



In accordance with the statutory requirements of the Local Government Act 1972 Schedule 12 Paragraph 26 (2) [A] (Admissions to meetings) Section 1 (4)

Meeting: Buildings and Amenities Committee

Date: 2 November 2023

Time: 630pm

Location: Yarrow Room, Lewes Town Hall

Present: Councillors Bird, Gardiner, Livesey, Maples and Makepeace

Officers present: Lee Symons, Brian Courage, Hannah Roxx and Lizzie Zeyfert

Public present: One

MINUTES

1. Apologies for absence

None

2. Declarations of Interest

Cllr Gardiner said he has been having correspondence with the resident in attendance and invited her to ask a question public question.

3. Minutes

Proposed to agree – Cllr Makepeace

Seconded – Cllr Gardiner

4. Public questions

The Member of the public in attendance asked if we, as a town, could be improving how we use the Town Council buildings to meet the needs of our town and community. How are we (Lewes Town Council) quality assuring things that are being put on at the Venues? How inclusive are these services? And what quality in terms of their training and expertise in the services they are providing?

The Buildings and Amenities Committee agreed to respond to the resident at a later date.

5. Adoption of East Sussex County Council bus shelters

Nothing to update

6. Christmas Lights installation

The proposed idea is not possible this year. Alternative suggestions were made. The Town Ranger will investigate different options for next year.

Cllr West arrived at 19.02

Cllr West left at 19.07

Action: To organise the turning on of the Town Hall lights on late night shopping and to decide by who

Proposed by: Cllr Maples

Seconded: Cllr Makepeace

7. Priory Trusts request for bin replacement

Action: The Town Ranger will write a summary of what is happening to the Priory trust and update them with progress on the bins

8. Bench at Lewes Priory

Action: The Town Ranger will write to the Priory Trust to agree to the installation of the Woollard memorial seat. He will also send a copy of the lease agreements for Lewes Priory Trust to the Councillors to be read before the next meeting.

9. Community venues reports

Reports were received by the Malling Community Centre Manager, the All Saints Centre Manager and the Town Hall Manager. Members noted the verbal reports.

10. Town Ranger's report

Nothing to report outside the agenda items

11. Maintenance work at Pells Pond

There is a meeting with someone from the rights of way department on 15 November. The mayor is invited to attend.

12. Verge cutting 2024

Do we want to take responsibility for the verge cutting next year or should we hand it back to East Sussex County Council (ESCC)?

Discussions are ongoing and The Town Ranger will find out when we need a decision by and report back.

Conclusion: No decision was made

13. To approve the venue priority booking policy

Conclusion: Councillors to give feedback then for it to be approved at the next meeting.

14. Exclusion of press and public at 20.37

15. To receive a report regarding progress and License arrangements with Malling Cafe

Conclusion: Report received

16. To consider a contractor to oversee the renovation works at All Saints Centre

Conclusion: Points to be discussed at the Buildings and Amenities subcommittee meeting.

17. To close the meeting

Meeting closed at 853pm.