



Lewes  
Town  
Council

Town Hall, High Street  
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In accordance with the statutory requirements of the Local Government Act 1972  
Schedule 12 Paragraph 26 (2) [A] (Admissions to meetings) Section 1 (4)

Notice is given that an ordinary meeting of Lewes Town Council will be held in  
the Yarrow Room of Lewes Town Hall  
On Wednesday 10 July 2024 at 19:00

Members of the public have the right to attend unless a specific decision has been taken to  
exclude them

**To all Members of Lewes Town Council Communication and Engagement Committee**

**You are hereby summoned to attend a meeting of the  
Communication and Engagement Committee  
to be held on Wednesday 10 July 2024 at 19:00 at Lewes Town Hall  
in the Yarrow Room**

**Meeting called by:** Veronique Poutrel - Town Clerk/RFO

**Signed:** *v Poutrel*

**Date:** 4 July 2024

## Agenda

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### 1. Election of Chair and Vice-Chair

a) To elect a Chair and a Vice Chair of the Communication and Engagement Committee.

### 2. Apologies for absence

To note any apologies for absence.

### 3. Declarations of Interest

To receive any Declarations of Interest, including Disclosable Pecuniary Interests (DPI) on the agenda under Lewes Town Council's Code of Conduct issued in accordance with the Localism Act 2011 and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, SI No.1464.

### **3. Minutes**

- a) To approve minutes of 5 June 2024.

### **4. Public question time**

To receive questions regarding items on this agenda. Members of the public are invited to ask questions and raise issues which are relevant and are the concern of this committee. A period of 15 minutes is allocated for this purpose. If possible, notice of intention to address the Committee should be given to the Town Clerk by noon the day before the meeting.

### **5. Events Policy**

- a) To receive an update from the Task and Finish Group and to agree related actions.

### **6. Forthcoming events**

- a) To discuss forthcoming events and to agree related actions.

### **7. To close the meeting**