

## How to contact us

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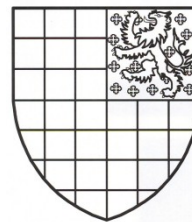
Lewes, East Sussex

BN7 2QS

Find us online: [www.lewes-tc.gov.uk](http://www.lewes-tc.gov.uk)

Call: 01273 471469

Email: [townclerk@lewes-tc.gov.uk](mailto:townclerk@lewes-tc.gov.uk)



**LEWES  
TOWN  
COUNCIL**

## **Minutes of a Meeting of the Planning and Conservation Committee held in the Council Chamber, Town Hall, Lewes on Tuesday 22<sup>nd</sup> February 2022 at 7.00pm**

**Present:** Cllrs J Baah, S Catlin (Chair), R Handy, J Lamb, I Makepeace and Sains

**In attendance:** Town Clerk, Committee Administrator

- 77. Apologies:** Apologies were noted from Cllr Milner due to a medical issue. It was **resolved** that:
- 77.1** Apologies for absence from this meeting are noted.
- 78. Member's Declarations of Interest:** There were none.
- 79. Question Time:** There were none
- 80. Minutes:** The Minutes of the meeting held on 1<sup>st</sup> February 2022 were received and signed as an accurate record.
- 81. Chair's announcements:** Members were informed that the Town Clerk had accepted the offer of a meeting from the South Downs National Park regarding affordable housing and local plans (including the Lewes Neighbourhood Plan (LNP). An invitation would be extended to representatives from the Conservation Area Advisory Group, Friends of Lewes, LNP Steering Group, Lewes District Council Planning Officers and Lewes District Councillors.
- 82. Planning Applications:** The Committee considered the relevant sections of the lists of applications validated in the weeks commencing 31<sup>st</sup> January 2022, 7<sup>th</sup> February 2022 and 14<sup>th</sup> February 2022. Their comments are appended.
- 83. Miscellaneous Planning Issues:**
- SDNP/21/01724/CND – 44a Morris Road, Lewes – The Committee was disappointed that Lewes District Council had approved this application against the recommendation of Lewes Town Council. The Committee thanked Cllr Milner for contacting the owner directly to request a time-lock be placed on the gate, so it was open for limited times to continue to provide access.
- SDNP/21/06067/HOUS – 75 Highdown Road – This application had been undecided by Lewes Town Council due to concerns regarding the oversized dormer. The application had been refused by the SDNPA.
- SDNP/21/05714/HOUS – 26 Windover Crescent – Lewes Town Council was generally neutral on this application. The application had been refused by the SDNPA.

The meeting ended at 7:35pm

Signed: ..... Date: .....

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Erection of air source heat pump enclosure and plant Sussex Downs College Mountfield Road  
Ref. No: SDNP/22/00385/FUL | Received: Wed 26 Jan 2022 | Validated: Wed 26 Jan 2022 | Status:  
Application in Progress

**Comment:**

Members support this application

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Part single-storey, part two-storey side and rear extension, conversion of garage and replacement of all windows 26 Windover Crescent

Ref. No: SDNP/22/00230/HOUS | Received: Tue 18 Jan 2022 | Validated: Tue 18 Jan 2022 | Status:  
Application in Progress

**Comment:**

Members comments were neutral however they would encourage a green roof and Members noted that this application appears to meet the criteria applied in respect of improving Swift nesting opportunities and it is recommended that the application is encouraged to consult with [lewesswifts@gmail.com](mailto:lewesswifts@gmail.com) to investigate the potential to include Swift-bricks or similar during the project.

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Demolition of existing conservatory and erection of replacement side extension 15 Gundreda Road

Ref. No: SDNP/22/00144/HOUS | Received: Thu 13 Jan 2022 | Validated: Mon 24 Jan 2022 | Status:  
Application in Progress

**Comment:**

Members were neutral on this application and felt that there was ambiguity in the design proposal so were unable to support the application. Members discussed concerns over cladding.

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Demolition of existing outbuilding and erection of single storey rear extension 3 St Martin's Lane

Ref. No: SDNP/22/00047/FUL | Received: Thu 06 Jan 2022 | Validated: Thu 06 Jan 2022 | Status:  
Application in Progress

**Comment:**

Members support this application and were pleased the applicant considered the iconic shop front in their use of materials.

