

## How to contact us

Write to:

Town Hall, High Street  
Lewes, East Sussex  
BN7 2QS

Find us online: [www.lewes-tc.gov.uk](http://www.lewes-tc.gov.uk)

Call: 01273 471469

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**LEWES  
TOWN  
COUNCIL**

To: All Members of the Planning & Conservation Committee

A Meeting of the **Planning and Conservation Committee** will be held in the **Council Chamber, Town Hall, Lewes** on **Tuesday 26<sup>th</sup> April 2022**, at **7.00pm** which you are summoned to attend.

L Chrysostomou  
Town Clerk  
20<sup>th</sup> April 2022

## AGENDA

### 1. **Filming of Council meetings and mobile phones:**

During this meeting, the public are allowed to film the Committee and officers only from the front of the public gallery, providing it does not disrupt the meeting. Any items in the Exempt Part of an agenda cannot be filmed. If another member of the public objects to being recorded, the person(s) filming must stop doing so until that member of the public has finished speaking. Please switch mobile devices to silent for the duration of the meeting.

### 2. **Apologies:**

To receive apologies from members of the committee who are unable to attend.

### 3. **Member's Declarations of Interest:**

To note declarations of any personal or prejudicial interests in matters on this agenda.

### 4. **Question Time:**

To receive questions regarding items on this agenda. Members of the public are invited to ask questions or raise issues which are relevant and are the concern of this committee. A period of 15 minutes is allocated for this purpose. If possible, notice of intention to address the Committee should be given to the Clerk by noon the day before the meeting.

### 5. **Minutes:**

To agree the Minutes of the Meeting held on Tuesday 5<sup>th</sup> April 2022 (pages 3-6)

### 6. **Chair's Announcements:**

To receive any announcements from the Chair of the Committee.

### 7. **Planning applications \*:**

7.1 To consider the relevant sections of the lists dated: 4<sup>th</sup> April 2022 (pages 7-9), 11<sup>th</sup> April 2022 (pages 10-12), and 18<sup>th</sup> April 2022 (page 13).

### 8. **Miscellaneous Planning Issues:**

To note various contrary decisions; withdrawn applications; amendments; enquiries *etc.*

\* Please note: the Town Council is not empowered to decide planning matters although the Planning Authority (South Downs National Park Authority) is required by law to consider our comments on local applications and to give due recognition to them in reaching its final decision.

**Distribution:** Committee Members

For information: All Councillors, Lewes Library, T/Hall Noticeboard, Sussex Express, Sussex Police, M Caulfield MP, Friends of Lewes

## How to contact us

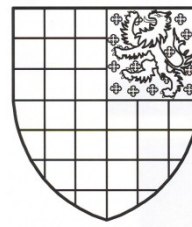
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**LEWES  
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## **Minutes of a Meeting of the Planning and Conservation Committee held in the Council Chamber, Town Hall, Lewes on Tuesday 5<sup>th</sup> April 2022 at 7.00pm**

**Present:** Cllrs S Catlin (Chair), R Handy, J Lamb, I Makepeace and M Milner

**In attendance:** Town Clerk, Committee Administrator

- 91. Apologies:** Apologies were noted from Cllr Baah who was unwell, Cllr Clarke who was on holiday and Cllr Sains who had transport issues.  
It was **resolved** that:
- 91.1** Apologies for absence from this meeting are noted.
- 92. Declarations of Interest:** There were none.
- 93. Question Time:** There were none
- 94. Minutes:** The Minutes of the meeting held on 15<sup>th</sup> March 2022 were received and signed as an accurate record.
- 95. Chair's announcements:**
- 1) There was an additional application for Members to consider SDNP/22/00891/LDE 48 Cliffe High Street. Their comments are appended on page 2.
  - 2) The SDNPA were exploring the idea of running a four-week consultation to include a workshop with key stakeholders that would consider pre-apps for the Brooks Road area. There would be a maximum of twelve attendees to the workshop with one or two from the Town Council.
  - 3) The Chairman informed the Committee that two planning applications on the agenda (SDNP/22/01520/HOUS and SDNP/22/01406/ADV) would also be considered at the next meeting on 25<sup>th</sup> April as Listed applications.
- 96. Planning Applications:** The Committee considered the relevant sections of the lists of applications validated in the weeks commencing 14<sup>th</sup> March 2022, 21<sup>st</sup> March 2022 and 28<sup>th</sup> March 2022. Their comments are appended.
- 97. Miscellaneous Planning Issues:** There were none.

