May 2022.
- 33.2 The Town Clerk summarised the report in which Council was being asked to consider the requirements of membership of the Federation and whether it wishes to become an Active Member of the First Committee.
- 33.3 The Town Clerk had raised a query with the Federation requesting clarification as to whether the Lewes Priory Trust can apply for membership of the Third Committee as the legal entity that manages and promotes the site. If so, would this satisfy the preparation of the application file. The Town Clerk did explain to the Federation that the Trust could fulfil the essential criterion of involvement in culture, tourism and European issues as outlined in the membership file for the First Committee. A request had been made for a copy of files for membership of the Third Committee to aid Council in their considerations. The Clerk reiterated to the Federation the Town Council's continued support of the Trusts involvement with the initiative. Clarification was awaited from the Federation.
- 33.4 **It was resolved that:**
1. Subject to clarification from the Federation that the Trust cannot be a member, the Town Council agree to become a member of the First Committee as the Local Authority responsible for the Cluniac site with the representative being nominated by the Town Council.
 2. Subject to 1 above, authorise the Mayor to sign and seal the membership application and agree expenditure of £1,360 from the Lewes Priory earmarked reserve and a supplementary estimate of £597 from the General Fund for the membership fee.

3. Subject to availability offer free use of meeting rooms to the Lewes Priory Trust to support work on this project.

34. Committees, working parties and outside bodies

34.1 Liaison meeting with Friends of Lewes

Council received the minutes of this meeting **and it was resolved that:**
The minutes of the Friends of Lewes liaison meeting are noted.

34.2 Liaison meeting with Pells Pool Community Association

Council received the minutes of this meeting **and it was resolved that:**
The minutes of the Pells Pool Community Association are noted.

34.3 Landport Bottom Management Committee

Council received the minutes of this meeting **and it was resolved that:**
The minutes of the Landport Bottom Management Committee are noted.

34.4 Grants panel 8 June 2022

Council considered report FC003/2022 containing recommendations for payments of grants for the first cycle (of four) for the year 2022 to 2023. An error was identified in that there was no award to the Lewes Rowing Club. **It was resolved that:**

1. Subject to correcting the error above, the grants payments recommended in report FC003/2022 as shown in column H of the table appended to the report be approved.
2. Cycle Lewes be thanked for their openness in withdrawing their grant after receiving funding from another source.

35. Officers reports

35.1 Historic Plaques

35.1.1 Council considered report FC004/2022 requesting Council's approval on the revised wording for the historic plaque at the Crown Inn and for the proposed wording for a previously agreed plaque at Keere Street. It was noted that it be suggested to Friends of Lewes that November would be a suitable time for nominations. **It was resolved that:**

1. Council agree the purchase and installation of a historic plaque at the Crown Inn, with an estimated cost of circa £400 to be met from the Town Council's Earmarked Reserve for Plaques
2. Agree the purchase and installation of a historic plaque at Keere Street, with an estimated cost of £400 to be met from the Town Council's Earmarked Reserve for Plaques.

35.2 General Data Protection Regulations Project

35.2.1 Council considered report FC005/2022 seeking to strengthen the Council's approach to GDPR and the need to complete this work urgently. **It was resolved that:**

1. Council agree to Waive Standing Orders on procurement, and under Financial Regulation 12.1 (a) and 12.1 (a) (ii) approve contracting Breakthrough Communications to undertake a GDPR project to include a data audit, impact assessment, development of related policies, training and an annual subscription to advice, support and training services.
2. Agree a supplementary estimate from the General Fund for expenditure of £3,495 for the project work.
3. Agree a supplementary estimate from the General Fund for expenditure of £1,344 for one year's subscription service to be reviewed annually.

35.3 **Change to accounting software**

35.3.1 Council considered report FC006/2022 that proposed changing the Town Council's accounting software to an industry specific system. **It was resolved that:**

1. The Town Council's accounting software be changed at a total cost of £3,027 to be met from the General Fund, with ongoing maintenance and support costs of £892 to be met from existing budgets.

35.4 **Conclusion of external audit 2019 to 2020 and 2020 to 2021**

35.4.1 Council considered report FC007/2022 summarising the external auditor certificate and report 2019 to 2020 and 2020 to 2021. **It was resolved that:**

1. Lewes Town Council notes the external auditor certificate and report for the 2019 to 2020 accounts and the 2020 to 2021 accounts and the sum of £5,865 for auditor's fees be met from the General Fund.

35.5 **Review of South Downs National Park local plan**

35.5.1 Council considered report FC008/2022 apprising Council of the South Downs National Park Authority (SDNPA) decision to review its Local Plan and to obtain a steer from Council as to whether its own Neighbourhood Plan should be reviewed.

35.5.2 There were two key areas for consideration, the first being how the Town Council might engage with evidence-based studies and the second whether the Town Council should review its own Neighbourhood Plan.

35.5.3 This item was also tabled on the Agenda for the Planning Committee to consider at its meeting on 28 June 2022.

35.5.4 Government guidance and SDNPA proformas have not yet been issued and further exploratory work would need to be carried out.

35.5.5 The Town Clerk would be attending a briefing with Councillors Catlin and Makepeace on 29 June 2022.

35.5.6 An expression of interest to review the Neighbourhood Plan was not required until 30 September 2022 with confirmation required by 31 January 2023.

35.5.7 It was noted that the Council's own neighbourhood plan provided a strong voice for the needs of Lewes and it was important to maintain this. Monitoring of the neighbourhood plan had not been carried out.

35.5.8 It was noted that collaboration with the SDNPA is essential.

35.5.9 It was resolved that:

1. Council note the three evidence-based studies and will revisit these when more information was available.
2. Council note the importance of a voice for Lewes and consider its options once further exploratory work has been undertaken and additional information is received.
3. Council work collaboratively with the SDNPA in the review of their Local Plan.

