

Town Hall
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**LEWES
TOWN
COUNCIL**

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🌐 www.lewes-tc.gov.uk

To: Cllrs Bird; Catlin; Henman; Herbert; Makepeace; Dr Maples; O'Keeffe; Sains; Vernon; Waring and Wood

A Meeting of the **Open Council Working Party** will be held on **Tuesday 14th July 2020**, via Zoom video-link (*please see below*) at **7:00pm** which you are summoned to attend.

***VIRTUAL ATTENDANCE:** This meeting can be joined using computer video and audio using any suitably equipped digital device (*eg* laptop; tablet or smartphone) or, by audio only, using a telephone.

To join this meeting either follow this link: <https://zoom.us/j/97764433699>

Or telephone 0131 460 1196 or +44 (0)330 088 5830. Use **Meeting ID: 977 6443 3699**

***Please also see the note below regarding password-controlled access to this online meeting**

S Brigden, Town Clerk 9th July 2020

AGENDA

1. ELECTION of CHAIR

To elect a Chairperson for the municipal year 2020/21

2. APOLOGIES FOR ABSENCE:

To receive apologies from members of the committee who are unable to attend.

3. MEMBER'S DECLARATIONS OF INTEREST:

To note declarations of any personal or prejudicial interests in matters on this agenda.

4. QUESTION TIME

To consider any questions received regarding items on the agenda for this meeting.

5. MINUTES

To agree Minutes of the meeting held on 26th September 2019.

6. REMIT of the WORKING PARTY

To note the remit of the Working Party, which is set up to identify methods for improved public engagement and greater provision of information to residents of Lewes, to include:-

- > A review of information sharing and the methods used to share key events and policy developments
- > Consideration of good practice on methods of online deliberation and social media, such as on key town-wide issues
- > Identifying ways to provide more joined-up support for community engagement in and around Council-owned buildings

7. BUSINESS OF THE MEETING

To consider matters within the remit of the committee

For further information about items on this agenda please contact the Town Clerk BYE-MAIL at the above address

PUBLIC ATTENDANCE – Covid-19 emergency arrangements:

Members of the public have the right, and are welcome, to attend* this meeting – questions regarding items on the agenda may be heard at the start of the meeting with the Chair's consent.

Questions or requests to address the Working Party must be submitted by email to the Town Clerk at least 3 days in advance.

This meeting will be held online via Zoom Pro video link. To join the meeting follow the instructions above.

***Members of the public wishing to join this meeting must request a password by email at least 24 hours before the published start time. Please submit your request to townclerk@lewes-tc.gov.uk**

For guidance on joining online meetings please see the notes overleaf

This agenda and supporting papers can be downloaded from www.lewes-tc.gov.uk