



Lewes
Town
Council

In accordance with the statutory requirements of the Local Government Act 1972
Schedule 12 Paragraph 26 (2) [A] (Admissions to meetings) Section 1 (4)

Notice is given that an extraordinary meeting of Lewes Town Council will be held at
All Saints Centre, Small Hall on Monday 13 January 2025 at 14:00

Members of the public have the right to attend unless a specific decision has been taken to
exclude them

To all Members of Lewes Town Council Communication and Engagement Committee

**You are hereby summoned to attend an extraordinary meeting of the
Communication and Engagement Committee
to be held on Monday 13 January 2025 at 14:00 at All Saints Centre, Small Hall**

Meeting called by: Veronique Poutrel - Town Clerk/RFO

Signed: *V Poutrel*

Date: 8 January 2025

Agenda

1. Apologies for absence

To note any apologies for absence.

2. Declarations of Interest

To receive any Declarations of Interest, including Disclosable Pecuniary Interests (DPI) on the agenda under Lewes Town Council's Code of Conduct issued in accordance with the Localism Act 2011 and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, SI No.1464.

3. Minutes

To approve minutes of 4 December 2024.

4. Public question time

To receive questions regarding items on this agenda. Members of the public are invited to ask questions and raise issues which are relevant and are the concern of this committee. A

period of 15 minutes is allocated for this purpose. If possible, notice of intention to address the Committee should be given to the Town Clerk by noon the day before the meeting.

5. Consultation/community engagement

- a) To receive an update from the Task and Finish Group and agree related actions
- b) To approve principles for community engagement

6. Mayor's Breakout Ball

- a) To receive an update on the Mayor's Breakout Ball and formally approve its delivery

7. 25th Anniversary of the Lewes Flood

- a) To receive an update from the Task and Finish Group
- b) To agree as to the role of Lewes Town Council (LTC) in the organisation of the event and to agree on a maximum contribution to the event as a lead or a partner, to be agreed at Full Council on 30/1
- c) If approved at Full Council, to seek delegated authority to the Clerk/Deputy Clerk to appoint an event organiser/company if LTC is the lead on the event

8. Town Crier attire competition

- a) To agree details and timescale of the competition

9. To close the meeting