35.6 Annual Plan

35.6.1 Council considered report FC009/2022 that aims to consolidate the business plan priorities for the Town Council for the 2022 to 2023 municipal year. **It was resolved that:**

1. Council note the report.
2. Agree the Council's business plan for 2022 to 2023.

36 Audit and Annual return 2021 to 2022

36.1 Annual Governance Statement 2021 to 2022 (section 1 of the Annual Return)

Council considered report FC010/2022 Annual Governance Statement 2021 to 2022 asking Council to approve and adopt the 2021 to 2022 Annual Governance and Accountability Return which is the Statutory Statement of Accounts for the Council as at 31 March 2022. Council is also required to review the effectiveness of the system of internal control and approve the Annual Governance Statement 2021 to 2022 accordingly.

It was resolved that:

1. Lewes Town Council, to the best of its knowledge and belief, with respect to the Annual Government Statement for the year ended 31 March 2022, has complied with all nine statements.
2. The Mayor, as Chair of the Council, and the Clerk be authorised to sign Section 1 of the 2021 to 222 Annual Return of behalf of the Council.
3. The Town Clerk undertake a tender process to source a new internal auditor for 2024.

36.2 Statement of Accounts – Annual Return 2021 to 2022 (Section 2 of the Annual Return)

Council considered report FC011/2022 Statement of Accounts – Annual Return 2021 to 2022. **It was resolved that:**

1. Council approve the Annual Statement of Accounts for the year ended 31 March 2022.
2. The Mayor, as Chair of the Council, be authorised to sign Section 2 of the 2021 to 2022 Annual Governance and Accountability Return on behalf of the Council.

The meeting closed at 21.46

Town Mayor

How to contact us

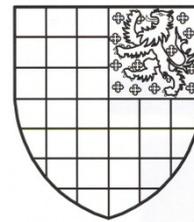
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**LEWES
TOWN
COUNCIL**

Minutes of a Meeting of the **Allotments Working Party** held in the **Yarrow Room, Town Hall, Lewes** on **Thursday 30 June 2022** at **11.00am**

Present: Cllrs M Bird, R Burrows, J Lamb, I Makepeace, Dr W Maples and S Sains

In attendance: Town Clerk, Town Ranger and Customer Services Officer

1. Election of Chair:

Cllr Burrows was elected Chairman of the Committee for the 2022 to 2023 municipal year.

2. Apologies: were received from Councillors Catlin and Clarke who were unwell.

3. Member's Declarations of Interest: Cllr Dr Maples declared an interest in that she is a Council allotment tenant.

4. Minutes: The Minutes of the meeting held on 15 February 2022 were agreed as an accurate record.

5. Allotment Show:

5.1 The Town Clerk (TC) informed the meeting of feedback received following Allotment Working Parties (AWP) held in January and February this year and the Allotment Symposium which was also held in February. It had been suggested at the symposium that the Allotment Show rules be reviewed as they were archaic. As the show was only two months away TC suggested that minor changes be trialled this year which could be reviewed next year following feedback from the show.

5.2 The Customer Services Officer (CSO) apprised the committee of the origin of the Allotment Show. It was first held in 2006, hosted by the then Mayor, Councillor Milner and was a Mayoral event. The current schedule had been created by the Mayor's Secretary and had changed slightly over the years. The show had become a Council event in 2010 and had grown significantly.

5.3 The Ranger reported that tenants had requested the show was held earlier in September when the produce from the allotments was at its best. The Ranger went on to explain that the show had always been held on the third Sunday in September because of conflicting dates. Due to a cancellation, The Allotment show can now be held on the first Sunday in September.

5.4 The current format of the show is staging from 9 to 11am, judging from 11am to 2pm and a reception from 2 to 4pm. With the availability of both large rooms, it was suggested that between 11am and 12.30pm an "Allotment Question Time" be hosted where new or novice tenants could ask questions and get advice from more experienced allotment tenants with a Councillor from the Allotment Working Party (AWP) in the Chair. A seed swap stall could be in place as well as representatives from Wildflower Lewes.

5.5 A question was raised regarding Allotment Site Representatives and that they could be involved with the question time. However, to date, only two applications had been received for the role, but this would be promoted again when the allotment show information was sent to tenants.

5.6 Another idea was to have a glut food swap, a glut recipe book and to have a caterer working with allotment tenants on glut food ideas to provide food at the show. Officers would explore this idea but given the imminent date of the show this may have to be

trialled next year.

- 5.7** The meeting then discussed feedback from tenants and councillors about the principal of the allotment show and the rules being archaic. It was noted that the show should not be about having perfectly formed fruit and vegetables when the idea of an allotment was to grow food for eating and that the Town Council's aim is to encourage eco-friendly practices on Council-owned Allotments.
- 5.8** The show rules were then considered. The meeting noted that currently the criterion for judgement is not provided to allotment tenants. Officers would ask the judges if this was available electronically. It was agreed that officers would explore obtaining a reference copy of the RHS Horticultural Show Handbook to be kept at the Town Hall. Councillor Burrows offered to draw up a summarising document from this.
- 5.9** The meeting then discussed the schedule of classes, and the following amendments and additions were made:

Amended classes

- Class 6 – change four to three carrots with approval from external judge that this can be done within RHS judging rules.
- Class 8 – change four to three parsnips with approval from external judge that this can be done within RHS judging rules.
- Class 12 – omit “coloured” so the class will become ‘four potatoes.’
- Class 16 - the word “box or similar container” be added so the class will become ‘a trug or box or similar container of mixed vegetables, at least four types.’
- Class 17 – the word “box or similar container” be added so the class will become ‘a trug or box or similar container of mixed fruit (which may include nuts) at least four types.’

