



Lewes
Town
Council

Town Hall, High Street
Lewes, East Sussex
BN7 2QS

lewes-tc.gov.uk

Call: 01273 471469

Email: townclerk@lewes-tc.gov.uk

In accordance with the statutory requirements of the Local Government Act 1972
Schedule 12 Paragraph 26 (2) [A] (Admissions to meetings) Section 1 (4)

Notice is given that an ordinary meeting of Lewes Town Council will be held in
the Council Chamber of Lewes Town Hall
on Thursday 18 April 2024 at 19:00

Members of the public have the right to attend unless a specific decision has been taken to
exclude them

Public session

For 15 minutes prior to the commencement of the meeting, members of the public are invited
to question the council on local issues etc. Questions will be answered by the Chair or Town
Clerk. These persons will reserve the right to postpone making an answer until the following
meeting in order to take advice or undertake research. During this time, outstanding answers
from previous meetings will be delivered.

To the Chair and Councillors of Lewes Town Council
You are hereby summoned to attend the Annual Meeting of
Lewes Town Council on Thursday 18 April 2024
at 19:00 at Lewes Town Hall

Meeting called by Veronique Poutrel - Town Clerk/RFO

Signed: *V Poutrel*

Date: 12 April 2024

Agenda

1. Welcome from the Mayor

3. Apologies for absence

a) To note any apologies for absence.

4. Declarations of Interest

To receive any Declarations of Interest, including Disclosable Pecuniary Interests (DPI)
regarding items on the agenda, under Lewes Town Council's Code of Conduct issued in

accordance with the Localism Act 2011 and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, SI No. 1464.

5. Confirmation of minutes

- a) To receive and approve minutes of the Ordinary Meeting of Lewes Town Council held on 21 March 2024.

6. Minutes of Standing Committees

- a) To receive minutes from Standing Committees

Planning

Meetings held on 20 February and 12 March 2024.

7. Chair's report

To receive a verbal report from the Chair

8. Municipal Calendar

- a) To receive dates for 2024-25

9. Mayoralty 2024-2025

- a) To nominate a Mayor-elect and Deputy Mayor-elect for the 2024 to 2025 municipal year.

10. Standing Orders

- a) To approve the revised Standing Orders

11. Financial Regulations

- a) To approve the revised Financial Regulations

12. Scheme of Delegation

- a) To make recommendations for the organisation of Lewes Town Council' Standing Committees and delegated functions

13. Outside Bodies

a) To receive reports from representatives

Lewes District Association of Local Councils	Councillors Bird and Makepeace
Citizens Advice Bureau	Councillor Baah
Railway Land Wildlife Trust	Councillors Bird and Vernon
Sussex Community Rail Partnership	Councillor Dr Maples
Lewes Priory Trust	Councillors Bird and Vernon
Lewes Priory Trust UNESCO Representative	Councillor Norris
Stanley Turner Advisory Committee	Councillor Burrows
Lewes Conservation Area Advisory Group	Councillors Livesey and Ross
Plastic-free Lewes' Initiative	Councillors Livesey and Gardiner
Low Traffic Town Working Group	Councillor Morgan
Lewes Chamber of Commerce	Councillors Gardiner and Tigg
Sussex Police Community Safety Action Group	Councillor Clarke
Inland Lewes Focus Group	Councillor Clarke
Lewes District Council Planning Service User Group	Councillor Makepeace

14. Acoustic cameras

a) to receive a verbal update on progress

15. Motion - Feasibility of a Cycle Hub

a) To receive a verbal update on progress

16. Motion – Grown in Lewes book

Grown in Lewes is a book written and compiled by Sarah Bayliss, Mick Hawksworth, Neil Thomson and Ruth Thomson about allotments, open spaces, gardens and markets in Lewes. It is richly illustrated and will be published in September 2024.

Written by more than 50 Lewes residents – both professional and amateur – these volunteer contributors have generously shared their expertise, insight and passion about the continuing greening of Lewes. The seeds were sown at Lewes Town Hall in January 2023 when the Yarrow room was packed with enthusiasts sharing their ideas for the Grown in Lewes proposal. The 13 chapters feature a rich mix of personal stories and pioneering projects about allotments, orchards, nurseries, gardens, trees, markets, churchyards and school grounds.

Proposal

a) To agree to Lewes Town Council to be the publisher as outlined in the Business Case Form

17. Pells Pool contract

- a) To agree use of common seal for contract running to the end of season

18. To close the meeting