



**Lewes
Town
Council**

Town Hall, High Street
Lewes, East Sussex
BN7 2QS

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Call: 01273 471469

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Date: **16.November 2023**
 Time: **19:00**
 Location: **Council Chamber Town Hall**
 Present: **Councillors; Bird,((Chair), Blackwell, Burrows, Campbell, Gardiner, Makepeace, Maples, Morgan, Ross, Tigg, Todd, and Vernon.**

Officer Present: **Karen Crowhurst (Interim Town Clerk)**

Members of the public: Two.

MINUTES

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| Ref 075 | WELCOME FROM THE MAYOR The Mayor welcomed all in attendance. |
| Ref 076 | APOLOGIES FOR ABSENCE To note any apologies for absence. Apologies were received from, Councillor's Bahh, Clarke, Livesey, Norris and West. |
| Ref 077 | DECLARATIONS OF INTEREST To receive any Declarations of Interest, including Disclosable Pecuniary Interests (DPI) on the agenda under Lewes Town Council's Code of Conduct issued in accordance with the Localism Act 2011 and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, SI No. 1464. There were no declarations of Members interests. |
| Ref 078 | CHAIR'S REPORT The Chair advised that two East Sussex recipients are receiving MBE'S. The Chair announced that he was pleased that there is a Friendship Bench and the opening of the Bench at Grange Park. A tree was also planted at Grange Park by the Duke of Gloucester. The Chair expressed how pleased he was with the Bonfire Supper of which the German delegates of Waldshot Teigen Twinning attended. The Chair thanked all staff and expressed gratitude to the Civic Officer. The Chair expressed that he was also pleased how the breakfast went for the Street Cleaning crews after the bonfire event had finished. The Chair also thanked those who assisted with the plastic cup initiative. A short |

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| | <p>report was received by those Members who worked on the project, who agreed that there was a good outcome.</p> <p>The Chair reported about the Council presence at the Remembrance service where he was honoured to lay a poppy wreath. The Chair expressed sincere gratitude to all who attended on behalf of Lewes Town Council and offered his sincere gratitude to the New Mace Bearer and Civic Officer.</p> <p>The Chair apprised Members of his visit to the Stempfayer Event which was very well attended.</p> | | | | | | | | | | | | | | | | | | |
| Ref 079 | <p>CONFIRMATION OF MINUTES</p> <p>To receive and approve: -</p> <p>Minutes of the Ordinary Meeting of Lewes Town Council held on 19 October 2023</p> <p>RESOLVED that: The Minutes of the Ordinary Council meeting held on 19 October 2023 be accepted as a true and accurate record of the meeting.</p> | | | | | | | | | | | | | | | | | | |
| Ref 080 | <p>6. MINUTES OF STANDING COMMITTEES</p> <p>To receive and approve: - The minutes of the Ordinary Meeting held on 19th October 2023</p> <p><u>Planning Committee</u> Meeting held on the 24th of October 2023</p> <p><u>Buildings and Amenities</u> Meeting held on 2nd November 2023 - Deferred</p> <p><u>Buildings and Amenities Sub Committee</u> Meeting held on 8th November 2023</p> <p><u>Finance Committee</u> Meeting held on 9th November 2023</p> <p>RESOLVED that:</p> <p>All the minutes as above be received and approved except for the Buildings and Amenities Sub Committee.</p> | | | | | | | | | | | | | | | | | | |
| Ref 081 | <p>TO RECEIVE WRITTEN REPORTS FROM REPRESENTATIVE TO EXTERNAL BODIES</p> <table> <tr> <td>Lewes District Association of Local Councils</td> <td>Councillors Bird and Makepeace</td> </tr> <tr> <td>Citizens Advice Bureau</td> <td>Councillor Bahh</td> </tr> <tr> <td>Railway Land Wildlife Trust</td> <td>Councillors Bird and Vernon</td> </tr> <tr> <td>Sussex Community Rail Partnership</td> <td>Cllr Dr Maples</td> </tr> <tr> <td>Lewes Priory Trust</td> <td>Councillors Bird and Vernon</td> </tr> <tr> <td>Lewes Priory Trust UNESCO Representative</td> <td>Councillor Norris</td> </tr> <tr> <td>Stanley Turner Advisory Committee</td> <td>Councillor Burrows</td> </tr> <tr> <td>Lewes Conservation Area Advisory Group</td> <td>Councillors Livesey and Ross</td> </tr> <tr> <td>Plastic- free Lewes' Initiative</td> <td>Councillors Livesey and</td> </tr> </table> | Lewes District Association of Local Councils | Councillors Bird and Makepeace | Citizens Advice Bureau | Councillor Bahh | Railway Land Wildlife Trust | Councillors Bird and Vernon | Sussex Community Rail Partnership | Cllr Dr Maples | Lewes Priory Trust | Councillors Bird and Vernon | Lewes Priory Trust UNESCO Representative | Councillor Norris | Stanley Turner Advisory Committee | Councillor Burrows | Lewes Conservation Area Advisory Group | Councillors Livesey and Ross | Plastic- free Lewes' Initiative | Councillors Livesey and |
| Lewes District Association of Local Councils | Councillors Bird and Makepeace | | | | | | | | | | | | | | | | | | |
| Citizens Advice Bureau | Councillor Bahh | | | | | | | | | | | | | | | | | | |
| Railway Land Wildlife Trust | Councillors Bird and Vernon | | | | | | | | | | | | | | | | | | |
| Sussex Community Rail Partnership | Cllr Dr Maples | | | | | | | | | | | | | | | | | | |
| Lewes Priory Trust | Councillors Bird and Vernon | | | | | | | | | | | | | | | | | | |
| Lewes Priory Trust UNESCO Representative | Councillor Norris | | | | | | | | | | | | | | | | | | |
| Stanley Turner Advisory Committee | Councillor Burrows | | | | | | | | | | | | | | | | | | |
| Lewes Conservation Area Advisory Group | Councillors Livesey and Ross | | | | | | | | | | | | | | | | | | |
| Plastic- free Lewes' Initiative | Councillors Livesey and | | | | | | | | | | | | | | | | | | |

