



Lewes
Town
Council

Town Hall, High Street
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In accordance with the statutory requirements of the Local Government Act 1972 Schedule 12 Paragraph 26 (2) [A] (Admissions to meetings) Section 1 (4)

Meeting: Buildings and Amenities Sub Committee
Date: 18 September 2024
Time: 12:30pm
Location: Lewes Town Hall
Present: Councillors Bird and West
Officers present: Nisha Vesuwala (NV), Deputy Town Clerk
Hannah Roxx (HR), Malling Community Centre Manager
Lizzie Zeyfert (LZ), Interim Town Hall Manager
Brian Courage (BC), Town Ranger
Public present: None

Minutes

1. Apologies for absence

No apologies were received. Councillor Gardiner (Chair) not in attendance.

2. Declarations of interest

To receive any Declarations of Interest, including Disclosable Pecuniary Interests (DPI) on the agenda under Lewes Town Council's Code of Conduct issued in accordance with the Localism Act 2011 and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, SI No.1464.

No declarations were received.

3. Minutes of last meeting

The minutes of the Buildings and Amenities Sub Committee held on 17 July 2024 were approved as a true and accurate record of the meeting.

4. Community venues maintenance reports

a) All Saints Centre

It was noted that: A surveyor is required to progress with replacement of the bowing cast iron columns. Consideration is required to planning permission which expires in June 2025. Works will be required to go out to tender.

b) Malling Community Centre

It was noted that: The results of the damp survey were received. A response to the original contractor to be progressed through the Town Clerk with legal advice.

c) Lewes Town Hall

It was noted that:

- Fisher Street survey is progressing
- Kitchen Roof survey is progressing
- Works have commenced per recommendations within the Asbestos Management Plan, including staff training, door replacements, and boiler room testing.
- Reception security screen quotes being reviewed

5. Town Hall lighting upgrade

It was approved that: Company 1 will be contracted to replace the fluorescent lighting at the Town Hall with more energy efficient LED units. Budget to be requested from the Finance Committee.

Proposed Bird

Seconded West

6. To prioritise any urgent maintenance

It was noted that: a survey quote has been requested for the recent roof leaks at the Town Hall.

7. The meeting closed at 13:04.