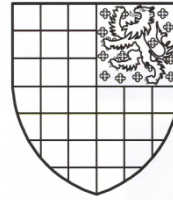


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**LEWES  
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**To: Cllrs Bird; Catlin; Henman; Herbert; Makepeace; Dr Maples; O'Keeffe; Sains; Vernon; Waring and Wood**

A Meeting of the **Open Council Working Party** will be held on **Monday 8<sup>th</sup> December 2020**, via Zoom video-link (*please see below*) at **6:30pm** which you are summoned to attend.

**\*VIRTUAL ATTENDANCE:** This meeting can be joined using computer video and audio using any suitably equipped digital device (*eg* laptop; tablet or smartphone) or, by audio only, using a telephone.

**To join this meeting** either follow this link: <https://zoom.us/j/99272749985>

Or telephone 0131 460 1196 or +44 (0)330 088 5830. Use **Meeting ID: 992 7274 9985**

**\*Please also see the note below regarding password-controlled access to this online meeting**

S Brigden, Town Clerk 1<sup>st</sup> December 2020

## **AGENDA**

### 1. APOLOGIES FOR ABSENCE:

To receive apologies from members of the committee who are unable to attend.

### 2. MEMBER'S DECLARATIONS OF INTEREST:

To note declarations of any personal or prejudicial interests in matters on this agenda.

### 3. QUESTION TIME

To consider any questions received regarding items on the agenda for this meeting.

### 4. MINUTES

To agree Minutes of the meeting held on 14<sup>th</sup> July 2020.

### 5. REMIT of the WORKING PARTY

To note the remit of the Working Party, which is set up to identify methods for improved public engagement and greater provision of information to residents of Lewes, to include:-

- › A review of information sharing and the methods used to share key events and policy developments
- › Consideration of good practice on methods of online deliberation and social media, such as on key town-wide issues
- › Identifying ways to provide more joined-up support for community engagement in and around Council-owned buildings

### 6. BUSINESS OF THE MEETING

To consider matters within the remit of the committee, particularly:

- a) Participatory budget – public priorities for projects eligible for Community Infrastructure Levy funding
- b) Facebook - use of Facebook and other social media
- c) Outreach - new opportunities for community soundings *eg* surveys
- d) Town maps and noticeboards (update on use)
- e) Increasing use of email for correspondence with Town Council clients *eg* allotment tenants

***For further information about items on this agenda please contact the Town Clerk BY E-MAIL at the above address***

(attached **page 3**)

### **PUBLIC ATTENDANCE – Covid-19 emergency arrangements:**

Members of the public have the right, and are welcome, to attend\* this meeting – questions regarding items on the agenda may be heard at the start of the meeting with the Chair's consent.

Questions or requests to address the Working Party must be submitted by email to the Town Clerk at least 3 days in advance.

This meeting will be held online via Zoom Pro video link. To join the meeting follow the instructions above.

**\*Members of the public wishing to join this meeting must request a password by email at least 24 hours before the published start time. Please submit your request to [townclerk@lewes-tc.gov.uk](mailto:townclerk@lewes-tc.gov.uk)**

For guidance on joining online meetings please see the notes overleaf

This agenda and supporting papers can be downloaded from [www.lewes-tc.gov.uk](http://www.lewes-tc.gov.uk)







Actions to help implement the policies and meet the aims and objectives of the Neighbourhood Plan using Community Infrastructure Levy (CIL) funding

