

Lewes
Town
Council

Town Hall, High Street
Lewes, East Sussex
BN7 2QS

lewes-tc.gov.uk

Call: 01273 471469

Email: townclerk@lewes-tc.gov.uk

In accordance with the statutory requirements of the Local Government Act 1972
Schedule 12 Paragraph 26 92) [A] (Admissions to meetings) Section 1 (4)

Notice is given that a Buildings and Amenities Committee of Lewes Town Council will be held
at Lewes Town Hall, Yarrow Room on Thursday 25 January 2024 at 6:30pm
Members of the public have the right to attend unless a specific decision has been taken to
exclude them

To the Member Councillors of the Buildings and Amenities Committee,
Lewes Town Council

**You are hereby summoned to attend a Buildings and Amenities Committee meeting of
Lewes Town Council on Thursday 25 January 2024 at 6:30pm at Lewes Town Hall,
Yarrow Room**

Meeting called by: Veronique Poutrel - Town Clerk/RFO

Signed: V Poutrel

Date: 19 January 2024

Agenda

1 Apologies for absence

To receive apologies for absence.

2 Declarations of Interest

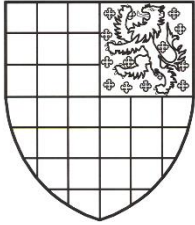
To receive any Declarations of Interest, including Disclosable Pecuniary Interests (DPI) on
the agenda under Lewes Town Council's Code of Conduct issued in accordance with the
Localism Act 2011 and The Relevant Authorities (Disclosable Pecuniary Interests)
Regulations 2012, SI No.1464.

3 Election of Vice Chair

a) To select a Vice Chair for the Buildings and Amenities Sub Committee

4 Minutes

To receive and accept the minutes of the Extraordinary Buildings and Amenities Committee
held on Thursday 23 November 2023.



5 Public questions

To receive questions regarding items on this agenda. Members of the public are invited to ask questions and raise issues which are relevant and are the concern of this committee. A period of 15 minutes is allocated for this purpose. If possible, notice of intention to address the Committee should be given to the Clerk by noon the day before the meeting.

6 Community Venues Reports

- a) To receive a verbal update from the Community Venue Managers on progress relevant to this Committee
- b) To consider recommendations from sub-committee with regard to proceeding with maintenance at all 3 centres
- c) To approve the not for profit policy
- d) To amend and approve the booking priority policy
- e) To agree which quotation for surveys for work needing to be carried out at All Saints Community Centre

7 Pells Pool

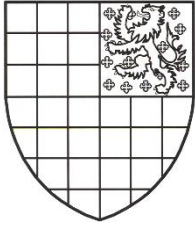
- a) To consider costs to repair at wall at Pells Pool

8 Rural Grass Cutting Service - Environmental Enhancement Service Option

- a) To agree which option to go for

9 Officers' reports

- a) To receive a verbal update from the Town Ranger on progress relevant to this Committee
- b) To receive a verbal update from the Communications Officer on progress relevant to this Committee
- c) To receive a verbal update from the Business Development and Events Officer on progress relevant to this Committee



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10 Friends of Lewes

- a) To consider a request for a memorial plaque at 29 St Anne's Crescent

11 Exclusion of press and public

That pursuant to the provision of the Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from the meeting for the following items of business by reason of the confidential nature of business to be transacted.

12 Archery on land at the Malling Community Centre

- a) To receive an update and consider any actions

13 Progress and license arrangements with Malling Café

- a) To agree on the Events Policy for Malling Café
- b) To consider any actions needing to be taken from the Confidential Report

14 To close the meeting