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Retrospective replacement of garden fence

2 the Grandstand, The Motor Road, Old Racecourse, Lewes

Ref: No: SDNP/22/0388/HOUS | Received: Wed 26 Jan 2022 | Validated Wed 26<sup>th</sup> Jan 2022

**Comment:**

Members were neutral on this application

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Single storey rear extension with roof terrace and single storey side extension 4 Warren Close

Ref. No: SDNP/22/00328/HOUS | Received: Tue 25 Jan 2022 | Validated: Wed 26 Jan 2022 |  
Status: Application in Progress

**Comment:**

Members were neutral on this application

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Various internal and external alterations including flood resilience works, internal layout changes and refurbishment of toilet facilities The Lewes New School Talbot Terrace  
Ref. No: SDNP/22/00348/LIS | Received: Tue 25 Jan 2022 | Validated: Mon 31 Jan 2022 | Status: Application in Progress

**Comment:**

Members support this application and encourage further educational use.

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Proposed single storey rear extension 24 Monks Way Lewes BN7 2EX  
Ref. No: SDNP/22/00182/HOUS | Received: Fri 14 Jan 2022 | Validated: Thu 20 Jan 2022 | Status: Application in Progress

**Comment:**

Members were neutral on this application

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Single-storey rear extension and associated landscape excavation works, including the formation of a rear courtyard area. Cladding the existing rear facade rear of the property with hung tiles at first floor and render at ground floor and a new, high-level clerestory side window

21 Cranedown

Ref. No: SDNP/21/06316/HOUS | Received: Tue 21 Dec 2021 | Validated: Mon 24 Jan 2022 | Status: Application in Progress

**Comment:**

Members were neutral on this application however suggest the use of permeable materials in the rear courtyard.

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Replacement of existing frosted UPVC window with non-frosted glass timber sash window  
19 Cleve Terrace

Ref. No: SDNP/21/04279/HOUS | Received: Tue 17 Aug 2021 | Validated: Mon 17 Jan 2022 | Status: Application in Progress

**Comment:**

Members strongly support this application

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Single storey rear extension, garden room with raised terrace, rooflight to front, revised fenestrations and dormer windows to rear 6 Bradford Road

Ref. No: SDNP/22/00542/HOUS | Received: Fri 04 Feb 2022 | Validated: Mon 07 Feb 2022 | Status: Application in Progress

**Comment:**

Members were neutral on this application however would recommend low transmittance glass due to the increased fenestration and its impact on the night sky policy. Members also recommended a green roof on the garden room to mitigate the concrete base

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Painting of the stall riser and door and installation of signage comprising of 2 non illuminated sets of fascia text and 2 non illuminated awnings 34 - 35 High Street

Ref. No: SDNP/22/00518/LIS | Received: Thu 03 Feb 2022 | Validated: Mon 07 Feb 2022 | Status: Application in Progress

**Comment:**

Members were neutral on this application

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2 sets of non-illuminated fascia signs and 2 non-illuminated awnings 34 - 35 High Street  
Ref. No: SDNP/22/00504/ADV | Received: Wed 02 Feb 2022 | Validated: Mon 07 Feb 2022 | Status:  
Application in Progress

**Comment:**

Members were neutral on this application

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Single storey rear extension and the erection of front and rear dormers 15 Talbot Terrace  
Ref. No: SDNP/22/00365/HOUS | Received: Tue 25 Jan 2022 | Validated: Tue 01 Feb 2022 | Status:  
Application in Progress

**Comment:**

Members were generally neutral on this application, however they felt that the rear dormer appeared over-large and was above the roofline.

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Redecorating window and door frames 19 Lansdown Place  
Ref. No: SDNP/22/00355/HOUS | Received: Tue 25 Jan 2022 | Validated: Mon 31 Jan 2022 | Status:  
Application in Progress

**Comment:**

Members support this application and suggested that whilst the scaffolding was in place the opportunity is taken for the installation of Swift boxes

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Redecorating window and door frames 19 Lansdown Place  
Ref. No: SDNP/22/00356/LIS | Received: Tue 25 Jan 2022 | Validated: Mon 31 Jan 2022 | Status:  
Application in Progress

**Comment:**

Members support this application and suggested that whilst the scaffolding was in place the opportunity is taken for the installation of Swift boxes

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Re-roof turret and two conservation rooflights 19 Prince Edwards Road  
Ref. No: SDNP/22/00245/HOUS | Received: Wed 19 Jan 2022 | Validated: Mon 07 Feb 2022 |  
Status: Application in Progress

**Comment:**

Members were neutral on this application although it was noted that this application appears to meet the criteria applied in respect of improving Swift nesting opportunities and it is recommended that the application is encouraged to consult with [lewesswifts@gmail.com](mailto:lewesswifts@gmail.com) to investigate the potential to include Swift-bricks or similar during the project.

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Erection of polycarbonate canopy and associated works over existing external asphalt play area  
Western Road Community Primary School Southover High Street  
Ref. No: SDNP/21/04797/FUL | Received: Tue 21 Sep 2021 | Validated: Fri 28 Jan 2022 | Status:  
Application in Progress

**Comment:**

Members support this application