



Lewes
Town
Council

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In accordance with the statutory requirements of the Local Government Act 1972
Schedule 12 Paragraph 26 92) [A] (Admissions to meetings) Section 1 (4)

Notice is given that a Buildings and Amenities Committee of Lewes Town Council will be held
at Lewes Town Hall, in the Council Chamber on Thursday 26 September at 19:00.

Members of the public have the right to attend unless a specific decision has been taken to
exclude them.

To the Member Councillors of the Buildings and Amenities Committee,
Lewes Town Council

**You are hereby summoned to attend a meeting of the Buildings and Amenities
Committee meeting of Lewes Town Council on Thursday 26 September 2024 at 19:00
at Lewes Town Hall, in the Council Chamber**

Meeting called by: Veronique Poutrel - Town Clerk/RFO

Signed: V Poutrel

Date: 26 September 2024

Agenda

1. Apologies for absence

To receive apologies for absence.

2. Declarations of Interest

To receive any Declarations of Interest, including Disclosable Pecuniary Interests (DPI) on
the agenda under Lewes Town Council's Code of Conduct issued in accordance with the
Localism Act 2011 and The Relevant Authorities (Disclosable Pecuniary Interests)
Regulations 2012, SI No.1464.

3. Minutes

To approve minutes of 25 July 2024.

4. Public questions

To receive questions regarding items on this agenda. Members of the public are invited to
ask questions and raise issues which are relevant and are the concern of this committee. A
period of 15 minutes is allocated for this purpose. If possible, notice of intention to address
the Committee should be given to the Clerk by noon the day before the meeting.

5. Community Venues Reports

- a) To receive an update from the Venue Managers on relevant Committee
- b) To receive an update on bookings and usage for the venues
- c) To receive an update on maintenance schedule for all sites

6. Town Ranger's Report

To receive a verbal update from the Town Ranger on progress relevant to this Committee.

7. Building & Amenities Sub-Committee

To receive an update from the main points from the Building & Amenities Sub-Committee.

8. Allotments

To approve the revisions to the allotment T&Cs discussed on 29 August and receive an update from the Allotment Task & Finish group.

9. Town Hall Kitchen

To receive an update from the Town Hall Kitchen Task & Finish Group.

10. Pells Pool contract

To receive an update about the PPCA lease and delegate authority to the Town Clerk to finalise legal matters.

11. Tree work

To consider the professional assessment of the sycamore tree on Highdown Rd allotment and make a decision based on the recommendation.

12. Hosting of Lewes Tourism Office

To receive an update from the Task and Finish Group regarding temporary hosting of Tourism Office.

13. Flag Policy

To consider adding the Ukraine Flag to the Flag Policy (24th August to celebrate Ukraine Independence Day annually).

14. To close the meeting