



Lewes
Town
Council

Town Hall, High Street
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IN ACCORDANCE WITH THE STATUTORY REQUIREMENTS OF THE LOCAL
GOVERNMENT ACT 1972 SCHEDULE 12 PARAGRAPH 26(2) [A] (ADMISSIONS TO
MEETINGS) SECTION 1(4)

NOTICE IS GIVEN THAT A PERSONNEL COMMITTEE MEETING OF LEWES TOWN
COUNCIL WILL BE HELD IN THE COUNCIL CHAMBER OF LEWES TOWN HALL ON THE
31st AUGUST AT 6PM
MEMBERS OF THE PUBLIC HAVE THE RIGHT TO ATTEND UNLESS A SPECIFIC
DECISION HAS BEEN TAKEN TO EXCLUDE THEM

**TO THE MEMBERS OF
THE PERSONNEL COMMITTEE
LEWES TOWN COUNCIL**

**YOU ARE HEREBY SUMMONED TO ATTEND a MEETING OF THE
PERSONNEL COMMITTEE MEETING
OF LEWES TOWN COUNCIL**

MEETING CALLED BY: Karen Crowhurst

DATE: 24th August 2023

SIGNED: *K A Crowhurst* Interim Town Clerk/RFO

Agenda

1 APOLOGIES FOR ABSENCE

To note any apologies for absence

2 DECLARATIONS OF INTEREST

To receive any Declarations of Interest, including Disclosable Pecuniary Interests (DPI) on the agenda under Lewes Town Council's Code of Conduct issued in accordance with the Localism Act 2011 and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, SI No.1464

3 MINUTES

To accept the minutes of the Extraordinary Personnel Committee held on 6th August 2023 as a true and accurate record of the meeting.

EXCLUSION OF PRESS AND PUBLIC

That pursuant to the provision of the Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from the meeting for the following items of business by reason of the confidential nature of business to be transacted.

4 RECRUITMENT OF THE TOWN CLERK/RFO

To ratify the appointment of the Town Clerk or decide whether further interviews are required.

5 STAFFING MATTERS UPDATE

To receive a verbal update on current staffing matters.