



**Lewes
Town
Council**

Town Hall, High Street
Lewes, East Sussex
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Committee: **Personnel Committee**
Date: **31.08.2023**
Time: **6.00pm**
Location: **Council Chamber, Lewes Town Hall**
Present: **Councillors: Blackwell (Chair), Maples and Morgan,**
Also Present: **Councillors: Ex Officio**
Officer Present: **Karen Crowhurst (Interim Town Clerk)**

MINUTES

1 APOLOGIES FOR ABSENCE

To note any apologies for absence

There were no apologies for absence.

2 DECLARATIONS OF INTEREST

To receive any Declarations of Interest, including Disclosable Pecuniary Interests (DPI) on the agenda under Lewes Town Council's Code of Conduct issued in accordance with the Localism Act 2011 and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, SI No.1464

No declarations of interest were received.

3 MINUTES

To accept the minutes of the Extraordinary Personnel Committee held on 6th August 2023 as a true and accurate record of the meeting.

RESOLVED to:

Accept the minutes of the Extraordinary Personnel Committee held on 6th August 2023 as a true and accurate record.

EXCLUSION OF PRESS AND PUBLIC

That pursuant to the provision of the Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from the meeting for the following items of business by reason of the confidential nature of business to be transacted.

RESOLVED that:

Any members of the press or public be excluded from the meeting.

4 RECRUITMENT OF THE TOWN CLERK/RFO

To ratify the appointment of the Town Clerk or decide whether further interviews are required.

RESOLVED that:

Second interviews be offered to the successful applicants who were shortlisted.

5 STAFFING MATTERS UPDATE

To receive a verbal update on current staffing matters.

The Interim Clerk reported that after going through due process. No appointment was made for the post of a Democratic Services Officer.

The interim Clerk that a staffing meeting has been scheduled for following week.

It was clarified that the Appeals Panel Membership appointed is also that of the Grievance Sub-Committee.

Signed:

Date: