



Lewes  
Town  
Council

Town Hall, High Street  
Lewes, East Sussex  
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In accordance with the statutory requirements of the Local Government Act 1972  
Schedule 12 Paragraph 26 (2) [A] (Admissions to meetings) Section 1 (4)

Notice is given that an ordinary meeting of Lewes Town Council will be held in  
the Council Chamber of Lewes Town Hall  
on Thursday 19 September 2024 at 19:00

Members of the public have the right to attend unless a specific decision has been taken to  
exclude them

### **Public session**

For 15 minutes prior to the commencement of the meeting, members of the public are invited to question the council on local issues etc. Questions will be answered by the Chair or Town Clerk. These persons will reserve the right to postpone making an answer until the following meeting in order to take advice or undertake research. During this time, outstanding answers from previous meetings will be delivered.

**To the Chair and Councillors of Lewes Town Council**  
**You are hereby summoned to attend the ordinary meeting of**  
**Lewes Town Council on Thursday 19 September 2024**  
**at 19:00 at Lewes Town Hall in the Council Chamber**

**Meeting called by:** Veronique Poutrel - Town Clerk/RFO

**Signed:** *v Poutrel*

**Date:** 13 September 2024

# Agenda

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## **1. Welcome from the Mayor**

## **2. Apologies for absence**

a) To note any apologies for absence.

## **3. Declarations of Interest**

To receive any Declarations of Interest, including Disclosable Pecuniary Interests (DPI) regarding items on the agenda, under Lewes Town Council's Code of Conduct issued in accordance with the Localism Act 2011 and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, SI No. 1464.

#### 4. Confirmation of minutes

- a) To receive and approve minutes of the Ordinary Meeting of Lewes Town Council held on 1 August 2024

#### 5. Minutes of Standing Committees

- a) To note minutes from Standing Committees

##### Personnel

Meeting held on 3 July 2024

##### Buildings and Amenities Sub Committee

Meeting held on 17 July 2024

##### Finance

Meeting held on 18 July 2024

##### Communication and Engagement

Meetings held on 31 July 2024

##### Planning

Meetings held on 30 July and 20 August 2024

#### 6. Chair's report

- a) To receive a written report from the Chair

#### 7. King's Award for Voluntary Service

- a) To receive an update on this year's [King's Award for Voluntary Service](#) nomination process

#### 8. Outside Bodies

- a) To receive verbal reports from representatives of Outside Bodies

Lewes District Association of Local Councils	Councillors Bird and Makepeace
Citizens Advice Bureau	Councillor Baah
Railway Land Wildlife Trust	Councillors Bird and Vernon
Sussex Community Rail Partnership	Councillor Dr Maples
Lewes Priory Trust	Councillors Bird and Vernon
Lewes Priory Trust UNESCO Representative	Councillor Norris
Stanley Turner Advisory Committee	Councillor Burrows
Lewes Conservation Area Advisory Group	Councillors Livesey and Ross

Plastic-free Lewes' Initiative	Councillors Livesey and Gardiner
Low Traffic Town Working Group	Councillor Morgan
Lewes Chamber of Commerce	Councillors Gardiner and Tigg
Sussex Police Community Safety Action Group	Councillor Clarke
Inland Lewes Focus Group	Councillor Clarke
Lewes District Council Planning Service User Group	Councillor Makepeace
Climate Hub	Councillor Morgan
Pells Pool Community Association	Councillor Vernon
Lewes Football Foundation	Councillor Todd

- b) To elect a representative on Lewes Twinning Association
- c) To elect two representatives on Lewes Football Club

### **9. Tasks and Finish Groups**

- a) To receive a verbal update from Tasks and Finish Groups

### **10. Update from East Sussex County Council/Lewes District Council and James McCleary MP**

- a) To receive an update from representatives from East Sussex County Council, Lewes District Council and James McCleary MP

### **11. Mayoral Policy**

- a) To approve the Mayoral Policy

### **12. Attendance record**

- a) To note committee attendance record

### **13. CIL**

- a) To agree on quote for the Cycle Hub detailed schedule of work
- b) To agree to allocate remaining funds to provide bike parking at Lewes GP practices

### **14. Grants**

- a) To approve recommendations from the Finance Committee

### **15. Swift town**

- a) To agree to declare Lewes as a "Swift town" and related actions

## **16. Hut Stories**

- a) To agree to delegate authority to Councillors Blackwell, Livesey and Tigg to organise the event with oversight from the Deputy Town Clerk
- b) To agree to allocate £854 to the event

## **17. Bonfire funding**

- a) To agree to financially support St John's Ambulance commitment to Lewes Bonfire 2024

## **18. Bus Station and Old Malling Farm**

- a) To approve £525 expenditure for bus hiring to attend the SDNPA Planning Committee, as agreed in principle by a majority of Councillors
- b) To receive an update on the SDNPA Planning Committee meeting and to give delegated authority to the Town Clerk to implement required actions in relation to both applications

## **19. National Planning Policy Framework (NPPF)**

- a) To agree to support Lewes District Council's response to the Government on the proposals in relation to the new National Planning Policy Framework (NPPF) and related actions

## **20. Clerk's report**

- a) To receive a verbal report on the operational activities of the council

## **21. To close the meeting**