Additional classes

- Organic trug or box or similar container of vegetables (two items to be judged by taste)
- Organic trug or box or similar container of fruit (two items to be judged by taste)
- Organic Heritage variety trug or box or similar container (vegetables and/or fruit) (two to be judged by taste)
- Best tasting organic tomato
- Best tasting organic runner bean
- Best tasting organic carrot
- A vase of culinary herbs, three varieties
- Novices – a point of pride class – first time entrants to the show

All the above additional classes will be judged by members of the Allotment Working Party together with all the novelty classes on the existing schedule.

- One squash
- Any fruit not in schedule
- Three sweet peppers (any colour)
- Six chilli peppers

- 5.10** The Ranger then added that as part of this year's show it was proposed to invite tenants to take part in the National Butterfly Count which is held from 16 July to 8 August. Tenants could be directed to their website to download a chart and record for a fifteen-minute period the number of butterflies on their plot. Their count is then submitted to the Butterfly Trust if they wish to take part in the national event, and to the Council where a prize would be presented at the allotment show for the highest count.

- 5.11** At previous allotment shows the Ranger has judged the best kept plot. This year tenants could be sent a ballot paper asking them to vote for first and second best kept plot at their own allotment site. The Ranger would visit and take photos of the best plots at each site

and display these at the allotment show where the prize would be awarded.

5.12 The meeting then discussed how many classes each tenant could enter and whether there should be a set limit for fairness and to try to encourage more entrants to the show. It was agreed that five classes would be free to enter with a charge for each class after that. Charges for other shows in the town be investigated by officers when setting a charge.

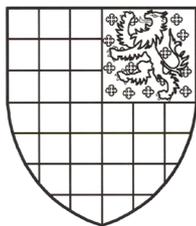
6. It was **resolved** that:

- 1) Delegated authority be given to the Town Clerk to finalise the format of this year's allotment show to include hosting the Allotment Question Time and Community Stalls.
- 2) The Common Cause Glut swap be promoted to allotment tenants.
- 3) One member of the Allotment Working Party sits on the Allotment Question Time panel.
- 4) Officers contact the external judges to request an electronic version of the judging criteria.
- 5) Officers explore obtaining a reference copy of the RHS Horticultural Show Handbook for reference at the Town Hall.
- 6) The schedule of classes be amended as set out at 5.9 above.
- 7) A butterfly count award be introduced to coincide with the national count.
- 8) Ballot papers be sent to tenants in order for them to vote for the first and second best kept plots at their own allotment site.
- 9) Delegated authority be given to the Town Clerk to investigate entry fee and class charges from other gardening shows held in Lewes.
- 10) Numbers attending the Allotment Question Time in 2022 be monitored with a view to having an outside caterer to provide lunches at the 2023 show enabling the town hall to remain open all day to allotment tenants

The meeting ended at 12.33pm

Signed.....

Date.....



Minutes of the meeting of Malling Community Steering Group held on Monday 11 July 2022 at 11am in the Yarrow Room, Lewes Town Hall.

Present:

Councillor Bird
Councillor Lamb
Councillor Milner
Councillor Sains

In attendance

Town Clerk

1 Election of Chair

Councillor Milner was elected Chair of the Committee for the 2022 to 2023 municipal year.

2 Apologies for absence

There were apologies from Councillors Baah and Earl due to prior engagements, Councillor Catlin who was unwell and Councillor Wood who was away.

3 Members' declarations of interests

Councillor Milner declared a personal interest in that he knew the proposers.

4 Minutes

The steering group were unable to receive the Minutes of the meeting held on 30 September 2021 as the Town Council's internet had failed. These were to be received at the next meeting.

5 Exempt business

It was resolved that:

The public and accredited representatives of the press be excluded from the Meeting under Section 100 Local Government Act 1972 due to the confidential nature of the business to be conducted.

This item was confidential for members of the Steering Group only in accordance with Paragraph 3 of Part 1 of schedule 12A of the Local Government Act 1972, being information relating to individuals and the financial and business affairs of any particular person.

6 Café proposal

6.1 The steering group discussed the proposal that had been received in relation to the provision of a café at Malling Community Centre. Overall the group felt it was an ambitious and positive proposal and should progress to a business interview. The

panel would consist of the Town Clerk, the locum Responsible Financial Officer, the agent and a councillor from this steering group. Councillor Lamb was nominated to sit on the interview panel and this was agreed.

6.2 Confirmation was given by the Town Clerk that references would be obtained either by the Clerk or the agent managing the process on behalf of the Town Council.

6.3 Councillors asked that any provider considers sustainability across its operations, for example power and using local providers.

6.4 The steering group discussed security of the providers equipment and required this to be discussed further with the proposer.

6.5 The steering group require the proposer to ensure food affordability within their offer.

6.6 Concerns were raised about the suggestion of a shipping container and it was requested that alternative options were explored.

6.7 The steering group agreed that first and foremost the community centre is for the local community and this needs to be made clear with any provider and factored into their offer and service delivery. Key to the success of this will be the partnership and working relationship between the café provider and the Town Council.

6.8 The steering group considered implications and benefits opening in the evenings.

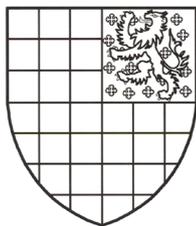
6.9 In terms of the outside space at the centre, it was noted that exterior lighting needs addressing as does signage and landscaping, all of which would be addressed as part of the final phases of the redevelopment.