The meeting ended at 7:40pm

Signed: ..... Date: .....

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**SUPPLEMENTARY APPLICATION**

Residential use of rear ground floor flat (48a) and subdivision of the building into three distinct units the front shop, the upper flat and the rear flat. 48 Flat Cliffe High Street

Ref. No: SDNP/22/00891/LDE | Received: Fri 18 Feb 2022 | Validated: Fri 18 Feb 2022 | Status: Application in Progress

**Comment:**

Members deferred consideration of this application pending a response from the South Downs National Park Authority as to whether the Town Council comments on LDE applications.

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Single storey side extension 16 Gundreda Road

Ref. No: SDNP/22/01068/HOUS | Received: Tue 01 Mar 2022 | Validated: Tue 01 Mar 2022 | Status: Application in Progress

**Comment:**

Members were neutral on this application, however would welcome a green roof (on the flat roof) and this application appears to meet the criteria applied in respect of improving the Swift nesting opportunities and it is recommended that the applicant is encouraged to consult with [lewesswifts@gmail.com](mailto:lewesswifts@gmail.com) to investigate the potential to include Swift-bricks or similar during the project.

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Installation of new timber frame outdoor cooking shelter and associated works

Pelham House St Andrews Lane

Ref. No: SDNP/22/00404/FUL | Received: Thu 27 Jan 2022 | Validated: Fri 04 Mar 2022 | Status: Application in Progress

**Comment:**

Members were neutral on this application

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Installation of new timber frame outdoor cooking shelter and associated works

Pelham House St Andrews Lane

Ref. No: SDNP/22/00405/LIS | Received: Thu 27 Jan 2022 | Validated: Fri 04 Mar 2022 | Status: Application in Progress

**Comment:**

Members were neutral on this application

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Reconfiguration of the ground floor layout and opening up of chimney breast, replacement of existing ground floor WC door to be with timber sash window and installation of French doors to patio 9

Friars Walk

Ref. No: SDNP/22/01309/HOUS | Received: Tue 15 Mar 2022 | Validated: Tue 15 Mar 2022 | Status: Application in Progress

**Comment:**

Members were neutral on this application

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Reconfiguration of the ground floor layout and opening up of chimney breast. New ground floor WC existing door to be replaced with timber sash window and new French doors to patio all in existing in 1970's outrigger. 9 Friars Walk

Ref. No: SDNP/22/01477/LIS | Received: Tue 15 Mar 2022 | Validated: Tue 15 Mar 2022 | Status: Application in Progress

**Comment:**

Members were neutral on this application

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Retrospective display of a 'Progress' flag on the secondary flagpole for a period of 5 years  
Malling House, Sussex Police Hq  
Ref. No: SDNP/22/01235/ADV | Received: Wed 09 Mar 2022 | Validated: Wed 09 Mar 2022 | Status:  
Application in Progress  
**Comment:**

Members support this application

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Replacement of 3no windows to front of property 12 Little East Street  
Ref. No: SDNP/22/01197/HOUS | Received: Tue 08 Mar 2022 | Validated: Tue 15 Mar 2022 | Status:  
Application in Progress  
**Comment:**

Members support this application

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Replacement of 3no windows to front of property 12 Little East Street  
Ref. No: SDNP/22/01266/LIS | Received: Tue 08 Mar 2022 | Validated: Sun 13 Mar 2022 | Status:  
Application in Progress  
**Comment:**

Members support this application

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Alterations to front pedestrian entrance gate and boundary wall  
The Lewes New School Talbot Terrace  
Ref. No: SDNP/22/01095/FUL | Received: Wed 02 Mar 2022 | Validated: Wed 09 Mar 2022 | Status:  
Application in Progress  
**Comment:**

Members were neutral on this application

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Alterations to eaves and gable including rendering  
137-139 Coombe Court Malling Street  
Ref. No: SDNP/22/01061/FUL | Received: Tue 01 Mar 2022 | Validated: Mon 14 Mar 2022 | Status:  
Application in Progress  
**Comment:**

Members objected to this application as the proposal appears to render over existing brickwork which is a notable feature of the existing street scene.

