



Lewes  
Town  
Council

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In accordance with the statutory requirements of the Local Government Act 1972 Schedule 12 Paragraph 26 (2) [A] (Admissions to meetings) Section 1 (4)

**Meeting:** Buildings and Amenities Committee

**Date:** 25 January 2024

**Time:** 18:30

**Location:** Yarrow Room, Lewes Town Hall

**Present:** Councillors Bird (Chair), Gardiner, Livesey and Maples

**Officers present:** Veronique Poutrel, Lee Symons, Brian Courage, Hannah Roxx and Lizzie Zeyfert

**Public present:** One

## Minutes

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### 1 Apologies for absence

Apologies were received from Councillors West and Makepeace.

### 2 Declarations of Interest

No declarations of interest were received.

### 3 Election of Vice Chair

**It was resolved to:** Elect Councillor Gardiner as Vice Chair

Proposed: Councillor Maples

Seconded: Councillor Livesey

### 4 Minutes

**It was resolved that:** The minutes of the Buildings and Amenities Committee meeting held on 23 November 2023 be accepted as a true and accurate record of the meeting.

Proposed: Councillor Maples

Seconded: Councillor Livesey

## **5 Public questions**

No questions were received.

## **6 Community Venues reports**

Reports were received by venues managers.

**It was resolved that:** The charity and not for profit rates be approved.

**It was resolved that:** The draft booking priority policy be sent to councillors with suggestions on environmental impact, so that they can suggest additions and that it can be presented for approval at the next Buildings and Amenities Committee on 28 March 2024.

**It was resolved that:** Quotes from Company B for the measured survey and Company A for the heating, hot water and lighting survey be approved.

Proposed: Councillor Gardiner

Seconded: Councillor Livesey

The Town Hall Manager mentioned that the kitchen was being used by Sip and that moving forward the Council would be looking to extend this to other groups.

Councillor Gardiner asked the Town Hall Manager to research cork as an alternative to the Council Chamber carpet. Cllr Livesey asked to consider Yorkshire Mill carpet.

Proposed: Councillor Livesey

Seconded – Councillor Maples

**It was resolved that:** The times of the Buildings and Amenities sub-committee be revisited as Councillor Livesey was unable to make a Wednesday.

## **7 Pells Pool**

**It was resolved to:** revisit the length of the lease and look to see if the CIL money can go towards the wall repairs. Councillor Livesey asked if there are other options to replace the wall, for example planting a hedge instead.

## **8 Rural grass cutting services – Environmental enhancement service option**

**It was resolved that:** Option two will be pursued and that the Town Clerk would communicate that decision to East Sussex County Council.

Proposed: Councillor Gardiner

Seconded: Councillor Livesey

## **9 Officers' reports**

This item was discussed before Item 7 as this involved the member of the public present.

Reports were received by the Town Ranger and the Town Clerk on behalf of the Business Development and Events Officer and the Communications Officer.

## **10 Friends of Lewes**

**It was resolved to:** approve the request for a memorial plaque at 29 St Anne's Crescent.

Proposed: Councillor Maples

Seconded: Councillor Livesey

## **11 Exclusion of press and public**

That pursuant to the provision of the Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from the meeting for the following items of business by reason of the confidential nature of business to be transacted at 20:15.

## **12 Archery on land at Malling Community Centre**

Reported separately.

## **13 Progress and license arrangements with Malling Cafe**

Reported separately.

## **14 To close the meeting**

The meeting closed at 20:47.