6.10 Temporary provision and break clause options were discussed, and the Town Council would take legal advice on this.

The meeting ended at 11.25am

Signed:

Date:



Minutes of a Meeting of the Planning and Conservation Committee held in the Council Chamber, Town Hall, Lewes on Tuesday 19 July 2022 at 7.00pm

Present: Councillors J Baah, S Catlin (Chair), E Clarke, R Handy (from 7.18pm), J Lamb, I Makepeace, M Milner and S Sains

In attendance: Town Clerk and Committee Administrator

27. Apologies: There were none.

28. Declarations of Interest: Councillor Makepeace declared a personal interest in SDNP/22/02840/HOUS (18 Hawkenbury Way) in that she is a neighbour of the applicant and did not speak or vote on the matter. Councillor Milner declared a personal interest in SDNP/22/02715/FUL (204 High Street Lewes) in that he knows the applicant and did not speak or vote on the matter. Councillor Milner declared a personal interest in SDNP/22/03048/FUL (Western Road Community Primary School).

29. Question Time: There were none.

30. Minutes: The Minutes of the meeting held on 28 June 2022 were received and signed as an accurate record.

31. Chair's announcements:

31.1 Human Nature North Street Quarter Workshops – The Town Clerk reminded the meeting that any Councillors due to attend Human Nature workshops should do so in a private capacity. Any views and opinions expressed should be personal and not those of Lewes Town Council. Councillors should also consider the potential for conflicts of interest.

31.2 Human Nature Workshops - Councillor feedback – Councillor Clarke had recently attended the Affordable Housing and Living working group and an Accessibility working group. The Affordable Housing meeting had looked at different ratios to the element of affordable housing and whether proposed houses would be affordable to buy or would be Lewes Low-Cost housing. The meeting indicated that Lewes Low Cost Housing would be preferable. The Accessibility meeting had been attended by representatives from the Lewes Area Access Group and discussions focused on people living with a disability and accessible travel. Councillor Clarke reported that meetings had been extremely informative.

31.3 Proposed planning training for Councillors – the Town Clerk gave Councillors details of the training workshop scheduled for 11 August 2022.

An external trainer would be attending to do 'diagnostic work' with the Chair and Vice-Chair of the Planning Committee, Chair of the Transport Committee, the Town Clerk and the Committee Administrator. This would look at key issues facing Lewes Town Council particularly around the imminent major strategic planning developments and the potential review of the Town Council's neighbourhood plan. It would enable an understanding on how to move forward and what support might be required. This session would run from 1-5pm.

A second session in the evening, from 6-8pm would look at more generic planning training that all councillors would be invited to. The aim of the training was to provide councillors with the tools to fulfil their representative role given the Council is a statutory consultee.

32. To consider the proposal to appoint a task and finish group to examine elements of the North Street Quarter.

32.1 As this was a large and multifaceted development, it was proposed that this committee appoint a task and finish group to examine all aspects of the development of this strategic site, giving an opportunity for all town councillors to feed into the planning committee. The task and finish group would determine its terms of reference at its first meeting. **It was resolved that:**

1. A task and finish group be appointed.
2. Councillors Catlin, Clarke, Lamb and Makepeace be appointed to the task and finish group.

33. Planning Applications: The committee considered the relevant sections of the lists of applications validated in the weeks commencing 27 June, 4 July and 11 July 2022. Their comments are appended.

34. Miscellaneous Planning Issues: There were none.

The meeting ended at 8:12pm

Signed:

Date:

Appendix 1

Proposed internal alterations including conversion of loft space and provision for new staircase, relocation of existing kitchen on ground floor, alterations to internal doors and openings, provision of shower room to first floor rear bedroom, new window to courtyard elevation, addition kitchenette to first floor of no.75, reinstatement of original shop front to no.74 including new entrance and removal of awning, removal of staircase to basement, proposed new spiral staircase to basement from café area, use of basement for museum space or similar commercial use, demolition of single-storey lean to. 74 - 75 High Street

Ref. No: SDNP/22/03053/PRE | Received: Fri 24 Jun 2022 | Validated: Fri 24 Jun 2022 | Status: Application in Progress

Comment:

Councillors noted this application and would consider it when a full planning application was available.

Replacement of existing rear (south) utility room and sun porch with new rear extension with roof terrace above, new rear loft dormer, new rooflights to front (north) and side (east), replacement of white PVC front door with painted timber door to match original, replacement of existing white PVC bedroom window with grey aluminium double door to new roof terrace, new ground floor grey aluminium door and window and first floor grey aluminium window to side elevation, replacement of remaining white PVC windows and doors with grey aluminium windows and doors, new solar panels to roof and new heat pump and brise soleil in rear garden
4 Hereward Way

Ref. No: SDNP/22/03016/PRE | Received: Thu 23 Jun 2022 | Validated: Thu 23 Jun 2022 | Status: Application in Progress

Comment:

Councillors noted the comments made by Lewes District Council Planning Officers.

Refurbishment and two-storey infill extension to end of terrace property 36 The Course

Ref. No: SDNP/22/03015/PRE | Received: Thu 23 Jun 2022 | Validated: Fri 24 Jun 2022 | Status: Application in Progress

Comment:

Councillors noted this application

Variation of condition 2 (plans) related to application SDNP/21/01784/FUL - To amend the internal layout and to update the list of approved plans to reflect proposed amendment to internal layout

St Johns Church Hall Talbot Terrace

Ref. No: SDNP/22/02957/CND | Received: Wed 22 Jun 2022 | Validated: Wed 22 Jun 2022 | Status: Application in Progress

Comment:

Members noted that the variation to the internal layout would include another room on the second floor that could be used as a bedroom and therefore objected to this application.

