



Lewes  
Town  
Council

Town Hall, High Street  
Lewes, East Sussex  
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In accordance with the statutory requirements of the Local Government Act 1972  
Schedule 12 Paragraph 26 (2) [A] (Admissions to meetings) Section 1 (4)

Notice is given that an Extraordinary Meeting of Lewes Town Council will be held in  
the Council Chamber of Lewes Town Hall  
on Tuesday 7 May 2024 at 17:15

Members of the public have the right to attend unless a specific decision has been taken to  
exclude them

### **Public session**

For 15 minutes prior to the commencement of the meeting, members of the public are invited  
to question the council on local issues etc. Questions will be answered by the Chair or Town  
Clerk. These persons will reserve the right to postpone making an answer until the following  
meeting in order to take advice or undertake research. During this time, outstanding answers  
from previous meetings will be delivered.

**To the Chair and Councillors of Lewes Town Council**  
**You are hereby summoned to attend an Extraordinary Meeting of**  
**Lewes Town Council on Tuesday 7 May 2024**  
**at 17:15 at Lewes Town Hall**

**Meeting called by Veronique Poutrel - Town Clerk/RFO**

**Signed:** *V Poutrel*

**Date: 1 May 2024**

## **Agenda**

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### **1. Welcome from the Mayor**

### **2. Apologies for absence**

a) To note any apologies for absence.

### **3. Declarations of Interest**

To receive any Declarations of Interest, including Disclosable Pecuniary Interests (DPI)  
regarding items on the agenda, under Lewes Town Council's Code of Conduct issued in

accordance with the Localism Act 2011 and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, SI No. 1464.

#### **4. Confirmation of minutes**

- a) To receive and approve minutes of the Ordinary Meeting of Lewes Town Council held on 18 April 2024.

#### **5. Minutes of Standing Committees**

- a) To receive minutes from Standing Committees

##### Buildings and Amenities Sub Committee

Meeting held on 13 March 2024.

##### Personnel

Meeting held on 14 March 2024.

##### Planning

Meeting held on 2 April 2024.

#### **6. Scheme of Delegation**

- a) To make recommendations for the organisation of Lewes Town Council' Standing Committees and delegated functions
- b) To agree the set up of a Task and Finish group to consider the scrutiny role of Lewes Town Council

#### **7. To close the meeting**