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Alterations to Listed Building, demolition of existing sun room / conservatory and part replacement with new extension, alterations to non-Listed annexe wing including new roof and wall coverings  
Elmtree House Southover High Street  
Ref. No: SDNP/22/01520/HOUS | Received: Thu 24 Mar 2022 | Validated: Thu 24 Mar 2022 | Status:  
Application in Progress  
**Comment:**

Members support this application, and it is recommended that the applicant is encouraged to consult with [lewesswifts@gmail.com](mailto:lewesswifts@gmail.com) to investigate the potential to include Swift-bricks or similar during the project.

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Formation of Rooms in Roof with Dormer Window 12 Houndean Rise  
Ref. No: SDNP/22/01502/LDP | Received: Wed 23 Mar 2022 | Validated: Wed 23 Mar 2022 | Status:  
Application in Progress  
**Comment:**

Members were neutral on this application

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Single storey rear extension, relocated garage, hip to gable roof extension and rear dormer  
35 Fitzjohns Road

Ref. No: SDNP/22/01467/HOUS | Received: Tue 22 Mar 2022 | Validated: Tue 22 Mar 2022 | Status:  
Application in Progress

**Comment:**

Members objected considering the proposal to be an overdevelopment of the site and object to the loss of a three bedroom property

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Replacement garage on existing footings and two storey side extension to replace existing single storey extension 67 The Avenue

Ref. No: SDNP/22/01404/HOUS | Received: Fri 18 Mar 2022 | Validated: Fri 18 Mar 2022 | Status:  
Application in Progress

**Comment:**

Members were neutral on this application

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Retrospective application for replacement shop sign 3 North Street

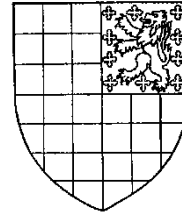
Ref. No: SDNP/22/01406/ADV | Received: Mon 14 Mar 2022 | Validated: Tue 22 Mar 2022 | Status:  
Application in Progress

**Comment:**

Members support this application

## MEMORANDUM

To: All Town Councillors  
Date: 5<sup>th</sup> April 2022



**LEWES  
TOWN  
COUNCIL**

### **Subject: Planning Applications validated for week of 4<sup>th</sup> April 2022**

The following planning applications have been validated by the planning authority for the week of 4<sup>th</sup> April 2022. Full detail on these applications is available from the South Downs National Park Planning website <https://planningpublicaccess.southdowns.gov.uk>.

These will be considered by the Planning and Conservation Committee at their meeting on Tuesday 26<sup>th</sup> April 2022.

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Creation of rear dormer, insertion of 2no roof lights and rear window 23 Evelyn Road  
Ref. No: SDNP/22/01657/HOUS | Received: Fri 01 Apr 2022 | Validated: Fri 01 Apr 2022 | Status:  
Application in Progress

**Comment:**

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Erection of 1no 3 bed house located to the rear of 41 Southover High Street and the rebuilding of the garage to 42 Southover High Street

41 - 42 Southover High Street

Ref. No: SDNP/22/01561/FUL | Received: Mon 28 Mar 2022 | Validated: Mon 28 Mar 2022 |

Status: Application in Progress

**Comment:**

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Erection of 1no 3 bed house located to the rear of 41 Southover High Street and the rebuilding of the garage to 42 Southover High Street

41 - 42 Southover High Street

Ref. No: SDNP/22/01693/LIS | Received: Mon 28 Mar 2022 | Validated: Mon 28 Mar 2022 |