Discharge of condition 2 (Land Contamination) related to planning application SDNP/21/03967/PA30

The Mallings Business Centre

Ref. No: SDNP/22/02893/DCOND | Received: Fri 17 Jun 2022 | Validated: Fri 17 Jun 2022 | Status: Application in Progress

Comment:

Councillors noted the contents of the report in this application

Discharge of condition 3 (light spill attenuation) related to planning application SDNP/21/03883/FUL The Mallings Business Centre

Ref. No: SDNP/22/02892/DCOND | Received: Fri 17 Jun 2022 | Validated: Fri 17 Jun 2022 | Status: Application in Progress

Comment:

Councillors support this application and were pleased that their comments made in respect of SDNP/21/03883/FUL had been noted.

Discharge of conditions 8 (arboricultural assessment) and 10 (asbestos survey) related to planning application SDNP/21/03588/HOUS 10 King Henrys Road

Ref. No: SDNP/22/02868/DCOND | Received: Thu 16 Jun 2022 | Validated: Thu 16 Jun 2022 | Status: Application in Progress

Comment:

Councillors noted this application and agreed with the arboricultural assessment. Councillors commented that there was no reference to the asbestos survey in the plans.

Single storey side extension and replacement of rear canopy roof 18 Hawkenbury Way

Ref. No: SDNP/22/02840/HOUS | Received: Wed 15 Jun 2022 | Validated: Thu 16 Jun 2022 | Status: Application in Progress

Comment:

Councillors were neutral on this application.

Discharge of Conditions 4 (details of the louvres) and 5 (details of all new external window and door joinery) of planning application SDNP/22/01368/FUL, and discharge of condition 4 (details of all new external window and door joinery) of planning application SDNP/22/01360/LIS

197 High Street

Ref. No: SDNP/22/02844/DCOND | Received: Wed 15 Jun 2022 | Validated: Wed 22 Jun 2022 | Status: Application in Progress

Comment:

Councillors were neutral on this application

Removal of existing outbuilding and construction of two storey extension to side 26 Churchill Road

Ref. No: SDNP/22/02811/HOUS | Received: Tue 14 Jun 2022 | Validated: Thu 16 Jun 2022 | Status: Application in Progress

Comment:

Councillors support this application. The application appears to meet the criteria applied in respect of improving the Swift nesting opportunities and it is recommended that the applicant is encouraged to consult with lewesswifts@gmail.com to investigate the potential to include Swift-bricks or similar during the project.

Erection of a single storey rear extension with associated patio area pergola
204 High Street Lewes

Ref. No: SDNP/22/02715/FUL | Received: Wed 08 Jun 2022 | Validated: Fri 24 Jun 2022 | Status: Application in Progress

Comment:

Councillors were neutral on this application

Erection of a single storey rear extension with associated patio area pergola
204 High Street Lewes East Sussex BN7 2NS

Ref. No: SDNP/22/02716/LIS | Received: Wed 08 Jun 2022 | Validated: Fri 24 Jun 2022 | Status: Application in Progress

Comment

Councillors were neutral on this application.

Replacement of existing manual gate and wire fencing to be upgraded to mesh. Timber picket fencing to be replaced around nursery play area Wallands Community Primary School

Ref. No: SDNP/22/03000/FUL | Received: Fri 24 Jun 2022 | Validated: Fri 01 Jul 2022 | Status: Application in Progress

Comment:

Councillors support this application

Loft conversion including rear dormer, installation of solar panels to rear, and installation of conservation roof lights to front elevation 34 De Montfort Road

Ref. No: SDNP/22/02947/HOUS | Received: Wed 22 Jun 2022 | Validated: Tue 28 Jun 2022 | Status: Application in Progress

Comment:

Councillors were neutral on this application but recommended the use of timber rather than UPVC for the rear dormer. The application appears to meet the criteria applied in respect of improving the Swift nesting opportunities and it is recommended that the applicant is encouraged to consult with lewesswifts@gmail.com to investigate the potential to include Swift-bricks or similar during the project.

Two storey side extension 50 Nevill Road

Ref. No: SDNP/22/02918/HOUS | Received: Tue 21 Jun 2022 | Validated: Fri 01 Jul 2022 | Status: Application in Progress

Comment:

Councillors were neutral on this application

Alterations to fenestration on all elevations, relocation of satellite antenna to front, replacement of shed, replacement gate to side, removal of boundary structure to front and associated works 41 Cluny Street

Ref. No: SDNP/22/02929/HOUS | Received: Tue 21 Jun 2022 | Validated: Sun 26 Jun 2022 | Status: Application in Progress

Comment:

Councillors were neutral on this application

Amendments to the facade of Block A and B of the Mallings Business Centre, including new cladding, windows, roof covering and the creation of a new enclosed staircase to Block A The Mallings Business Centre

Ref. No: SDNP/22/03189/FUL | Received: Wed 06 Jul 2022 | Validated: Wed 06 Jul 2022 | Status: Application in Progress

Comment:

Councillors were neutral on this application although expressed disappointment that solar panels, a green roof, planters and cycle storage had not been considered in the proposals.

Non material ammendment to SDNP/21/03588/HOUS to include: change proposed gauged brick arch window head detail to new front ground floor window to a reconstituted stone ornamental window head detail to match the existing windows 10 King Henrys Road

Ref. No: SDNP/22/03139/NMA | Received: Mon 04 Jul 2022 | Validated: Mon 04 Jul 2022 | Status: Application in Progress

Comment:

Councillors supported this application

5G telecoms installation: H3G street pole and additional equipment cabinets
Nevill Road Street Works

Ref. No: SDNP/22/03133/PA16 | Received: Mon 04 Jul 2022 | Validated: Mon 04 Jul 2022 | Status: Application in Progress

Comment:

Councillors had no objection to the need for a mast. However, Councillors did object to the proposed location of the mast which would be too prominent at the entrance of the Nevill estate and the possible damage to nearby trees when the mast is installed, potentially causing root damage and when it is maintained. The proposal is contrary to Policy DM25 and DM32 of the Lewes District Local Plan and the location is a wildflower verge, an initiative supported by Lewes Town Council. Councillors also noted that the applicant has not fully explored alternative options for siting the mast.

