



Lewes
Town
Council

Town Hall, High Street
Lewes, East Sussex
BN7 2QS

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In accordance with the statutory requirements of the Local Government Act 1972
Schedule 12 Paragraph 26 (2) [A] (Admissions to meetings) Section 1 (4)

Notice is given that an ordinary meeting of Lewes Town Council will be held in
the Council Chamber of Lewes Town Hall
on Thursday 1 August 2024 at 19:00

Members of the public have the right to attend unless a specific decision has been taken to
exclude them

Public session

For 15 minutes prior to the commencement of the meeting, members of the public are invited
to question the council on local issues etc. Questions will be answered by the Chair or Town
Clerk. These persons will reserve the right to postpone making an answer until the following
meeting in order to take advice or undertake research. During this time, outstanding answers
from previous meetings will be delivered.

To the Chair and Councillors of Lewes Town Council
You are hereby summoned to attend the ordinary meeting of
Lewes Town Council on Thursday 1 August 2024
at 19:00 at Lewes Town Hall

Meeting called by Veronique Poutrel - Town Clerk/RFO

Signed: *v Poutrel*

Date: 24 July 2024

Agenda

1. Welcome from the Mayor

2. Apologies for absence

a) To note any apologies for absence.

3. Declarations of Interest

To receive any Declarations of Interest, including Disclosable Pecuniary Interests (DPI)
regarding items on the agenda, under Lewes Town Council's Code of Conduct issued in

accordance with the Localism Act 2011 and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, SI No. 1464.

4. Confirmation of minutes

- a) To receive and approve minutes of the Annual Meeting of Lewes Town Council held on 20 June 2024.

5. Minutes of Standing Committees

- a) To note minutes from Standing Committees

Buildings and Amenities Committee

Meeting held on 23 May 2024.

Buildings and Amenities Sub Committee

Meeting held on 15 May 2024.

Finance

Meeting held on 16 May 2024.

Communication and Engagement

Meetings held on 5 June and 10 July 2024.

Personnel

Meeting held on 22 May 2024.

Planning

Meetings held on 18 June and 9 July 2024.

6. Chair's report

- a) To receive a verbal report from the Chair.

7. Outside Bodies

- a) To receive verbal reports from representatives of Outside Bodies
- b) To approve Councillor Todd as a representative on Lewes Football Foundation

Lewes District Association of Local Councils	Councillors Bird and Makepeace
Citizens Advice Bureau	Councillor Baah
Railway Land Wildlife Trust	Councillors Bird and Vernon
Sussex Community Rail Partnership	Councillor Dr Maples

Lewes Priory Trust	Councillors Bird and Vernon
Lewes Priory Trust UNESCO Representative	Councillor Norris
Stanley Turner Advisory Committee	Councillor Burrows
Lewes Conservation Area Advisory Group	Councillors Livesey and Ross
Plastic-free Lewes' Initiative	Councillors Livesey and Gardiner
Low Traffic Town Working Group	Councillor Morgan
Lewes Chamber of Commerce	Councillors Gardiner and Tigg
Sussex Police Community Safety Action Group	Councillor Clarke
Inland Lewes Focus Group	Councillor Clarke
Lewes District Council Planning Service User Group	Councillor Makepeace
Climate Hub	Councillor Morgan
Pells Pool Community Association	Councillor Vernon

8. Update from East Sussex County Council/Lewes District Council

- a) To receive a verbal update from representatives from East Sussex County Council and Lewes District Council

9. Tasks and Finish Groups

- a) To receive a verbal update from Tasks and Finish Groups

10. Mayoral Policy

- a) To approve the Mayoral Policy
- b) To approve Councillor Blackwell as Second Deputy Mayor

11. Policies

- a) To delegate authority to Town Clerk to seek additional resources to help develop policies/processes work

12. CIL

- a) To agree on quote for the Cycle Hub detailed schedule of work

13. Clerk's report

- a) To receive a verbal report on the operational activities of the council

14. To close the meeting