



Minutes of the meeting of Lewes Town Council held on Thursday 23 March 2023 at 7:30pm in the Council Chamber, Lewes Town Hall.

Present:

Councillor Baah
Councillor Bird (Deputy Mayor)
Councillor Burrows
Councillor Catlin
Councillor Clarke
Councillor Earl
Councillor Lamb
Councillor Makepeace
Councillor Maples
Councillor Milner
Councillor O’Keeffe
Councillor Sains (Mayor)
Councillor Vernon
Councillor Waring
Councillor Wood

In attendance

Town Clerk
Interim Town Clerk

115. Filming of council meetings and mobile phones

115.1. The procedures were noted.

116. Apologies for absence

116.1. There were apologies from Councillors Handy, Mayhew and Herbert.

117. Members’ declarations of interests

117.1. Councillors Lamb, Makepeace, Vernon, Waring and Bird declared their interest in Item 8.1 on the Agenda – Major Funding Request from Low Traffic Lewes

117.2. Councillors Makepeace, Maples and Vernon declared their interest in item 8.5 on the Agenda - Community Infrastructure Levy proposed expenditure

118. Question time

118.1. There were none.

119. Minutes

119.1. Minutes of the meeting held on 23 February 2023 were received and agreed as a true record and signed by the Mayor.

120. Mayor’s announcements and urgent items

- 120.1. The Mayor reported her attendance at the International Women's Day Comedy and Music Event at the All Saints Community Venue
- 120.2. It was further reported that the Annual Town Meeting had been held on the 16th March and that matters raised included planning, and potholes. The recipients of grants were invited to speak about their projects and Civic Awards were presented.
- 120.3. The Mayor requested that more Councillors confirm their interest in attending the Coronation Tea Event on 26th April and that she would appreciate Councillor attendance at the forthcoming Civic Service.

121. Committees, working parties and outside bodies

- 121.1. Planning and Conservation Committee 31 January 2023
Council received the minutes of this meeting, and **it was resolved that:**
The minutes of the Planning and Conservation Committee are noted.
- 121.2. Planning and Conservation Committee 21 February 2023
Council received the minutes of this meeting, and **it was resolved that:**
The minutes of the Planning and Conservation Committee are noted.
- 121.3. Extraordinary Planning and Conservation Committee 6 March 2023
Council received the minutes of this meeting, and **it was resolved that:**
The minutes of the Planning and Conservation Committee are noted.
- 121.4 To receive the notes from the Citizens Advice Bureau Board Meeting 16 February 2023 attended by Councillor Lamb
Council received the minutes of this meeting, and **it was resolved that:**
The notes from this Meeting are noted
- 121.5 To receive the notes from the Summer Road Safety briefing 13 March 2023 attended by Councillor Lamb
Council received the minutes of this meeting, and **it was resolved that:**
The notes from this Meeting are noted

Councillor O'Keeffe entered the meeting at 7:45pm

122. Officers' reports

- 122.1. Major Funding Request from Low Traffic Lewes
Members considered report FC037/2023.
It was **resolved** that:
The Council would offer support to the value of £9000
- 122.2. Request to support Low Traffic Lewes project consultation
Members considered report FC038/2023
It was **resolved** that:
The Council would offer support including room use to the value of £800
Use of the Town Council Logo
Attendance at events
Promotion

Representation on the group

122.3. Verge cutting tender update

Members considered report FC039/2023.

It was **resolved** that:

Contractor A would be instructed and that the cost of the contract be vired from the earmarked reserve for Environmental Enhancement.

122.4. War memorial maintenance

Members considered report FC040/2023

It was **resolved** that:

Contractor C would be instructed and that a request for the treatment of the bronze elements be as per the quote from Contractor D. It was further resolved that the cost for the works be vired from the Commemoration EMR and the Environmental Enhancement.

Council requested annual inspections going forward

122.5. Community Infrastructure Levy proposed expenditure

Members considered report FC041/2023.

It was **resolved** that:

The Council purchase a seesaw using the available CIL funds

122.6 Transfer of responsibilities to interim Town Clerk

To agree transfer of responsibilities of Proper Officer and Responsible Finance Officer (section 151 Officer)

It was **resolved** that:

Francesca Pridding be appointed as Interim Town Clerk/RFO

The meeting was declared closed at 8:51 pm