Fencing around car park to be replaced with 2.5m height black barbican imperial fencing with flat beam finish, 1No. Vehicular double-leaf manual gate to be installed and replace existing located at the front of the property boundary to match surrounding fencing. 1no 2.5m height pedestrian gate (Barbican double gate) to be installed to replace the existing. New Telescopic bollard to be installed in front of vehicular gate adjoining to the car park. New 2.4m high 358 securi-mesh fencing to be installed along fence bordering current swimming pool/neighbouring property & MUGA and nursery, to be installed with timber infills to provide additional privacy
Western Road Community Primary School

Ref. No: SDNP/22/03048/FUL | Received: Tue 28 Jun 2022 | Validated: Mon 04 Jul 2022 | Status: Application in Progress

Comment:

Councillors were neutral on this application although they raised serious concerns regarding the unreasonably high fencing within the curtilage of the school that would

be sited around the Early Years School area and would prevent children from seeing open green spaces.

Replacement of existing garage roof with flat roof and external first floor terrace, alterations to fenestration and cladding throughout, installation of solar panels to rear, and addition of outbuilding to rear 4 Riverdale

Ref. No: SDNP/22/03010/HOUS | Received: Fri 24 Jun 2022 | Validated: Mon 04 Jul 2022 | Status: Application in Progress

Comment:

Councillors support this application and welcome the green roof and solar panels

Lewes Town Council

Non- Confidential

Committee: Full Council

Date: 28 July 2022

Notice of Motion: NOM001

Received from: Councillor Dr Maples

Subject: Animal welfare, safety and responsibility policy

1. Proposal

- 1.1 It is proposed that Lewes Town Council adopts an overarching policy on Animal Welfare, Safety and Responsibility (proposed draft policy can be found at appendix 1).
- 1.2 Its purpose is to make clear for ourselves, our residents and visitors, what is expected of people and their animals and our commitment to improving animal welfare, safety and responsibility, including enhancing habitat particularly for endangered species.
- 1.3 The policy should be read in conjunction with other council policies, statements and guides which can be found on our website, including but not limited to: Farm Animal Welfare Statement, Fishing at Pells, Allotment Tenancy Agreement, Bee Keeping Policy, Ponds and Bog Garden Guide, and our Fairtrade Support Statement.

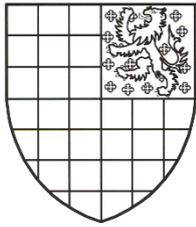
2. Background

- 2.1 Lewes Town Council does not presently have a joined-up policy on animal welfare, safety and responsibility. This is curious, not least given the number of resident emails and other notices (e.g. Facebook, Twitter) that arise from concerns about human-animal, animal-animal, animal-habitat interaction. These include everything from complaints about dog waste to worries about sheep and cattle grazing locations to requests for cat owners to keep cats indoors from dusk until dawn to reduce the impact on songbirds. These concerns are wide-ranging, in part because of Lewes's unique position as the only town wholly situated within the South Downs National Park (SDNP).
- 2.2 Lewes is surrounded by countryside, and yet many residents and visitors are unaware of South Down National Park Authority's guidance on animal well-being and responsibilities (such as: the Take the Lead campaign: <https://www.southdowns.gov.uk/take-the-lead/>) , or even the long-established Countryside Code (<https://www.gov.uk/government/publications/the-countryside-code/the-countryside-code-advice-for-countryside-visitors>) which, of course, has particular concerns with human and animal safety, security and – in the case of endangered species – survival.

- 2.3 The proposed Animal Welfare, Safety and Responsibility Policy would provide a framework that will enable Lewes Town Council to set an example in its own practices with regard to animal welfare and the confluence of animal and human impacts on our local environment.

3. Supporting information

- 3.1 Potential costs arising from adopting this policy are:
1. Additional costs in procurement arising from animal-friendly procurement (although this aligns with our existing Fairtrade Town policy, our Farm Animal Welfare Statement and our commitment to reducing our environmental impacts)
 2. Provision of free dog poo bags at strategic points, though we would aim to share such costs with other local authorities.



**Lewes
Town
Council**

Draft Animal Welfare, Safety and Responsibility Policy

Date TBC

Document Number 1

Edition Number 1

Replaces N/a

Policy Maker Name, Job Title

Responsibility Council

Resolution Number Full Council Date Month Year - Minute Ref

Review Cycle Every 4 years

This information pack contains:

Animal Welfare, Safety and Responsibility Policy
Policy Number 1
Procedure 1

1. Introduction

Lewes Town Council (The Council) believes that, in addition to its statutory duties and powers, it has a moral responsibility to acknowledge the welfare of domestic pets, livestock and wildlife and their habitats in so far as its activities and the actions of residents and visitors impinging upon them.

Lewes Town Council is well-placed to establish practices focused on the highest standards of animal welfare, safety and responsibility in accord with our existing commitments to planet and people, and to lend our voice to good work by other agencies. The Town Council can, for instance:

- promote the South Downs National Park Authority (SDNPA) efforts to improve animal well-being and re-natured habitat
- promote the Countryside Code
- publicise organisations such as the RSPCA (Royal Society for the Prevention of Cruelty to Animals), Wildlife Trust and RSPB (Royal Society for the Protection of Birds) animal welfare and responsibility initiatives
- support local farmers' safely grazing sheep and cattle and creating safe-havens for endangered species such as skylarks and dormice

The Council:

- supports actions and environments in the Town which enhance the welfare of pets, livestock and wild animals¹, especially endangered native species
- expects residents and visitors to act respectfully with regard to animals and habitats
- considers that pet and livestock owners have responsibility for the actions of their animals

The Council notes the importance of the Animal Welfare Act (2006), which enshrines in law the requirement to protect animals from harm. The Council further considers that all animals have the right to enjoy five basic freedoms.

