

Lewes  
Town  
Council

Town Hall, High Street  
Lewes, East Sussex  
BN7 2QS

[lewes-tc.gov.uk](http://lewes-tc.gov.uk)

Call: 01273 471469

Email: [townclerk@lewes-tc.gov.uk](mailto:townclerk@lewes-tc.gov.uk)

In accordance with the Statutory requirements of the Local Government Act 1972  
Schedule 12 Paragraph 26 (2) [A] (Admissions to meetings) Section 1 (4)

Notice is given that an ordinary Finance Committee of Lewes Town Council will be held at  
Lewes Town Hall in the Yarrow Room, on Thursday 16 January 2025

Members of the public have the right to attend unless a specific decision has been taken to  
exclude them

**To all Members of Lewes Town Council's Finance Committee**

**You are hereby summoned to attend an extraordinary meeting of the Finance  
Committee to be held on Thursday 16 January 2025 at 19:00 at Lewes Town Hall,  
in the Yarrow Room**

**Meeting called by:** Veronique Poutrel - Town Clerk

**Signed:** *V Poutrel*

**Date:** 9 January 2025

**Agenda**

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**1. Apologies for absence**

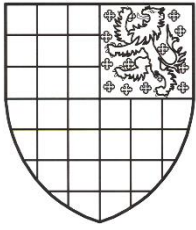
To note any apologies for absence.

**2. Declarations of interest**

To receive any Declarations of Interest, including Disclosable Pecuniary Interests (DPI) on  
the agenda under Lewes Town Council's Code of Conduct issued in accordance with the  
Localism Act 2011 and The Relevant Authorities (Disclosable Pecuniary Interests)  
Regulations 2012, SI No. 14643.

**3. Minutes**

To agree the minutes of the extraordinary meeting held on Thursday 26 November 2024.



#### **4. Public question time**

To receive questions regarding items on this agenda. Members of the public are invited to ask questions and raise issues which are relevant and are the concern of this committee. A period of 15 minutes is allocated for this purpose. If possible, notice of intention to address the Committee should be given to the Clerk by noon the day before the meeting.

#### **5. Financial reports**

To receive Financial Reports for November/December 2024

- Income and expenditure against budget
- Payments and receipts for November/December
- Bank reconciliations for November/December

#### **6. Interim Internal Audit Report**

- a) To receive the Interim Internal Audit report and note the comments and recommendations

#### **7. Grants and Service Funding Agreements (SFAs)**

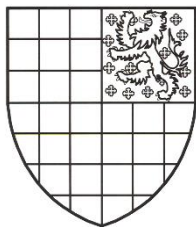
- a) To review and agree the assessment process to ensure all Councillors are aware of applications received
- b) To agree renewal process for Service Funding Agreements (SFAs)

#### **8. Investment**

- a) To agree to close the current investment savings account with Natwest and to open a [Public Sector Deposit Fund](#) with CCLA
- b) To give delegated authority to the Town Clerk to manage the level of investment

#### **9. VAT**

- a) To receive the VAT review report
- b) To recommend to Full Council (30/1) the approval to register for VAT



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#### **10. Exclusion of press and public – if needed**

That pursuant to the provision of the Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from the meeting for the following items of business by reason of the confidential nature of business to be transacted.

#### **11. To close the meeting**