



Lewes
Town
Council

Town Hall, High Street
Lewes, East Sussex
BN7 2QS

lewes-tc.gov.uk

Call: 01273 471469

Email: townclerk@lewes-tc.gov.uk

In accordance with the statutory requirements of the Local Government Act 1972 Schedule 12 Paragraph 26 (2) [A] (Admissions to meetings) Section 1 (4)

Meeting: Buildings and Amenities Sub Committee

Date: 15 May 2024

Time: 1230pm

Location: Lewes Town Hall

Present: Councillors Bird and Gardiner (Chair)

Officers present: Veronique Poutrel, Brian Courage, Hannah Roxx and Lizzie Zeyfert

Public present: None

Minutes

1 Apologies for absence

Councillor West was not present.

2 Minutes of last meeting

The minutes of the Buildings and Amenities Sub Committee held on 13 March 2024 were approved as a true and accurate record of the meeting.

3 Declarations of interest

To receive any Declarations of Interest, including Disclosable Pecuniary Interests (DPI) on the agenda under Lewes Town Council's Code of Conduct issued in accordance with the Localism Act 2011 and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, SI No.1464.

4 Community venues maintenance reports

a) All Saints

A second quote is being sought to do repairs on the Bell Tower.

Planning consent will be required for CCTV and is being arranged by Lizzie.

A planning permission is currently in place for poles and extended corridor. A quote, which will be brought to the Buildings and Amenities Committee in due course, is being sought to strap the corridor as it is subsiding.

b) Malling Community Centre

Part 2 of the damp survey will be happening shortly and outcomes shared at the next Committee meeting.

The issues with the roof are linked to broken tiles that will need to be fixed.

It was confirmed that: Advice was being sought as to whether planning permission was required for the lamp post near the steps.

c) Lewes Town Hall

A condition survey and a security assessment took place and reports with recommendations will follow shortly.

The company carrying out the condition survey has provided a quote for an additional survey and works detailing what is required.

It was resolved that: The Interim Town Hall Manager would check with the internal auditor whether we could go ahead and accept, as they had already carried out some work for us.

An asbestos follow-up survey is planned for next week and a report with recommendations will follow in due course.

5 To prioritise any urgent maintenance

It was resolved that: The Forward Plan priority list was approved.

6 The meeting closed at 14:26.