



Lewes
Town
Council

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In accordance with the statutory requirements of the Local Government Act 1972 Schedule 12 Paragraph 26 (2) [A] (Admissions to meetings) Section 1 (4)

Meeting: Buildings and Amenities Committee

Date: 23 May 2024

Time: 19:00

Location: Yarrow Room, Lewes Town Hall

Present: Councillors Bird (Chair), Livesey, West, Vernon and Makepeace.

Officers present: Veronique Poutrel (Town Clerk)

Brian Courage, Hannah Roxx and Lizzie Zeyfert

Public present: None

Minutes

1. Apologies for absence

Apologies were received from Councillors Gardiner and Maples.

2. Declarations of Interest

To receive any Declarations of Interest, including Disclosable Pecuniary Interests (DPI) on the agenda under Lewes Town Council's Code of Conduct issued in accordance with the Localism Act 2011 and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, SI No.1464.

No declarations of interest were received.

3 Minutes

It was resolved that: The minutes of the Buildings and Amenities Committee Meeting held on 28 March 2024 were agreed as a true and accurate record of the meeting.

Proposed: Councillor West

Seconded: councillor Livesey.

4 Public questions

No questions were received.

5 Buildings and Amenities Sub-Committee

It was resolved that: Councillor Livesey would rejoin the Buildings and Amenities Sub-Committee subject to time and day of meetings.

It was resolved that: Time/day of the meetings would be reviewed to ensure good representation.

6 Sustainability and Climate Change

It was resolved that: A Task and Finish group be set up to review the Carbon Reduction Strategy and Action plan. Councillors Bird and Livesey confirmed that they wanted to be part of this and Members that were not present will be asked if they want to join.

7 Community Venues Reports

It was noted that new staff had now started and were being trained. Future training is being considered, including safeguarding and Mental Health First Aid.

Members received a verbal update on bookings and usage for the venues.

Malling Community Centre

A damp survey is soon to be carried out at Malling Community Centre.

All Saints Centre

Various surveys are being carried out at All Saints Centre and will be reported back on at next meeting.

Quotes are being sought for work on corridor and Bell Tower.

Town Hall

A follow-up asbestos survey for the Town Hall was carried out as and a management plan will be issued shortly.

A security assessment was also carried out and recommendations will be issued shortly.

The company that carried out the condition survey has provided a quote for an additional survey and works detailing what is required.

It was resolved that: The Interim Town Hall Manager go ahead and accept the quote once the internal auditor confirms that this is acceptable, as the company had already carried out some work for us.

Some work around licensing, basement storage and harmonisation of rates was also discussed.

8 Town Hall Kitchen

Members received a verbal update from the Town Hall Kitchen Task and Finish Group, acknowledging that further work was required.

It was noted that the Community Fridge was delighted to be able to use the kitchen.

9 Town Ranger's Report

It was noted that:

- The bollard's door in the precinct will be shortly replaced
- There was no update about Station Road Bus Shelter
- Christmas lights options were being explored, with new technology allowing switch from an app and therefore no socket needed
- CCTV maintenance contract is now in place and actual electrical consumption now being charged

10 Landport Bottom

It was noted that sheep were being moved back to tumuli field and that an electric fence would be erected, in order to protect orchids.

Grant funding is being looked into.

It was resolved that: The siting of a bench at the top of the Big Field on Landport Bottom would be added to the Landport Bottom Management Plan

It was resolved that: A Task and Finish group to review the Landport Bottom Management Plan be set up, to include the Town Ranger, Councillors Bird, Livesey, Makepeace and West.

11 Pells Pool

It was resolved that: Requirements for this year's fundraiser were considered and not supported.

12 Exclusion of press and public

That pursuant to the provision of the Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from the meeting for the following items of business by reason of the confidential nature of business to be transacted.

12 Malling Community Centre - CONFIDENTIAL

It was resolved that: The current contract for the café be explored and alternative models of operation considered.

It was resolved that: A Policy be drafted considering the use of showers at Malling Community Centre

14 The meeting closed at 20:50.