Freedom:

- from fear and distress;
- from hunger and thirst;
- from pain, disease and injury;
- to express normal behaviour;
- from physical discomfort.

The Animal Welfare, Safety and Responsibility Policy should be read in conjunction with other council policies, statements and guides which can be found on our website, including but not limited to: Farm Animal Welfare Statement, Fishing at Pells, Allotment

¹ Where a wild species has overbred the capacity of the habitat, the Town Council will first seek to identify any human behaviours that may be exacerbating this. For example, in the case of rats, a primary cause of population explosions is human rubbish not being adequately disposed of. Unfortunately, rats cause problems in several areas of town – including disturbing ground nesting bird populations -- and while the Town Council will seek to focus on reducing human causes of population over-growth, it will work with other local authorities on humane approaches to population reduction where necessary.

Tenancy Agreement, Bee Keeping Policy, Ponds and Bog Garden Guide, and our Fairtrade Support Statement.

2. Policy statement

Lewes Town Council aspires to uphold the highest standards of animal welfare, safety and responsibility and will produce policies and procedures with that in mind. Consideration of animal welfare, safety and responsibility will inform our work and decisions we make about who we work with. We encourage actions by residents and visitors that meet those standards, and the creation and maintenance of environments that are conducive to wild animal, livestock and domestic pet welfare.

3. Policy aims

1. To set out the commitment of the Council, its Councillors and officers, to the principles of animal welfare, safety and responsibility as a framework for Council-owned properties and land and the provision of its services and activities, including the Council's representative and signposting roles.
2. To set out certain broad principles together with the Council's belief on the need for action in certain key areas.
3. That the establishment of the Council's views will be influential in advancing animal welfare, safety and responsibility both locally and more widely, including influencing the thinking of central government.

4. Scope

This policy defines the Council's view on these key areas, acknowledging that the Council is not always in a position itself to take action or enforcement, but will work in collaboration with other agencies where possible to uphold the highest standards of animal welfare, safety and responsibility.

5. Policy objectives

The Council will work to ensure the welfare and safety of animals and responsibility for animals in the following key areas:

1. Exercising control through policy decisions in relation to the activities and services for which it is responsible.
2. Providing information (for instance on outdoor signage and our website) and supporting education initiatives and information campaigns, such as promoting the Countryside Code (<https://www.gov.uk/government/publications/the-countryside-code/the-countryside-code-advice-for-countryside-visitors>) and SDNPA's 'Take the Lead' campaign (<https://www.southdowns.gov.uk/take-the-lead/>).
3. By working collaboratively with those authorities with direct responsibility to enforce existing laws.
4. Where restrictions are ignored on Town Council land and livestock, wildlife (or their habitats) or pets are injured or put at risk, the Council will actively pursue enforcement of penalties.

6. Principles, procedures and guidance

In practical terms the Council's Animal Welfare, Safety and Responsibility Policy will inform practices regarding the following areas:

6.1 Responsible domestic pet ownership

6.1.1 Dogs

We will encourage responsible dog ownership by:

- improving signage on Town Council owned and, where possible, nearby land, for the requirement to have dogs on leads in fields with grazing animals, near domestic and farm fowl or in areas where for example wild bird species are at risk of nesting disruption (such as lapwings and skylarks)
- promote public education and information campaigns regarding dog fouling legislation, in accord with other guidance such as the Countryside Code and South Downs National Park Authority guidance (for instance, signage that explains why dog faeces should always be picked up)
- working with other authorities and/or organisations to provide free dog poo bags at various locations for example the Tourist Information office, Linklater Pavilion

6.1.2 Cats

We will encourage responsible cat ownership by promoting guidance which seeks to reduce the numbers of wild animals killed by domestic cats, such as the Royal Society for the Protection of Birds (RSPB) campaign to help protect garden birds (details can be found on their website here: <https://www.rspb.org.uk/birds-and-wildlife/advice/gardening-for-wildlife/animal-deterrents/cats-and-garden-birds/stop-cats-catching-and-killing-birds/>). For instance, the RSPB suggests:

- cats wear a bell on a quick-release collar to reduce predation of birds and other species (NB. mammals are killed more often than bird species)
- birds are most active in the garden an hour after sunrise and an hour before sunset, so it is helpful to regularly feed cats indoors at these times

While the Town Council encourages cat owners to try a range of prey access reduction strategies, particularly where hunting impacts on threatened wild species, the Council also recognises that especially in some areas of the Town cats are working animals, actively encouraged to hunt for rodents.

6.1.3 All domestic pets

We will lend our voice in support of other agencies that:

- encourage owners to have pets responsibly neutered/spayed, thereby reducing the number of unwanted animals
- support stronger legislation (further to the Breeding and Sale of Dogs (Welfare) Act, 1999) for licensing of breeding of domestic animals, and sterner prosecution of 'puppy farms' (i.e. breeding in conditions where strict animal welfare practices are not upheld). With Members' consent, the Council may write to our MP asking for price caps on the sale of animals, to reduce the incentives for animal theft and illegal breeding environments
- encourage prospective pet owners to ensure the credentials of any breeder by promoting for example the Kennel Club 'Assured Breeder' recommendations

We will support:

- the adoption of pets from local, recognised animal rescue charities. For instance, the Town Council might take part in partnership promotions, such as publicising the 'Rescue pet of the month' from Raystede or Lewes Football Club

6.2 Council emergency support plans

In the case of emergency or major incident, for instance extreme weather events leading to displacement of residents, the Town Council will work with the emergency planning authorities and we will include venue or outdoor site provision for companion and other animals.

