

Lewes
Town
Council

Town Hall, High Street
Lewes, East Sussex
BN7 2QS

lewes-tc.gov.uk

Call: 01273 471469

Email: townclerk@lewes-tc.gov.uk

In accordance with the statutory requirements of the Local Government Act 1972
Schedule 12 Paragraph 26 92) [A] (Admissions to meetings) Section 1 (4)

Notice is given that a Buildings and Amenities Committee of Lewes Town Council will be held
at Lewes Town Hall, in the Yarrow Room on Thursday 28 March 2024 at 19:00
Members of the public have the right to attend unless a specific decision has been taken to
exclude them

To the Member Councillors of the Buildings and Amenities Committee,
Lewes Town Council

**You are hereby summoned to attend a meeting of the Buildings and Amenities
Committee meeting of Lewes Town Council
on Thursday 28 March 2024 at 19:00
at Lewes Town Hall, in the Yarrow Room**

Meeting called by: Veronique Poutrel - Town Clerk/RFO

Signed: *V Poutrel*

Date: 20 March 2024

Agenda

1 Apologies for absence

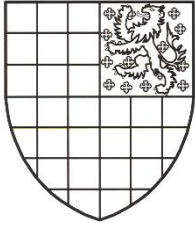
To receive apologies for absence.

2 Declarations of Interest

To receive any Declarations of Interest, including Disclosable Pecuniary Interests (DPI) on the agenda under Lewes Town Council's Code of Conduct issued in accordance with the Localism Act 2011 and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, SI No.1464.

3 Public questions

To receive questions regarding items on this agenda. Members of the public are invited to ask questions and raise issues which are relevant and are the concern of this committee. A period of 15 minutes is allocated for this purpose. If possible, notice of intention to address the Committee should be given to the Clerk by noon the day before the meeting.



4 Community Venues Reports

- a) To receive a verbal update from the Community Venue Managers on progress relevant to this Committee
- b) To receive an update on bookings and usage for the venues
- c) To receive an update on maintenance schedule for all sites

5 Town Hall

- a) To set up a task and Finish Group to consider what options there are for the community use of the Town Hall kitchen
- a) To agree which quotation for decoration and carpet of the Council Chamber

6 Pells Pool

- a) To receive an update on a recent meeting
- b) To set up a Task and Finish group to review the proposed new contract

7 Landport Bottom

- a) To receive a verbal update from the Town Ranger

8 Flag Policy

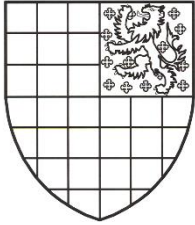
- a) To approve the Flag Flying Policy

9 Booking priority policy

- a) To approve the Booking priority policy

10 Bus shelter

- a) To consider a proposal to adopt a shelter on Station Road.



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11 Festive lights

a) To consider contracting ESCC to install new sockets on lamp posts for festive lights

12 Bollard

a) To consider replacing the bollard in the precinct which provides an electricity supply for market traders and the Christmas tree.

13 Exclusion of press and public

That pursuant to the provision of the Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from the meeting for the following items of business by reason of the confidential nature of business to be transacted.

14 To close the meeting