

Lewes
Town
Council

Town Hall, High Street
Lewes, East Sussex
BN7 2QS

lewes-tc.gov.uk

Call: 01273 471469

Email: townclerk@lewes-tc.gov.uk

In accordance with the statutory requirements of the Local Government Act 1972
Schedule 12 Paragraph 26 92) [A] (Admissions to meetings) Section 1 (4)

Notice is given that a Buildings and Amenities Committee of Lewes Town Council will be held
at Lewes Town Hall, in the Council Chamber on Thursday 25 July 2024 at 19:00
Members of the public have the right to attend unless a specific decision has been taken to
exclude them

To the Member Councillors of the Buildings and Amenities Committee,
Lewes Town Council

**You are hereby summoned to attend a meeting of the Buildings and Amenities
Committee meeting of Lewes Town Council
on Thursday 25 July 2024 at 19:00
at Lewes Town Hall, in the Council Chamber**

Meeting called by: Veronique Poutrel - Town Clerk/RFO

Signed: *V Poutrel*

Date: 19 July 2024

Agenda

1. Apologies for absence

To receive apologies for absence.

2. Declarations of Interest

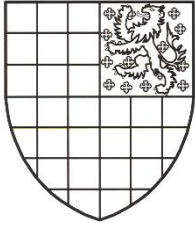
To receive any Declarations of Interest, including Disclosable Pecuniary Interests (DPI) on the agenda under Lewes Town Council's Code of Conduct issued in accordance with the Localism Act 2011 and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, SI No.1464.

3. Minutes

a) To approve minutes of 23 May 2024.

4. Public questions

To receive questions regarding items on this agenda. Members of the public are invited to ask questions and raise issues which are relevant and are the concern of this committee. A



period of 15 minutes is allocated for this purpose. If possible, notice of intention to address the Committee should be given to the Clerk by noon the day before the meeting.

5. Community Venues Reports

- a) To receive a verbal update from the Community Venue Managers on progress relevant to this Committee
- b) To receive an update on bookings and usage for the venues
- c) To receive an update on maintenance schedule for all sites
- d) To approve proposed rates for all three venues

6. Town Hall

- a) To receive a written update from the Town Hall Kitchen Task and Finish Group

7. Carbon Strategy

- a) To receive an update from the task and Finish Group
- b) To agree to review the Action Plan through the Buildings and Amenities Sub Committee and to provide updates to future Buildings and Amenities Committees

8. Hosting of Lewes Tourism Office

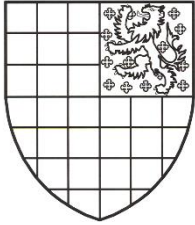
- a) To consider temporary hosting of Tourism Office and to set up a Task and Finish Group to firm up arrangements

9. Town Ranger's Report

- a) To receive a verbal update from the Town Ranger on progress relevant to this Committee

10. Tree work

- a) To consider a request to carry out tree work on Highdown road allotment



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11. Bus shelters

- a) To consider funding bus shelters at Waitrose and Station road
- b) To approve the adoption of responsibility for 3 shelters

12. Allotments

- a) To establish a Task and Finish group to review allotment policy and usage

13. Festive Lighting

- a) To approve a contractor to provide festive lighting

14. Exclusion of press and public

That pursuant to the provision of the Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from the meeting for the following items of business by reason of the confidential nature of business to be transacted.

15. Malling Community Centre's Café

- a) To receive an update on the operation of the cafe and agree related actions

16. To close the meeting