

Minutes of the Annual Meeting of the Town Council held in the Council Chamber, Town Hall, Lewes on Thursday 12 May 2022 at 7.00pm

Present:

Councillor J Baah
Councillor M Bird
Councillor R Burrows
Councillor S Catlin
Councillor E Clarke
Councillor Earl
Councillor H Lamb
Councillor I Makepeace
Councillor W Maples
Councillor G Mayhew
Councillor M Milner
Councillor R O’Keeffe
Councillor S Sains
Councillor J Vernon
Councillor K Wood

In attendance:

The Town Clerk
Mace Bearer

There were 71 guests and civic dignitaries assembled.

1. Installation of Mayor

Councillor Catlin opened the meeting as the outgoing Mayor and was preceded by a short address by the Reverend Ben Brown. Councillor Shirley Sains was then installed as the Town Mayor for the 2022 to 2023 municipal year.

2. Mayor’s declaration of office and welcome address

- 2.1 Councillor Sains made her statutory declaration of acceptance of office of Mayor before Council and signed a deed to that effect. The Town Clerk as the Proper Officer of the Council confirmed that the declaration had been made.
- 2.2 Councillor Sains took the Chair for the remainder of the meeting and then addressed the meeting thanking her colleagues for the honour of the Mayoralty. She described her outlook for the coming year which would include the celebration of the Queen’s Platinum Jubilee and announced that

the good causes she had chosen to support would be The Priory Trust and Cancer Research UK.

3. Apologies for absence

There were apologies from Councillor Handy who had a work commitment and Councillors Herbert and Waring who both had family commitments.

4. Installation of Deputy Mayor

It was resolved that:

Councillor Mathew Bird was installed as the Deputy Mayor for the 2022 to 2023 municipal year.

5. Deputy Mayor's declaration of office

Councillor Bird made his statutory declaration of acceptance of office of Deputy Mayor before Council and signed a deed to that effect. The Town Clerk as the Proper Officer of the Council confirmed that the declaration had been made.

6. Vote of thanks to the outgoing Mayor

Councillor O'Keeffe proposed a motion that Council records its thanks to Councillor Stephen Catlin, and appreciation for his service to the council and community of Lewes in the office of Mayor during the past year. Recognising Councillor Catlin's term as Mayor as a difficult year due to the Covid-19 pandemic and highlighted functions and events he had attended during the past year.

It was resolved that:

The motion is carried.

7. Presentations

Councillor Catlin was presented with a gift in recognition of his service in the past year. Councillor Catlin gave thanks to all those who had helped throughout his service as Mayor and then presented a gift to his Mayoress, Councillor Sains thanking her for her support during the year and to the Reverend Ben Brown for his work as Chaplain. Councillor Catlin then presented certificates to representatives of his chosen good causes.

8. Minutes

Minutes of the Council meeting held on 31 March 2022 were received and agreed as a true record.

9. Councillors and individual duties:

It was resolved that:

The list confirming the individual duties of councillors for the ensuing municipal year is agreed.

10. Bank signatory authority:

It was resolved that:

The list to approve the authorisation of councillors to the council's bank account is agreed.

11. Representative on outside bodies

It was resolved that:

The list confirming the Council's representation on outside bodies for the ensuing municipal year is agreed.

12. Council membership of national and local organisations

It was resolved that:

Council's continued membership of the approved national and local organisations representative parish council's is agreed

The meeting closed at 7.33pm

Town Mayor