



Lewes
Town
Council

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IN ACCORDANCE WITH THE STATUTORY REQUIREMENTS OF THE LOCAL
GOVERNMENT ACT 1972 SCHEDULE 12 PARAGRAPH 26(2) [A] (ADMISSIONS TO
MEETINGS) SECTION 1(4)

NOTICE IS GIVEN THAT A EXTRAORDINARY PERSONNEL COMMITTEE MEETING OF
LEWES TOWN COUNCIL WILL BE HELD IN THE COUNCIL CHAMBER OF LEWES TOWN
HALL ON THE 16TH AUGUST AT 6PM

MEMBERS OF THE PUBLIC HAVE THE RIGHT TO ATTEND UNLESS A SPECIFIC
DECISION HAS BEEN TAKEN TO EXCLUDE THEM

**TO THE MEMBERS OF
THE PERSONNEL COMMITTEE
LEWES TOWN COUNCIL**

**YOU ARE HEREBY SUMMONED TO ATTEND A EXTRAORDINARY MEETING OF THE
PERSONNEL COMMITTEE MEETING
OF LEWES TOWN COUNCIL**

MEETING CALLED BY: Cllr Nicky Blackwell

DATE: 9th August 2023

SIGNED: *Cllr N Blackwell*

CHAIR OF THE PERSONNEL COMMITTEE

Agenda

1 APOLOGIES FOR ABSENCE

To note any apologies for absence

2 DECLARATIONS OF INTEREST

To receive any Declarations of Interest, including Disclosable Pecuniary Interests (DPI) on the agenda under Lewes Town Council's Code of Conduct issued in accordance with the Localism Act 2011 and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, SI No.1464

3 EXCLUSION OF PRESS AND PUBLIC

That pursuant to the provision of the Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from the meeting for the following items of business by reason of the confidential nature of business to be transacted.

4 RECRUITMENT OF THE TOWN CLERK/RFO

- a) To decide any members to assist the Mayor, Deputy Mayor and Chair of Personnel to go through the shortlisting process and to agree a date.
- b) To agree any members to attend interviews with applicants and agree a date.
- c) To decide whether a presentation should be given by each applicant and what the presentation should be.

6 STAFFING MATTERS UPDATE

To receive a verbal update on current staffing matters