



Lewes
Town
Council

Town Hall, High Street
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In accordance with the statutory requirements of the Local Government Act 1972 Schedule 12 Paragraph 26 (2) [A] (Admissions to meetings) Section 1 (4)

Notice is given that an ordinary meeting of Lewes Town Council will be held in
the Council Chamber of Lewes Town Hall
on Thursday 12 December 2024 at 19:00

Members of the public have the right to attend unless a specific decision has been taken to
exclude them

Public session

For 15 minutes prior to the commencement of the meeting, members of the public are invited to question the council on local issues etc. Questions will be answered by the Chair or Town Clerk. These persons will reserve the right to postpone making an answer until the following meeting in order to take advice or undertake research. During this time, outstanding answers from previous meetings will be delivered.

To the Chair and Councillors of Lewes Town Council
You are hereby summoned to attend the ordinary meeting of
Lewes Town Council on Thursday 12 December 2024
at 19:00 at Lewes Town Hall in the Council Chamber

Meeting called by: Veronique Poutrel - Town Clerk/RFO

Signed: *v Poutrel*

Date: 6 December 2024

Agenda

1. Welcome from the Mayor

2. Apologies for absence

To note any apologies for absence.

3. Declarations of Interest

To receive any Declarations of Interest, including Disclosable Pecuniary Interests (DPI) regarding items on the agenda, under Lewes Town Council's Code of Conduct issued in accordance with the Localism Act 2011 and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, SI No. 1464.

4. Confirmation of minutes

To receive and approve minutes of the Ordinary Meeting of Lewes Town Council held on 31 October 2024

5. Minutes of Standing Committees

To note minutes from Standing Committees:

Finance

Meeting held on 18 September 2024

Buildings and Amenities Sub-Committee

Meeting held on 18 September 2024

Buildings and Amenities

Meeting held on 26 September 2024

Communication and Engagement

Meeting held on 9 October 2024

Personnel

Meeting held on 30 October 2024

Finance

Meeting held on 7 November 2024

Planning

Meetings held on 12 November 2024

6. Chair's report

To receive a report from the Chair

7. Outside Bodies

To receive reports from representatives of Outside Bodies

8. Tasks and Finish Groups

To receive written updates from Tasks and Finish Groups

9. Update from East Sussex County Council/Lewes District Council and James McCleary MP

To receive updates from representatives from East Sussex County Council, Lewes District Council and James McCleary MP

10. 2025-2026 Budget

- a) To approve the budget for the 2025/26 financial year
- b) To set the precept for the 2025/26 financial year

11. Lewes Town Council – Community Grants – October 2024 round

To approve recommendations from the Finance Committee

12. Bus station

To receive an update from the Planning Committee and agree related actions

13. Town crier

To receive an update from the Communications and Engagement Committee and agree related actions

14. Motion – Lewes Mini Museum

The proposal is to turn the Red Phone Box into a Mini Museum celebrating the vibrant history of the immediate area whilst preserving the iconic look of the structure. The adoption scheme requires the applicant to be either a Local Authority or a charity.

- a) To support the motion to 'adopt' the listed red phone box on Abinger Place through BT's Adopt a Kiosk scheme
- b) To set up a Task and Finish group to work collaboratively with members of the community group to prepare the documents to be submitted by the Town Clerk

15. Enabling remote attendance and proxy voting at Council meetings

To receive an update from the Task and Finish Group and agree how we respond to the [Enabling remote attendance and proxy voting at Council meetings consultation](#) closing on 19 December 2024

16. Lewes Urban Arboretum

To set up a Task and Finish Group to consider how we can make the best use of the [Lewes Urban Arboretum](#) status

17. Clerk's report

To receive a verbal report on the operational activities of the council

18. Exclusion of press and public

That pursuant to the provision of the Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from the meeting for the following items of business by reason of the confidential nature of business to be transacted.

19. To close the meeting