Status: Application in Progress

**Comment:**

Erection of outbuilding, relocation of an existing garden store and 2x Sycamores crowned Hill House Juggs Road

Ref. No: SDNP/22/01527/HOUS | Received: Fri 25 Mar 2022 | Validated: Mon 28 Mar 2022 |

Status: Application in Progress

**Comment:**

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SDNP/22/01520/HOUS relating to this application was considered on 5<sup>th</sup> April 2022 which Members supported

Alterations to Listed Building, demolition of existing sun room / conservatory and part replacement with new extension, alterations to non-Listed annexe wing including new roof and wall coverings Elmtree House Southover High Street

Ref. No: SDNP/22/01698/LIS | Received: Thu 24 Mar 2022 | Validated: Thu 24 Mar 2022 | Status:

Application in Progress

**Comment:**

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Conversion of retail storage space used for purposes ancillary to the existing retail unit to a single residential unit (Class C3), and retention of the remaining ground floor space as a retail unit (Class E(a)), plus alterations to the implemented first and second floor residential units (Class C) 197 High Street

Ref. No: SDNP/22/01368/FUL | Received: Thu 17 Mar 2022 | Validated: Fri 25 Mar 2022 | Status:

Application in Progress

**Comment:**

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Conversion of retail storage space used for purposes ancillary to the existing retail unit to a single residential unit (Class C3), and retention of the remaining ground floor space as a retail unit (Class E(a)), plus alterations to the implemented first and second floor residential units (Class C3) 197 High Street

Ref. No: SDNP/22/01360/LIS | Received: Wed 16 Mar 2022 | Validated: Fri 25 Mar 2022 | Status:

Application in Progress

**Comment:**



Erection of two storey rear extension 49 Old Malling Way

Ref. No: SDNP/22/01279/HOUS | Received: Mon 14 Mar 2022 | Validated: Mon 21 Mar 2022 |

Status: Application in Progress

**Comment:**

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Installation of front and rear roof lights 5 Christie Road

Ref. No: SDNP/22/01067/HOUS | Received: Tue 01 Mar 2022 | Validated: Mon 28 Mar 2022 |

Status: Application in Progress

**Comment:**

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**SDNP/22/01406/ADV relating to this application was considered on 5<sup>th</sup> April 2022 which Members supported**

Retrospective application for change of shopfront signage 3 North Street Lewes

Ref. No: SDNP/22/00841/LIS | Received: Wed 16 Feb 2022 | Validated: Tue 22 Mar 2022 | Status:

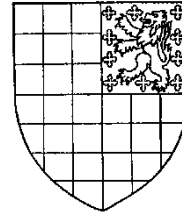
Application in Progress

**Comment:**

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## MEMORANDUM

To: All Town Councillors  
Date: 12<sup>th</sup> April 2022



**LEWES  
TOWN  
COUNCIL**

### Subject: Planning Applications validated for week of 11<sup>th</sup> April 2022

The following planning applications have been validated by the planning authority for the week of 11<sup>th</sup> April 2022. Full detail on these applications is available from the South Downs National Park Planning website <https://planningpublicaccess.southdowns.gov.uk>.

These will be considered by the Planning and Conservation Committee at their meeting on Tuesday 26<sup>th</sup> April 2022.

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Replacement of modern conservatory and existing single story side extension roofs with a uniform level roof terrace with parapet detail, white rendered walls, traditional painted timber sash windows with divided lights, black metal railings and stair, three hidden rooflights and four modified and new clerestory windows to replace existing clerestory windows. New structural openings to ground floor, new access stair to basement, recovery of original garden level and basement windows, adjustments to first floor bedroom and bathroom

143B High Street

Ref. No: SDNP/22/01844/PRE | Received: Fri 08 Apr 2022 | Validated: Fri 08 Apr 2022 | Status: Application in Progress

**Comment:**

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Replacement of existing (fibre glass) garage doors with thermally insulated doors