- 11.1** Lewes will inevitably experience change over the next decade or more. This change will only be successful if the right level of investment is made to improve the community and social infrastructure at the right time. Delivery of infrastructure need not all be “upfront” but current and forecasted infrastructure shortfalls must be independently evaluated and a full mitigation plan must be supplied by the developer before housing applications can be approved.
- 11.2** This list is linked to a set of specific projects identified through the neighbourhood plan process. This will act as “hook” or starting point for these projects to be developed further. The projects may require further feasibility work, perhaps outside the scope of the neighbourhood plan, to establish how they can be funded and delivered.
- 11.3** Proposals for new and improved community and social infrastructure in the plan area, including the projects listed below, will be supported subject to those proposals meeting the objectives of this plan and being compatible with other planning policies in the plan.
- 11.4** Supporting Text
- Funds from the Community Infrastructure Levy (CIL) are raised from developments within each parish within the South Downs National Park and a portion is redistributed to the appropriate parish. In the case of Lewes, Lewes Town Council will be responsible for administering the funds in line with the policies of the neighbourhood plan, as and when the funds are made available
- 11.5** The list that follows comprises specific projects that have been identified through the neighbourhood plan process. Please note the projects are in no particular order and are not prioritised at this time.
- 11.6** **Improvements for Pedestrians**
- 1 Provide a riverside path on the East side of the Ouse between Timberyard Lane and Cliffe Bridge and on the West side between Cliffe Bridge and Willeys Bridge.
  - 2 Restoring the brick pavements and cobbles in Keere Street to their former glory.
  - 3 Reworking of all the pavements near the Crown Court on the High Street, either with a much heavier duty substrate to avoid vehicle damage to the pavements, or with a scheme to keep the vehicles off the pavement, e.g. bollards, done with ESCC.
  - 4 Minor works along the route from the bus stop of Brighton Road to the Victoria Hospital to make the route safe for disabled people (e.g. dropped crossings, removal of pavement problems etc.). None of the problems are severe enough to bring it into ESCC remit but added up they make the route very challenging for people with mobility difficulties.
  - 5 Contribution towards or funding pedestrian crossing near the Piggy Steps on Offham Road at a point which serves all the families taking children to and from Landport to Wallands School.
  - 6 Contribution towards or funding pedestrian crossing near the Clevedown sheltered housing on Brighton Road.
  - 7 ~~Provide an all-weather surface for Footpath number 51 between Spences Lane and South Down Road.~~ **COMPLETED 2018**
  - 8 Reworking the pavement along the terraced side of Grange Road which is very challenging for those with mobility difficulties but which does not at any point quite make the ESCC danger standards trigger to work.
  - 9 Provide a proper disabled access to the Winterbourne Rec, from Bell Lane where the slope is at present very challenging for those with mobility difficulties; part funding with Lewes District Council if they will or simply funding if they cannot.
  - 10 Funding a school crossing person on Prince Edwards Road for children walking to and from Wallands and St Pancras Schools.
  - 11 Contribution towards or funding a pedestrian crossing on West Street.
  - 12 Contribution towards or funding a pedestrian crossing on Mountfield Road close to the Priory School.
  - 13 Contribution towards or funding “Tingles Way” — a self-guided pedestrian tour through Lewes, highlighting features of biodiversity, ecosystem services and natural capital in the community, based on the work of Dr Colin Tingle, to whom this Neighbourhood Plan is dedicated.
- 11.7** **Improvements for Cyclists**
- 14 Working with ESCC and possibly the SDNPA to fund a Cycle Route 90 through the town including three links needed:
    - a from the Brighton Road down into Winterbourne;
    - b through Winterbourne having agreed the route through Bell Lane Rec with Lewes District Council;
    - c through Southover into the Cliffe having negotiated a route.
- 11.8** **Road Infrastructure**
- 15 Contributing towards improvements to the Earwig Corner road junction.
  - 16 Provide traffic calming measures, either a speed camera or a vehicle activated warning sign, on Malling Hill and Malling Street.
- 11.9** **Public Transport Infrastructure**
- 17 Creating a suitable bus interchange point to replace the bus station.
  - 18 Providing a designated park for visiting coaches with facilities for their drivers.
  - 19 Completing the real time passenger transport information at bus stops and improvement at Lewes Prison (Eastbound) and upper High Street (Westbound).
  - 20 Contributing to studies / other measures that aim to reopen the railway to Uckfield.
- 11.10** **Social Infrastructure**
- 21 Look to expand the local economy and support and encourage the introduction of local food shops, health services, creative services and concert venues.
  - 22 Encourage development to ensure that not everything is located in the town centre, preventing unnecessary travel and ensuring that all areas retain a vibrant atmosphere where people can get to know their neighbours and feel at home in their own distinct locality within the town.
  - 23 Look for opportunities to design and create lively and diverse mixed-use community areas for old and young, with workspace where appropriate.
  - 24 Providing public toilets close to the Priory remains.
  - 25 Providing public toilet in Western Road.
  - 26 Modernisation of the public toilets in Southover Grange Gardens.
  - 27 Taking over the town’s public toilets from LDC and running them as clean and pleasant premises.
  - 28 Purchase of the St Mary’s Social Centre from the District Council to preserve it for community use, the trustees of the centre to continue to run it.
  - 29 Contribution towards the works at the Malling Community Centre.
  - 30 Provision of further children’s play areas along with appropriate equipment.
- 11.11** **Improvements to the Built Environment**
- 31 Ensuring that enhanced street furniture is provided in the Conservation Areas whilst reducing street clutter, and having more comprehensive sign-posting of footpath and cycle routes in the town and on to the adjoining countryside.
  - 32 Planting trees or shrubs at suitable places around the town.
  - 33 Undergoing or removing overhead wires to buildings in the Conservation Area.
  - 34 ~~Contributing to the proposal to create a Peace Garden (Magic Circle).~~ **COMPLETED 2019**
  - 35 Provision of Christmas decorations for businesses to create a whole town theme feel.
- 11.12** **Flood & Drainage Infrastructure**
- 36 Contributing to the completion of flood defences along the riverbank where they are not presently planned to be provided.
  - 37 Working with ESCC and/or Southern Water to sort out the drainage in several town locations where it is a perennial problem:
    - a Near the bottom of The Avenue
    - b On Nevill Road near to Nevill Green
    - c On Bell Lane near to the pedestrian crossing
    - d Boughey Place