



Lewes  
Town  
Council

Town Hall, High Street  
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IN ACCORDANCE WITH THE STATUTORY REQUIREMENTS OF THE LOCAL  
GOVERNMENT ACT 1972 SCHEDULE 12 PARAGRAPH 26(2) [A] (ADMISSIONS TO  
MEETINGS) SECTION 1(4)

NOTICE IS GIVEN THAT AN ORDINARY MEETING OF LEWES TOWN COUNCIL WILL BE  
HELD IN THE COUNCIL CHAMBER OF LEWES TOWN HALL ON  
THURSDAY THE 16<sup>th</sup> OF NOVEMBER 2023 AT 7PM  
MEMBERS OF THE PUBLIC HAVE THE RIGHT TO ATTEND UNLESS A SPECIFIC  
DECISION HAS BEEN TAKEN TO EXCLUDE THEM

### **PUBLIC SESSION**

For 15 minutes prior to the commencement of the meeting, members of the public are invited to question the Council on local issues etc. Questions will be answered by The Chair or Town Clerk. These persons will reserve the right to postpone making an answer until the following meeting in order to take advice or undertake research. During this time, outstanding answers from previous meetings will be delivered.

**TO THE CHAIR AND COUNCILLORS LEWES TOWN COUNCIL**  
**YOU ARE HEREBY SUMMONED TO ATTEND AN ORDINARY MEETING OF**  
**LEWES TOWN COUNCIL THURSDAY 16<sup>th</sup> NOVEMBER 2023**  
**7.00PM AT LEWES TOWN HALL**

**Meeting Called by Karen Crowhurst- Interim Town Clerk RFO**

**Signed:** *K.A Crowhurst*

**Date:** 9<sup>th</sup> November 2023

## **AGENDA**

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### **1. WELCOME FROM THE MAYOR**

### **2. APOLOGIES FOR ABSENCE**

To note any apologies for absence.

### **3. DECLARATIONS OF INTEREST**

To receive any Declarations of Interest, including Disclosable Pecuniary Interests (DPI) on the agenda under Lewes Town Council's Code of Conduct issued in accordance with the

Localism Act 2011 and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, SI No. 1464.

#### **4. CHAIR'S REPORT**

To receive a verbal report from the Chair

#### **5. CONFIRMATION OF MINUTES**

To receive and approve:-

Minutes of the Ordinary Meeting of Lewes Town Council held on 19 October 2023

#### **6. MINUTES OF STANDING COMMITTEES**

To receive and approve:- The minutes of the Ordinary Meeting held on 19<sup>th</sup> October 2023

##### Planning Committee

Meeting held on the 24<sup>th</sup> October 2023

##### Buildings and Amenities

Meeting held on 2<sup>nd</sup> November 2023

##### Buildings and Amenities Sub Committee

Meeting held on 8<sup>th</sup> November 2023

##### Finance Committee

Meeting held on 9<sup>th</sup> November 2023

#### **7. TO RECEIVE WRITTEN REPORTS FROM REPRESENTATIVE TO EXTERNAL BODIES**

Lewes District Association of Local Councils	Councillors Bird and Makepeace
Citizens Advice Bureau	Councillor Bahh
Railway Land Wildlife Trust	Councillors Bird and Vernon
Sussex Community Rail Partnership	Cllr Dr Maples
Lewes Priory Trust	Councillors Bird and Vernon
Lewes Priory Trust UNESCO Representative	Councillor Norris
Stanley Turner Advisory Committee	Councillor Burrows
Lewes Conservation Area Advisory Group	Councillors Livesey and Ross
Plastic-free Lewes' Initiative	Councillors Livesey and Gardiner
Low Traffic Town Working Group	Councillor Morgan
Lewes Chamber of Commerce	Councillors Gardiner and Tigg
Sussex Police Community Safety Action Group	Councillor Clarke
Inland Lewes Focus Group	Councillor Clarke
Lewes District Council Planning Service User Group	Councillor Makepeace
South Downs National Park Board (1)	Councillor Ross

## **8. FINANCE REPORTS AND ACTIONS**

To receive and approve:-

- List of Payments and Receipts for September 2023
- Bank Reconciliation for September 2023
- To note the cost centre summary as being the Council's position regarding the budget on 30<sup>th</sup> September 2023

## **9. BUDGET UPDATE AND PROGRESS**

To consider the proposed budget and suggest further items for inclusion or exclusion.

## **10. GRANTS THAT COULD NOT BE HELD OVER UNTIL THE NEXT ROUND**

- a) Bevern Trust - £1,000
- b) Lewes Textile Design Museum & Workshops - £2,000
- c) The Unity Centre - £2,000

## **11. CLERK'S REPORT**

To receive a verbal report on the operational activities of the Council

## **12. LEWES TOWN COUNCIL PLEDGE TO SUPPORT FURTHER AND HIGHLIGHT THE COUNCIL'S COMMITMENT TO ENDING VIOLENCE AGAINST WOMEN AND GIRLS IN ALL ITS FORMS**

To agree to pledge support and agree any further actions.

## **13. TO CONSIDER LEWES TOWN COUNCIL HOSTING AND FACILITATING STRENGTHENING RELATIONSHIPS MEETINGS WITH THE RELEVANT OFFICERS AND STAFF OF THE COUNTY COUNCILS. TO WORK TOGETHER ON MATTERS AFFECTING THE TOWN OF LEWES**

## **EXCLUSION OF PRESS AND PUBLIC**

That pursuant to the provision of the Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from the meeting for the following items of business by reason of the confidential nature of business to be transacted.