4 Prince Edwards Road

Ref. No: SDNP/22/01829/PRE | Received: Wed 06 Apr 2022 | Validated: Wed 06 Apr 2022 | Status: Application in Progress

**Comment:**

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Replacement of single storey side and rear extensions and internal alterations

Mill House Mill Road

Ref. No: SDNP/22/01752/HOUS | Received: Wed 06 Apr 2022 | Validated: Wed 06 Apr 2022 | Status: Application in Progress

**Comment:**

Discharge of Condition 37 (Estate Management Plan) of Planning Approval SDNP/17/00387/FUL.  
Land at Southdowns Road  
Ref. No: SDNP/22/01724/DCOND | Received: Tue 05 Apr 2022 | Validated: Tue 05 Apr 2022 |  
Status: Application in Progress  
**Comment:**

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Discharge of Condition 38 of Planning Approval SDNP/15/01303/FUL  
Land at Southdowns Road  
Ref. No: SDNP/22/01722/DCOND | Received: Tue 05 Apr 2022 | Validated: Tue 05 Apr 2022 |  
Status: Application in Progress  
**Comment:**

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Single storey rear extension, installation of rear dormer and front rooflight and replacement of windows and door to front  
37D South Street  
Ref. No: SDNP/22/01704/HOUS | Received: Tue 05 Apr 2022 | Validated: Tue 05 Apr 2022 |  
Status: Application in Progress  
**Comment:**

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Variation of Condition 2 (Plans) in relation to approval SDNP/21/01784/FUL to replace front doors of units 1 & 3 with windows and alterations to front dormers  
St Johns Church Hall Talbot Terrace  
Ref. No: SDNP/22/01620/CND | Received: Wed 30 Mar 2022 | Validated: Tue 05 Apr 2022 |  
Status: Application in Progress  
**Comment:**

Replacement of existing clubhouse with single storey timber clubhouse

Lewes Rowing Club

Ref. No: SDNP/22/01575/FUL | Received: Tue 29 Mar 2022 | Validated: Tue 29 Mar 2022 | Status: Application in Progress

**Comment:**

---

Construction of single storey rear extension and gared studio

9 Winterbourne Mews

Ref. No: SDNP/22/01671/PRE | Received: Wed 23 Mar 2022 | Validated: Mon 04 Apr 2022 | Status: Application in Progress

**Comment:**

---

Demolition of existing conservatory to replace with single storey rear extension

4 Earls Garden

Ref. No: SDNP/22/01453/HOUS | Received: Tue 22 Mar 2022 | Validated: Mon 04 Apr 2022 | Status: Application in Progress

**Comment:**

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Removal of existing steel communal staircase window and replacement with double glazed PVCu

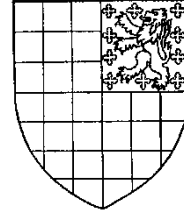
The Mount 47 Grange Road

Ref. No: SDNP/22/01386/FUL | Received: Thu 17 Mar 2022 | Validated: Thu 24 Mar 2022 | Status: Application in Progress

**Comment:**

## MEMORANDUM

To: All Town Councillors  
Date: 20<sup>th</sup> April 2022



**LEWES  
TOWN  
COUNCIL**

### **Subject: Planning Applications validated for week of 18<sup>th</sup> April 2022**

The following planning applications have been validated by the planning authority for the week of 18<sup>th</sup> April 2022. Full detail on these applications is available from the South Downs National Park Planning website <https://planningpublicaccess.southdowns.gov.uk>.

These will be considered by the Planning and Conservation Committee at their meeting on Tuesday 26<sup>th</sup> April 2022.

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Replacement of single storey side and rear extension and internal alterations Mill House Mill Road  
Ref. No: SDNP/22/01753/LIS | Received: Wed 06 Apr 2022 | Validated: Wed 06 Apr 2022 | Status:  
Application in Progress

**Comment:**

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1no upgrade to digital display 94 Malling Street

Ref. No: SDNP/22/00290/ADV | Received: Fri 21 Jan 2022 | Validated: Thu 31 Mar 2022 | Status:  
Application in Progress

**Comment:**