



Lewes
Town
Council

Town Hall, High Street
Lewes, East Sussex
BN7 2QS

lewes-tc.gov.uk

Call: 01273 471469

Email: townclerk@lewes-tc.gov.uk

Meeting: Finance
Date: 18 September 2024
Time: 19:00
Location: Lewes Town Hall
Present: Councillors Tigg (Chair), Campbell, Gardiner, Norris and Morgan.
Officers present: Veronique Poutrel – Town Clerk
Public present: None

Minutes

1. Apologies for absence

Apologies were received from Councillors Herbert and Vernon.

2. Declarations of Interest

Councillor Morgan declared an interest under Item 9 as she is linked to the Climate Hub. The Chair of Finance confirmed that she had recused from assessing this application.

3. Minutes

It was resolved that: The minutes of the Finance Meeting held on 18 September 2024 were agreed as a true and accurate record of the meeting.

Proposed: Councillor Norris

Seconded: Councillor Morgan

4. Public questions

No questions were received.

5. Financial reports

It was resolved that: The following Financial Reports for July/August 2024 were received:

- Income and expenditure against budget
- Payments and receipts for July/August
- Bank reconciliations for July/August

Proposed: Councillor Tigg

Seconded: Councillor Norris

6. Internal control Policy

It was resolved that: The Internal Control Policy be approved.

Proposed: Councillor Tigg

Seconded: Councillor Norris

7. 2024-25 Events Programme

It was resolved that: Members received an update on 2024-25 Events Programme and delegated authority to the Town Clerk to finalise budget for remainder of 2024-25.

Proposed: Councillor Tigg

Seconded: Councillor Morgan

8. Exclusion of press and public – if needed

No members of the public were present.

9. Grants

It was resolved that: Recommendations made by the Grants Panel for July 2024 round be approved, with two changes. Curiosity Sussex budget was reduced from £1,800 to £900 on applicant's request, so freed up some funds for another project, Film Sussex CIC. It was agreed to fund the group £1,500. The total allocation for this round was £23,984.

Proposed: Councillor Morgan

Seconded: Councillor Norris

10. The meeting closed at 19:35.