



Lewes
Town
Council

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IN ACCORDANCE WITH THE STATUTORY REQUIREMENTS OF THE LOCAL
GOVERNMENT ACT 1972 SCHEDULE 12 PARAGRAPH 26(2) [A] (ADMISSIONS TO
MEETINGS) SECTION 1(4)

NOTICE IS GIVEN THAT AN ORDINARY MEETING OF LEWES TOWN COUNCIL WILL BE
HELD IN THE COUNCIL CHAMBER OF LEWES TOWN HALL ON
THURSDAY THE 15TH JUNE AT 7PM
MEMBERS OF THE PUBLIC HAVE THE RIGHT TO ATTEND UNLESS A SPECIFIC
DECISION HAS BEEN TAKEN TO EXCLUDE THEM

PUBLIC SESSION

For 15 minutes prior to the commencement of the meeting, members of the public are invited to question the Council on local issues etc. Questions will be answered by The Chair or Town Clerk. These persons will reserve the right to postpone making an answer until the following meeting in order to take advice or undertake research.

During this time, outstanding answers from previous meetings will be delivered.

TO THE CHAIR AND COUNCILLORS LEWES TOWN COUNCIL

**YOU ARE HEREBY SUMMONED TO ATTEND AN
ORDINARY MEETING OF
LEWES TOWN COUNCIL
THURSDAY 15TH JUNE 2023**

Agenda

1 APOLOGIES FOR ABSENCE

To note any apologies for absence.

2 DECLARATIONS OF INTEREST

To receive any Declarations of Interest, including Disclosable Pecuniary Interests (DPI) on the agenda under Lewes Town Council's Code of Conduct issued in accordance with the Localism Act 2011 and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, SI No. 1464.

3 CHAIR'S REPORT

To receive a verbal report from the Chair

4 CONFIRMATION OF MINUTES

To receive and approve:-

Minutes of the Annual Meeting of Lewes Town Council held on 18th May 2023

5 MINUTES OF STANDING COMMITTEES

To receive and approve:-

Planning Committee

Meeting held on the 30th May 2023

Finance Committee

Meeting held on the 8th June 2023

6 CLERK'S REPORT

To receive a verbal report from the Clerk

7 FINANCIAL REPORTS

To receive and approve:-

- List of Payments and Receipts for April and May 2023
- Bank Reconciliation for April and May 2023

8 COUNCIL MEETING DATES

To approve the dates of the Full Council meetings

9 BANKING ARRANGEMENTS

To approve the banking arrangements for Lewes Town Council and switch the current account and savings accounts from NatWest to Unity Trust

10 PAYMENT AUTHORISATIONS

To confirm that those Councillors able to authorise payments shall be the Chair and Vice-Chair of the Finance Committee, the Chair and Vice-Chair of the Council.

11 ANNUAL GOVERNANCE & ACCOUNTABILITY RETURN

1. To receive the report from the Internal Auditor for 2022-23
2. To consider the questions on the Annual Governance Statement and respond accordingly
3. To consider and agree the accounting statement figures
4. To note the dates of the Exercise of Public Rights as 19th June to 28th July 2023

12 COMMUNITY CONSULTATION

To approve the undertaking of a community consultation designed to inform a strategic plan and aid future budget setting

13 SOCIETIES FAIR

To host a Societies Fair, with a commitment by the Council to providing space at the Town Hall (i.e. a budget for Hall Hire) and staff support for the event.

14 EXCLUSION OF PRESS AND PUBLIC

That pursuant to the provision of the Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from the meeting for the following items of business by reason of the confidential nature of business to be transacted.

15 LEGAL DISPUTE

To decide on the appropriate course of action to resolve a legal dispute

Francesca Pridding

**Francesca Pridding PSLCC
Interim Town Clerk**