

Committee: **Finance Committee**
Date: **13.09.2023**
Time: **19:00**
Location: **Council Chamber, Lewes Town Hall**
Present: **Councillors Dr Norris who chaired the meeting Campbell, Gardiner, and Herbert**
Officer Present: **Karen Crowhurst (Interim Town Clerk) and Viv McLachlan (Finance Manager)**

MINUTES

1 APOLOGIES FOR ABSENCE

To note any apologies for absence.

Apologies were received from Cllr's Morgan, Tigg and Vernon.

2 DECLARATIONS OF INTEREST

To receive any Declarations of Interest, including Disclosable Pecuniary Interests (DPI) on the agenda under Lewes Town Council's Code of Conduct issued in accordance with the Localism Act 2011 and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, SI No. 14643 **DECLARATIONS OF INTEREST**

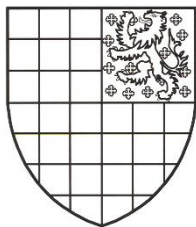
Cllr Dr Norris declared an interest regarding item 6 on the agenda and advised that he would leave the meeting when the item is discussed.

3 MINUTES

To agree the minutes of the meeting held on Tuesday 06 June 2023

RESOLVED that: The minutes of the meeting held on 06 June 2023 be agreed and accepted as a true and accurate record of the meeting.

4 PUBLIC QUESTION TIME



To receive questions regarding items on this agenda. Members of the public are invited to ask questions and raise issues which are relevant and are the concern of this committee. A period of 15 minutes is allocated for this purpose. If possible, notice of intention to address the Committee should be given to the Clerk by noon the day before the meeting.

No members of the public were present.

5 FINANCIAL REPORTS

To receive Financial Reports for June and July 2023

- Income and expenditure against budget

RESOLVED to receive the income and expenditure against budget report.

- Payments and receipts for June and July

RESOLVED to receive and accept the income payments and receipts report for June and July.

- Bank reconciliations for June and July

RESOLVED to accept the bank reconciliations for June and July which were signed by the Chairman of the meeting.

6 OTHER FINANCIAL MATTERS

- a) Lewes Priory Trust – to consider paying a difference of £599.00 as part of the uplift for the Trust. Original Budget £14,647 Total up lift cost £15,246

After a short discussion it was **RESOLVED that:** the uplift difference be paid to Lewes Priory Trust.

7 GRANT APPLICATIONS

To consider grant application requests from:

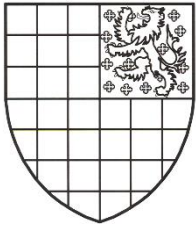
Members considered all the grant applications presented based on their own merits and considering the purpose, requirement and need of the grant.

It was **RESOLVED the following:**

Kaleidoscope be awarded the amount of £2,000. In principle. It was requested for the Clerk to establish the purpose of the cost. **Action - Town Clerk**

Diversity Resource International (DRI) - To request further information and clarification of the application. It was agreed for Cllr Gardiner to visit DRI to seek further information. **Action – Cllr Gardiner**

Create Dance Parkinson's be awarded the amount of £1,800.



Fitzjohn's Foodbank be awarded the amount of £2,000.

Brighton & Hove Wood Recycling Project Lewes be awarded the amount of £2,000.

Swords of Albion be awarded the amount of £1,000.

Lewes District Citizens Advice be awarded the amount of £2,000.

The Launchpad Collective – To request a new application for the next funding round.

Homestead Charity – To request a new application for the next funding round.

Lewes Juniors Football be awarded the amount of £1,500.

Lewes Climate Hub Community Interest Company be awarded the amount of £2,000.

Slot Machine – This application was withdrawn.

Kempton House Day Centre – Not to award a grant at this stage.

8 EXCLUSION OF PRESS AND PUBLIC

That pursuant to the provision of the Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from the meeting for the following items of business by reason of the confidential nature of business to be transacted.

9 QUOTATIONS

To consider quotations and appointment of an Internal Auditor

The Finance Manager endeavoured to obtain 3 quotations, only 2 came forward.

After considering best value for money and not necessarily the cheapest it was **RESOLVED that:** The quotation from Microshade for £750 excluding VAT be accepted.

It was further **RESOLVED that:** Microshade be appointed as the Internal Auditors for Lewes Town Council.