



Lewes
Town
Council

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IN ACCORDANCE WITH THE STATUTORY REQUIREMENTS OF THE LOCAL
GOVERNMENT ACT 1972 SCHEDULE 12 PARAGRAPH 26(2) [A] (ADMISSIONS TO
MEETINGS) SECTION 1(4)

NOTICE IS GIVEN THAT AN ORDINARY MEETING OF LEWES TOWN COUNCIL WILL BE
HELD IN THE COUNCIL CHAMBER OF LEWES TOWN HALL ON

THURSDAY THE 19th OCTOBER 2023 AT 7PM

MEMBERS OF THE PUBLIC HAVE THE RIGHT TO ATTEND UNLESS A SPECIFIC
DECISION HAS BEEN TAKEN TO EXCLUDE THEM

PUBLIC SESSION

For 15 minutes prior to the commencement of the meeting, members of the public are invited to question the Council on local issues etc. Questions will be answered by The Chair or Town Clerk. These persons will reserve the right to postpone making an answer until the following meeting in order to take advice or undertake research. During this time, outstanding answers from previous meetings will be delivered.

TO THE CHAIR AND COUNCILLORS LEWES TOWN COUNCIL
YOU ARE HEREBY SUMMONED TO ATTEND AN ORDINARY MEETING OF
LEWES TOWN COUNCIL THURSDAY 19th October 2023
7.00PM AT LEWES TOWN HALL

Meeting Called by Karen Crowhurst- Interim Town Clerk RFO

Signed: *K.A Crowhurst*

Date: 11th October 2023

AGENDA

1. WELCOME FROM THE MAYOR

2. APOLOGIES FOR ABSENCE

To note any apologies for absence.

3. DECLARATIONS OF INTEREST

To receive any Declarations of Interest, including Disclosable Pecuniary Interests (DPI) on the agenda under Lewes Town Council's Code of Conduct issued in accordance with the

Localism Act 2011 and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, SI No. 1464.

4. CHAIR'S REPORT

To receive a verbal report from the Chair

5. CONFIRMATION OF MINUTES

To receive and approve:-

Minutes of the Ordinary Meeting of Lewes Town Council held on 21 September 2023

6. MINUTES OF STANDING COMMITTEES

To receive and approve:-

Planning Committee

Meeting held on the 12th September 2023

Meeting held on the 3rd October 2023

Buildings and Amenities

Extraordinary Meeting held 5th October 2023

Personnel Committee

Extraordinary Meeting held on 11th October 2023

7. APPOINTMENT OF TOWN CLERK/RFO AND PROPER OFFICER TO LEWES TOWN COUNCIL

8. FINANCE REPORTS AND ACTIONS

To receive and approve:-

- List of Payments and Receipts for August 2023
- Bank Reconciliation for August 2023
- To note the cost centre summary as being the Councils position regarding the budget on 30th September 2023
- To add the Interim Clerk to bank mandates.

9. GRANTS THAT COULD NOT BE HELD OVER UNTIL THE NEXT ROUND

- WishWorks Theatre Company - £2,000.00

10. CLERK'S REPORT

To receive a verbal report on the operational activities of the Council

11. CORRESPONDENCE FOR SENDING

To consider sending a letter to the Case Officer responsible for planning application SDNP/23/02973/FUL Former Bus Station, Eastgate Street, Lewes, to highlight concerns and raise questions.

12. MOTIONS

Motion 1 – Appendix 1

Motion to Council on the Feasibility of a Cycle Hub behind Lewes Town Hall

Introduction

A 2023 Report commissioned by Lewes District into options for secure cycle parking in Lewes identified the potential for a cycle hub behind the Town Hall car parking spaces currently still available for District Council permit holders, the Werks and public use in evenings and weekends. (Effectively only revenue generating on a Saturday).

A cycle hub would provide secure storage for visitors, local residents, shoppers and workers as well as providing lockers and bike maintenance tools for cycle tourists.

The Hub would be operated and maintained by Lewes Town Council with revenue generated from its use.

The Hub would be funded by CIL. (£134K currently held and unassigned).

Lewes District Council has indicated that they might be willing to give up the car spaces subject to engagement with stakeholders and any revenue loss considerations.

Proposal

Agree to progress with feasibility into the provision of a Cycle Hub facility in the most appropriate location behind the Town Hall.

To bring a costed proposal for a Cycle Hub back to Full Council for a final decision.

Background Information

A cycling hub managed by Lewes Town Council could provide secured storage space for cycle parking and luggage storing.

The space available there could welcome amenities for cycle users and visitors to the town. E-bikes could be provided as available for hire, too, for visitors or non-e-bike owners to easily get around town.

The hub can offer a range of cost options, where some of its services may be free, others costed individually and others via membership for frequent users.

The hub services could be promoted through the Tourist Information centre. Services and information could be provided to visitors and local, or more regular users. The Town Hall is one of the primary destinations in town for visitors and tourists.

EXCLUSION OF PRESS AND PUBLIC

That pursuant to the provision of the Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from the meeting for the following items of business by reason of the confidential nature of business to be transacted.