



Lewes
Town
Council

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In accordance with the statutory requirements of the Local Government Act 1972
Schedule 12 Paragraph 26 (2) [A] (Admissions to meetings) Section 1 (4)

Notice is given that an ordinary meeting of Lewes Town Council will be held in
the Council Chamber of Lewes Town Hall
On Wednesday 5 June 2024 at 19:00

Members of the public have the right to attend unless a specific decision has been taken to
exclude them

To all Members of Lewes Town Council Communication and Engagement Committee

**You are hereby summoned to attend a meeting of the
Communication and Engagement Committee
to be held on Wednesday 5 June 2024 at 19:00 at Lewes Town Hall
in the Council Chamber**

Meeting called by: Veronique Poutrel - Town Clerk/RFO

Signed: *v Poutrel*

Date: 30 May 2024

Agenda

1. Election of Chair and Vice-Chair

a) To elect a Chair and a Vice Chair of the Communication and Engagement Committee.

2. Apologies for absence

To note any apologies for absence.

3. Declarations of Interest

To receive any Declarations of Interest, including Disclosable Pecuniary Interests (DPI) on the agenda under Lewes Town Council's Code of Conduct issued in accordance with the Localism Act 2011 and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, SI No.1464.

4. Public question time

To receive questions regarding items on this agenda. Members of the public are invited to ask questions and raise issues which are relevant and are the concern of this committee. A period of 15 minutes is allocated for this purpose. If possible, notice of intention to address the Committee should be given to the Town Clerk by noon the day before the meeting.

5. Communications and Events

- a) To receive a verbal update from relevant officers on progress relevant to this Committee

6. Events Policy

- a) To approve the Events Policy and the list of provisional events for 2024-25 and associated budgetary implications

7. Events

- a) To receive an update from the 50th Anniversary Task and Finish Group and agree related actions

8. Communications Policy and Strategy

- a) To approve:
 - The Communications Policy
 - The Communications Strategy

9. Twinning Photo Exhibition

- a) To agree on taking part in the Photo Exhibition with Twin Towns and agree related actions

10. To close the meeting