



Lewes  
Town  
Council

Town Hall, High Street  
Lewes, East Sussex  
BN7 2QS

[lewes-tc.gov.uk](http://lewes-tc.gov.uk)

Call: 01273 471469

Email: [townclerk@lewes-tc.gov.uk](mailto:townclerk@lewes-tc.gov.uk)

In accordance with the statutory requirements of the Local Government Act 1972 Schedule 12 Paragraph 26 (2) [A] (Admissions to meetings) Section 1 (4)

Notice is given that a Buildings and Amenities Sub Committee of Lewes Town Council will be held at Lewes Town Hall, in the Council Chamber on Wednesday 15 May 2024 at 12:30

Members of the public have the right to attend unless a specific decision has been taken to exclude them

**To the Councillors of the Buildings and Amenities Sub Committee  
of Lewes Town Council**

**You are hereby summoned to attend a Buildings and Amenities Sub Committee of  
Lewes Town Council at Lewes Town Hall, in the Council Chamber  
on Wednesday 15 May 2024 at 12:30**

**Meeting called by:** Veronique Poutrel - Town Clerk/RFO

**Signed:** *V Poutrel*

**Date:** 9 May 2024

## **AGENDA**

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### **1 Apologies for absence**

To receive apologies of absence.

### **2 Minutes of last meeting**

To receive and accept the minutes of last meeting held on 17 April 2024.

### **3 Declarations of interest**

To receive any Declarations of Interest, including Disclosable Pecuniary Interests (DPI) on the agenda under Lewes Town Council's Code of Conduct issued in accordance with the Localism Act 2011 and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, SI No.1464.

#### **4 Community venues maintenance reports**

- a) All Saints
- b) Malling Community Centre
- c) Lewes Town Hall

#### **5 To prioritise any urgent maintenance**

- a) To accept the Forward Plan priority list presented to determine the urgency of any work required for all 3 buildings in an excel spreadsheet to make the process easier to agree any imminent work to be carried out.
- b) To agree any action arising.

#### **6 To close the meeting**