



Lewes Town Council

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Lewes, East Sussex
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Committee:	Annual Meeting
Date:	9 May 2024
Time:	19:00
Location:	Council Chamber, Town Hall
Present:	Councillors Bird (Chair), Blackwell, Burrows, Clarke, Gardiner, Herbert, Livesey, Makepeace, Maples, Morgan, Norris, Ross, Tigg, Todd, Vernon and West
Officer Present:	Veronique Poutrel - Town Clerk/RFO
Members of the public:	None

Minutes

1. Election of Chair (Mayor)

Councillor Tigg proposed Councillor Makepeace be elected Chair of Lewes Town Council and Mayor of the town for 2024-25. All Members voted in favour.

It was resolved that: Councillor Makepeace was elected Chair of Lewes Town Council and Mayor of the Town for 2024-2025.

2. Acceptance of office and welcome address

It was resolved that: The Town Clerk (Proper Officer) received the Declaration of Acceptance of Office from the Chair.

3. Apologies for absence

Apologies for absence were received from Councillors Baah and Campbell.

4. Declarations of Interest

To receive any Declarations of Interest, including Disclosable Pecuniary Interests (DPI) regarding items on the agenda, under Lewes Town Council's Code of Conduct issued in accordance with the Localism Act 2011 and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, SI No. 1464.

No declarations of Interest were received.

5. Election of Vice-Chair (Deputy Mayor)

Councillor Morgan proposed Councillor Clarke be elected Vice-Chair of Lewes Town Council and Mayor of the town for 2024-25. All Members voted in favour.

It was resolved that: Councillor Clarke was elected Vice-Chair of Lewes Town Council and Deputy Mayor of the Town for 2024-2025.

6. Acceptance of office

It was resolved that: The Town Clerk (Proper Officer) received the Declaration of Acceptance of Office from the Vice-Chair.

7. Vote of thanks

It was resolved that: A vote of thanks and appreciation to Matthew Bird for his service to the Council and Town of Lewes in the Office of Mayor for the past year was made.

8. Presentations

Gifts were presented in appreciation of service.

9. Mayor's Good Cause

It was resolved that: A cheque for £2,927.17 was presented to Lewes' Foodbanks.

10. Confirmation of minutes

It was resolved that: Minutes of the Extraordinary Full Council meeting on 7 May 2024 were received.

11. Standing Orders

It was resolved that: Standing Orders were approved.

12. Financial Regulations

It was resolved that: Financial Regulations were approved.

13. Scheme of Delegation

It was resolved that: The Scheme of Delegation was approved.

14. Councillors individual duties

It was resolved that: Members were confirmed to existing Standing Committees.

It was resolved that: Members were appointed to the Communication and Engagement Committee. They were: Councillors Bird, Herbert, Livesey, Maples, Morgan, Vernon and West.

15. Outside Bodies

It was resolved that: Members were confirmed as representatives to outside bodies with the addition of the Climate Hub with Councillor Morgan as its representative.

16. The meeting closed at 19:30.