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| | <p>Low Traffic Town Working Group Lewes Chamber of Commerce Sussex Police Community Safety Action Group Inland Lewes Focus Group Lewes District Council Planning Service User Gr South Downs National Park Board (1)</p> <p>Members noted the written report received from Cllr Maples</p> <p>During this item a report was received regarding new murals painted on 2 garages at Convent Field. The murals were designed and painted by some young people of Lewes.</p> <p>It was also agreed to review the list of appointments to establish the ones that are still operational.</p> | <p>Gardiner Councillor Morgan Councillors Gardiner and Tigg Councillor Clarke Councillor Clarke Councillor Makepeace Councillor Ross</p> |
| Ref 082 | <p>FINANCE REPORTS AND ACTIONS</p> <p>To receive and approve: -</p> <ul style="list-style-type: none"> • List of Payments and Receipts for September 2023 • Bank Reconciliation for September 2023 • To note the cost centre summary as being the Councils position regarding the budget on 30th September 2023 <p>RESOLVED that:</p> <p>All the reports above be received and approved. This was proposed by Cllr Tigg and seconded by Cllr Morgan. All were in favour.</p> | |
| Ref 083 | <p>BUDGET UPDATE AND PROGRESS</p> <p>To consider the proposed budget and suggest further items for inclusion or exclusion.</p> <p>After a short discussion and raising queries the budget presented was noted Members raised some questions and required some further investigation regarding reserves and other budget headings.</p> <p>Members requested that some points of rationale be explained in readiness for when the budget needs final approval at the December Full Council meeting.</p> | |
| Ref 084 | <p>GRANTS THAT COULD NOT BE HELD OVER UNTIL THE NEXT ROUND</p> <ul style="list-style-type: none"> a) Bevern Trust - £1,000 b) Lewes Textile Design Museum & Workshops - £2,000 c) The Unity Centre - £2,000 <p>All grant applications were deferred until after the deadline for the next funding round.</p> | |
| Ref 085 | <p>CLERK'S REPORT</p> <p>To receive a verbal report on the operational activities of the Council.</p> <p>The Clerk reported that a new cleaner has recently been appointed to work at the Town Hall.</p> | |

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| Ref 086 | <p>LEWES TOWN COUNCIL PLEDGE TO SUPPORT FURTHER AND HIGHLIGHT THE COUNCIL'S COMMITMENT TO ENDING VIOLENCE AGAINST WOMEN AND GIRLS IN ALL ITS FORMS</p> <p>To agree to pledge support and agree any further actions.</p> <p>After some discussion and looking at the flag and the cost of the flag.</p> <p>RESOLVED that:</p> <p>Lewes Town Council pledges its support and commit to ending violence against women in all its form and enters the 16-day commitment of raising awareness.</p> <p>It was also RESOLVED purchase a flag from the White Ribbon Campaign for £245 and to fly the flag at the from the Town Council flagpole.</p> |
| Ref 087 | <p>TO CONSIDER LEWES TOWN COUNCIL HOSTING AND FACILITATING STRENGTHENING RELATIONSHIPS MEETINGS WITH THE RELEVANT OFFICERS AND STAFF OF THE COUNTY COUNCILS. TO WORK TOGETHER ON MATTERS AFFECTING THE TOWN OF LEWES</p> <p>Cllr Maples apprised Members about the purpose of the meetings and topics which could be discussed with the County Council Officers.</p> <p>Officers of East Sussex County Council Highways department are keen to engage with local Councils where various highways matters can be discussed and actions can be agreed.</p> <p>Members welcomed this opportunity and voted unanimously after a proposal from Cllr Maples which was seconded by Cllr Campbell. to proceed with meetings.</p> <p>It was agreed to hold separate meetings for separate topics.</p> |
| Ref 088 | <p>TO CLOSE THE MEETING</p> <p>There being no further business, the meeting closed at 8.31pm.</p> |

Signed: _____ Date: _____