



Lewes Town Council

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Committee: Buildings and Amenities Sub Committee
Date: 08 November.2023
Time: 12.00pm
Location: The All-Saints Centre
Present: Councillors Bird and Gardiner
Officers Present: Karen Crowhurst (Interim Town Clerk)
Brian Courage (Town Ranger)
Hannah Roxx (Malling Centre Manager)
Lizzie Zeyfert (All Saints Centre Manager)

Members of the Public: One

MINUTES

The commencement of business took place after a tour of the building was carried out.

1 ELECTION OF CHAIR

To elect a Chair for the Buildings and Amenities Sub-Committee for 2023-24

It was agreed that Cllr Gardiner be appointed as Chair to the Building and Amenities Sub-Committee for the remaining of the municipal year.

2 DECLARATIONS OF INTEREST

To receive any Declarations of Interest, including Disclosable Pecuniary Interests (DPI) on the agenda under Lewes Town Council's Code of Conduct issued in accordance with the Localism Act 2011 and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, SI No.1464

There were no declarations of Members interests.

3 APOLOGIES FOR ABSENCE

To note apologies for absence

No apologies were received.

4 TERMS OF REFERENCE

After some agreed amendments it was agreed to accept the Terms of Reference.

5 COMMUNITY VENUES MAINTENANCE REPORTS

- a) All Saints – Assets Condition Report previously circulated.
- b) Malling Community Centre
- c) Lewes Town Hall

6 TO PRIORITISE ANY URGENT MAINTENANCE

To prioritise and create a schedule of urgent maintenance for each venue.

7 EXTERNAL FUNDING

To agree whether external funding could be sought and who to apply.

8 CIL FUND

To establish and agree the use of CIL funding held by the Town Council for maintenance work.

9. TO CLOSE THE MEETING