6.3 Wildlife and wildlife habitats

- 6.3.1 The Council supports measures aimed at the conservation of wildlife through the establishment and protection of local nature reserves and conservation areas and improvement of wildlife-friendly habitat.
- 6.3.2 Management of the Council's land will be modified where possible to give greater priority to practices that enhance wildlife, especially protected species' habitats.
- 6.3.3 The Council, working in collaboration with the responsible authorities, will seek strict enforcement of legislation in respect of protected species and wildlife habitats.
- 6.3.4 The Council will provide advice to residents on the establishment of wildlife-friendly provisions. For instance, guidance to be issued by the Planning and Conservation Committee on swift boxes, hedgehog runs, wildflower/pollinator corridors. Information on Ponds and Bog Gardens, and wildlife-friendly practices on Town Allotments will be made available on our website.
- 6.3.5 The Council seeks to avoid or mitigate the destruction of wildlife habitats. This is borne in mind when, for example considering planning applications for development as a statutory consultee. Developers, including homeowners seeking even relatively minor changes to their properties, will be advised to mitigate where damage or loss is unavoidable, for instance by providing a green roof on a new or larger footprint 'home office'. Such advice will be formalised.

6.4 Fireworks

The Council is concerned by the levels of distress caused to pets, livestock and wild animals by fireworks. See for example the Royal Society for the Prevention of Cruelty to Animals (RSPCA) Bang-Out-Of-Order Campaign which can be found on their website here:

<https://www.rspca.org.uk/documents/1494939/0/Bang+out+of+order+-+fireworks+frighten+animals+%28PDF+706KB%29.pdf/ebcfb65c-40f4-58a0-88d2-0896845a3127?t=1571669349793>

- 6.4.1 The Council will signpost guidance from the RSPCA on caring for pets, and on pet owners' best preparation for Bonfire. This includes relocating affected animals away from the Town on Badge Night and Bonfire; or, in the home, providing well-insulated 'safe space', using calming diffusers; and, where prescribed by a veterinarian, the use of medication.

- 6.4.2 The Council notes that livestock and wild animals do not currently have legal protection from noise from fireworks. The Council supports a voluntary noise level limit for fireworks of 90dB (the current allowed level for fireworks on sale to the public is 120dB).

6.5 Council provided catering, goods and services

- 6.5.1 Where food is provided for Council events, the Council will seek to ensure that vegetarian/vegan meals are available and that any meat, fish or dairy products are Certified Humane, certified Animal Welfare Approved by the A Greener World (AGW) or equivalent and from local farms.
- 6.5.2 The Council notes that labels such as 'free range' may have limited meaning in practice and will make proactively informed, ethical decisions with regards to animal welfare issues (including habitat protection) when purchasing goods and services.
- 6.5.3 Where available, 'cruelty-free' products will be preferred to products without animal protection labels. Similarly, where products are differentiated by greater or lesser habitat protection, those with greater habitat protection will be preferred.
- 6.5.4 The Council will not use animal fur for any purpose, including ceremonial robes.

6.6 Animals and human well-being

- 6.6.1 The Council notes that living and working with animals can be a factor in people's everyday sense of well-being.
- 6.6.2 Within reason, and considering Health and Safety matters, individuals' needs and preferences (for example allergies, anxieties) the Town Council is open to negotiation on bringing well-behaved and flea-treated canine pets to the Town Hall, whether for visits or as work companions.
- 6.6.3 The Council seeks to support groups that promote symbiotic animal and human welfare, for instance in the form of habitat-respectful 'nature walks', inclusive education on specific species, or on the benefits of a wider, healthy local ecology.

6.7 Animals as prizes

- 6.7.1 The RSPCA and others warn that the spontaneous adoption of pets, even small pets such as goldfish, is often ill-considered and is at odds with basic animal welfare policy and practice.
- 6.7.2 The Council will ensure (through contracts and agreements) that live animals will not be given as prizes at events or activities on Council-owned property or land. This includes goldfish which, though considered 'easy-to-care-for', often die due to unsuitable habitats in the home or due to stress or oxygen loss during waiting or transport.

6.8 Horse riding and hunts

- 6.8.1 The Council encourages safe riding of horses where permission has been expressly granted by land-owners and on Town bridle-ways.

- 6.8.2 The Council does not permit hunts of any type on its land. This is due to disruption and distress (whether or not intended) of wild and domestic animals caused. The Council will pursue prosecution of trespass.
- 6.8.3 The Council will work with other local authorities and will request for 'mixed-use' by-ways to promote a hierarchy of use in order to protect more vulnerable users such as pedestrians and wheelchair users, horse-riders, cyclists, and motorised vehicle drivers.

6.9 Fishing

The Council issues fishing permits for limited fishing at the Pells Lake and expects fishing to be conducted in accord with best animal welfare practice as detailed on our website.

6.10 Farm animal/livestock policy

The Council expects care of farm animals/livestock to be conducted in accord with best animal welfare practice. This policy confirms the Council's existing statement with regard to the welfare of farm animals and livestock which can be found on our website.

6.11 Animal disease and protection

The Council will work in coordination with other authorities and agencies to put in place communication plans with regard to notifiable diseases such as avian flu, foot and mouth and swine vesicular disease, to limit the spread of disease and subsequent suffering to other healthy animals.

6.12 Habitat renaturing

- 6.12.1 The Council will encourage residents to create environments conducive to the well-being particularly of threatened wild species. This includes, for instance, 'bee-line' corridors and establishment of native hedgerows.
- 6.12.2 The Council will work with other local authorities and voluntary groups to press for increased re-naturing of suitable public areas, such as maintained verges and council-owned properties, and residents' gardens.