



Lewes  
Town  
Council

Town Hall, High Street  
Lewes, East Sussex  
BN7 2QS  
[lewes-tc.gov.uk](http://lewes-tc.gov.uk)  
Call: 01273 471469  
Email: [townclerk@lewes-tc.gov.uk](mailto:townclerk@lewes-tc.gov.uk)

In accordance with the statutory requirements of the Local Government Act 1972  
Schedule 12 Paragraph 26 (2) [A] (Admissions to meetings) Section 1 (4)

Notice is given that an extraordinary meeting of Lewes Town Council will be held in  
the Council Chamber of Lewes Town Hall  
On Tuesday 15 October 2024 at 19:00

Members of the public have the right to attend unless a specific decision has been taken to  
exclude them

**To all Members of Lewes Town Council Planning Committee**

**You are hereby summoned to attend an extraordinary meeting of the Planning  
Committee to be held on Tuesday 15 October 2024 at 19:00 at Lewes Town Hall  
in the Council Chamber**

**Meeting called by:** Veronique Poutrel - Town Clerk/RFO

**Signed:** *V Poutrel*

**Date:** 9 October 2024

## Agenda

---

### 1. Apologies for absence

To note any apologies for absence.

### 2. Declarations of Interest

To receive any Declarations of Interest, including Disclosable Pecuniary Interests (DPI) on the agenda under Lewes Town Council's Code of Conduct issued in accordance with the Localism Act 2011 and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, SI No.1464.

### 3. Minutes

To receive the minutes of the Planning Committee Meeting held on 10 September as a true and accurate record of the meeting.

#### **4. Public question time**

To receive questions regarding items on this agenda. Members of the public are invited to ask questions and raise issues which are relevant and are the concern of this committee. A period of 15 minutes is allocated for this purpose. If possible, notice of intention to address the Committee should be given to the Town Clerk by noon the day before the meeting.

#### **5. Planning applications**

To consider the response of Lewes Town Council to the following planning applications:

**a) SDNP/24/02749/FUL** - 1A Grange Road, Lewes

Installation of 1no window to 1st floor of flank elevation

**b) SDNP/24/03462/HOUS & SDNP/24/03893/LIS** - 18 Castle Ditch Lane, Lewes

Installation of 1no roof light to northern roof slope and installation of twin wall flue to wood burner of a Grade II Listed Building

**c) SDNP/24/03739/LIS** - 5 North Street, Lewes

Change of use from part class E and part class C3, to class C3 only, including layout and external alterations, to provide a single dwellinghouse

**d) SDNP/24/03531/CND** - 1 Hamsey Crescent,

Variation of Condition 2 (plans) related to Planning Approval SDNP/24/01895/HOUS to include new materials such as the corteen steel dormer being hung with plain tiles and removal of rendering on first floor level

**e) SDNP/24/03796/HOUS** - 27 St Annes Crescent, Lewes

Erection of shed in front garden

**f) SDNP/24/03878/FUL** - Barber Court, St Pancras Road, Lewes

Replace all existing white framed double-glazed UPVC windows with UPVC double glazed windows and all curtain wall glazing to the communal areas to be replaced

#### **Trees**

To consider the response of Lewes Town Council to the following tree planning applications:

**a) SDNP/24/03745/TCA** - Castle Precincts Cottage, Castle Precincts, Lewes

T1 - Italian Black Plum - reduce and reshape crown by up to 2 metres

T2 - Copper Beech in Castle Precincts - prune back overhang to house by up to 3 metres to growth points - to give clearance to property

**b) SDNP/24/03965/TCA** - 111 Michael Bell Ltd , High Street, Lewes

T3 - Tulip - Reduce top section of crown by approximately 4m, remainder of lower crown to be reduced by 1m, leaving a good shape to the tree, remove deadwood and thin crown by 15%

**c) SDNP/24/03987/TCA** - The Croft, Church Lane, Lewes

T4 - Group of Elder Trees - remove major deadwood  
T6 & T20 - Bay - trim shape by no more than 0.5 metres  
T8 & T9 - Variegated Holly - remove major deadwood  
T12, T13, T14, T15, T16 & T17 - Robinia - remove major deadwood

**d) SDNP/24/03983/TCA** - 19 Winterbourne Mews, Lewes

T1 - Copper Beech - reduce lower crown by approximately 2.5-3.0 metres to growth points, thin crown by up to 10%, remove deadwood and crossing branches

**e) SDNP/24/04024/TCA** - 13 The Avenue, Lewes

Bay (T1) - Crown reduce multi stem bay to 3 meters. Remove 2 stems  
Pear (T2) - Crown reduce multi stem pear by 3 meters on all aspects. Remove 3 stems  
Purple plum (T3) - Cut back and crown lift  
Purple plum (T4) - Cut back and crown lift. Crown reduce by 2 meters. Crown thin

**f) SDNP/24/04139/TCA** - Friends Meeting House, 32 Friars Walk, Lewes

T1 - Lime - Crown raise to 3.5m and reduction of lateral branches by 2 meters while maintaining the upper canopy

**g) SDNP/24/04037/TPO** - Baxters Field, Paddock Lane, Lewes

T003 - European Lime - Fell tree to ground level or pollard at 2.5m from ground level  
T004 - European Lime - Re-pollard at historical pollard points and remove dead wood

**h) SDNP/24/04063/TCA** - 24 South Street, Lewes

T1 and T2 - Maple - fell trees to ground level  
T3 - Birch - reduce and reshape crown by 1-2m from top and sides back to growth points  
T4 - Birch - reduce and reshape crown by 2-3m from top and sides back to growth points

**i) SDNP/24/04067/TCA** - 17 Prince Edwards Road, Lewes

T1 - Plum - fell and remove - tree is causing damage to garden wall, which is bowing towards neighbouring property

## **6. Bus Station**

a) To receive an update and agree related actions

## **7. Lewes Regional Route 90 consultation**

- a) To delegate authority to the Town Clerk to send a response on behalf of Lewes Town Council before 22 October 2024 deadline

## **8. Planning updates for noting**

- a) To note updates and associated actions

## **9. Exclusion of press and public**

That pursuant to the provision of the Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from the meeting for the following items of business by reason of the confidential nature of business to be transacted.

## **10. To close the meeting**