



Lewes Town Council

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Committee:	Full Council
Date:	18 April 2024
Time:	19:00
Location:	Council Chamber, Town Hall
Present:	Councillors Bird (Chair), Blackwell, Clarke, Gardiner, Herbert, Livesey, Makepeace, Maples, Morgan, Norris, Ross, Tigg, Todd, Vernon and West
Officer Present:	Veronique Poutrel - Town Clerk/RFO
Members of the public:	One until 19:22

Minutes

Reverend Brown shared a few words before the start of the meeting.

1. Welcome from the Mayor

The Mayor welcomed all Members.

2. Apologies for absence

Apologies for absence were received from Councillors Burrows and Campbell. Councillor Baah was not present.

3. Declarations of Interest

To receive any Declarations of Interest, including Disclosable Pecuniary Interests (DPI) regarding items on the agenda, under Lewes Town Council's Code of Conduct issued in accordance with the Localism Act 2011 and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, SI No. 1464.

Councillor Makepeace declared that she was no longer a member of the Green party and that she was now an Independent.

4. Confirmation of minutes

It was resolved that: Minutes of the Ordinary Meeting of Lewes Town Council held on 21 March 2024 be approved.

Proposer: Councillor Makepeace

Seconder: Councillor Livesey

5. Minutes of Standing Committees

It was resolved that: The minutes of the Planning Committees held on 20 February and 12 March 2024 be received.

Proposer: Councillor Makepeace

Seconder: Councillor Livesey

6. Chair's report

The Chair reported on events that he had been involved with:

- The Twinning Association AGM
- A Creative Industries Showcase at East Sussex College
- Glimpses of the Ouse was very well received
- The Table Top Fundraiser was a success and helped raise over £220
- The Easter Egg Hunt raised over £350
- Citizenship Ceremony which had over 17 nationalities represented. The Mayor felt privileged to be part of this event
- Discussions around 50th Anniversary are on-going and will be around a 'Looking Backward to Move Forward' theme. A Business Case proposal will be brought to a future Council meeting

Finally, the Chair reminded Members of the importance to be respectful to each other.

7. Municipal Calendar

It was resolved that: The Municipal Calendar be approved with time of meetings remaining at 19:00 and minor updates.

Proposer: Councillor West

Seconder: Councillor Maples

8. Mayoralty 2024-2025

It was resolved that: Councillor Makepeace be nominated as Mayor-elect.

Proposer: Councillor Morgan

Seconder: Councillor Vernon

Twelve councillors voted in favour - Councillors Blackwell, Clarke, Gardiner, Herbert, Livesey, Makepeace, Morgan, Norris, Ross, Tigg, Todd and Vernon.

Councillors Bird, Maples and West abstained.

It was resolved that: Councillor Clarke be nominated as Deputy Mayor-elect.

Proposer: Councillor Herbert

Seconder: Councillor West

All councillors voted in favour.

9. Standing Orders

It was resolved that: Revised Standing Orders be approved with time of the meetings remaining at 19:00 (Section 2 y).

Proposer: Councillor Makepeace

Seconder: Councillor Livesey

10. Financial Regulations

It was resolved that: Financial Regulations be approved.

Proposer: Councillor Maples

Seconder: Councillor West

11. Scheme of Delegation

Members discussed the officer's report and proposed changes.

It was resolved that: Best practice would be sought in order to include key areas such as Corporate Risk Management, Health and Safety and Governance. Proposals around Planning Committee were approved. Some minor changes were made to the newly created Communication and Engagement Committee.

It was resolved that: Training would be provided to Members to support them in their role.

It was resolved that: An Extraordinary Full Council meeting be organised to approve the revised Scheme of Delegation.

12. Outside Bodies

Councillor Makepeace reported back from **Lewes District Council Planning Service User Group**. Statutory powers of South Downs National Park were discussed, however details of how these would work in practice was not covered. These will however be taken into account for the appeal of the mast on Nevill Road.

Councillor Makepeace reminded members that she was happy to forward any relevant planning questions to the group.

Councillor Makepeace also mentioned the **NALC Women's Network** and said she was happy to provide details should Members want to attend meetings.

Councillor Clarke confirmed that there was nothing to report from **Sussex Police Community Safety Action Group** as there had been no meetings. She invited members to contact her if they had any questions to raise.

In Councillor Burrows' absence, Councillor Maples reported on behalf of **Stanley Turner Advisory Committee**. Some seeding is being planned before the grounds open again.

Councillor Livesey mentioned that should Members have questions relating to conservation that they wanted raised at the **Lewes Conservation Area Advisory Group** they were welcome to let her know.

13. Acoustic cameras

Councillor Tigg provided a verbal update, summarising conversations with different key stakeholders.

Councillor Makepeace reminded Members that antisocial driving issues can be reported using [Operation Crackdown](#).

The Town Clerk reminded Members that Sussex Police also organise Operation Downsway and days of action to tackle antisocial driving.

Councillor Campbell will carry on the conversation with Sussex Police and others and will report back in due course.

14. Motion - Feasibility of a Cycle Hub

Councillor Bird provided a verbal update on progress, highlighting that three quotes had been obtained and needed to be further discussed. The importance of linking different local schemes was stressed.

It was resolved that: the scope of the feasibility study be revisited and discussions with Lewes District Council undertaken to ensure they are on board with what is being potentially proposed.

15. Motion – Grown in Lewes book

It was resolved that: Lewes Town Council be the publisher as outlined in the Business Case Form on the condition that a final version be agreed with the Town Council.

Proposer: Councillor Bird

Seconder: Councillor Makepeace

16. Pells Pool contract

It was resolved that: The use of common seal for contract running to the end of season be agreed.

17. The meeting closed at 20:40.